

Mangum Regional Medical Center  
Medical Staff Meeting  
Thursday  
November 21, 2024

MEMBERS PRESENT:

John Chiaffitelli, DO, Medical Director  
Laura Gilmore, MD  
Absent:  
Guest:

ALLIED HEALTH PROVIDER PRESENT:

David Arles, APRN-CNP  
Mary Barnes, APRN-CNP

NON-MEMBERS PRESENT:

Kelley Martinez, RN, CEO  
Chelsea Church, PharmD  
Nick Walker, RN, CCO  
Meghan Smith, RN, Infection Preventionist  
Denise Jackson, RN, Quality  
Chasity Howell, RN – Utilization Review

1. Call to order
  - a. The meeting was called to order at 12:25 pm by Dr. John Chiaffitelli, Medical Director.
2. Acceptance of minutes
  - a. The minutes of the October 17, 2024, Medical Staff Meeting were reviewed.  
**i.Action:** Dr. Chiaffitelli, Medical Director, made a motion to approve the minutes.
3. Unfinished Business
  - a. None.
4. Report from the Chief Executive Officer
  - a. Patient Rounds continue to provide positive feedback from our patients..
    - o Operations Overview
      - o Looking at clinic collections for October we collected a total of \$2,477.09 down from \$2,066.18 at time of service.
      - o In the Month of October the hospital collected \$17989.41 total patient payments of which \$467.25 was upfront collections.

- We continue to move forward on the roof our public adjuster and the insurance adjuster has been to the facility.
- The PRN MD for the Emergency Department is not going to be starting in November, it looks like he is going to be starting in December.
- Clinic numbers continue to be at the low end due to insurance credentialing with Dr. Sanda he is only able to see Medicare Patients currently.
- We are continuing to look for a Licensed Professional Counselor to head our Strong Minds program.
- We are starting to repair patient rooms. We are repairing walls, paint and flooring.
- We received notification that our Title VI Grant was approved. We are going to start moving forward with that Program.

Written report remains in the minutes.

## 5. Committee / Departmental Reports

### a. Medical Records – August Report

1. Auditing charts to make sure that signatures are on all dis-charge instructions. Also, reviewing charts to make sure all the consents have been signed including the Conditions of Admission forms.
2. Completion of an ER chart that needed to have HP completed with adequate information.

### b. Nursing

#### Patient Care

- MRMC Education included:
  1. Nursing documentation/updates are communicated to Nursing staff weekly.
  2. Skills fair for nursing and RT staff completed 10/23/2024!
  3. Pyxis education will begin over the course of the next few weeks.
- MRMC Emergency Department reports 0 patients Left Without Being Seen (LWBS).
- MRMC Laboratory reports 0 contaminated blood culture set(s).
- MRMC Infection Prevention reports 0 CAUTI.
- MRMC Infection Prevention report 0 CLABSI.
- MRMC Infection Prevention reports 0 HAI, or 0 MDRO for the month of September.

#### Client Service

- Total Patient Days decreased with 227 patient days in October 2024 as compared to 214 patient days in September 2024. This represents an average daily census of 8. In addition, MRMC Emergency Department provided care to 130 patients in October 2024.
- MRMC Case Management reports 20 Total Admissions for the month of October 2024.
- September 2024 COVID-19 Statistics at MRMC: Swabs (0 PCR & 43 Antigen) with 3 Positive.

#### Preserve Rural Jobs

- MRMC has hired two “core” RN-House Supervisor positions and will hire and additional three more. We have one CNA position open currently.
- Patients continue to voice their praise and appreciation for the care received at MRMC. We continue to strive for excellence and improving patient/community relations.

Written report remains in minutes.

#### c. Infection Control

- Old Business
  - a. None
- New Business
  - a. N/A
- Data:
  - a, N/A
- Policy & Procedures Review:
  - a. N/A
- Education/In Services
  - a. Monthly EPIC meeting for IP education.
  - b. Skills Fair scheduled for October 2024
  - c. Weekly Call with Corp. IP.
  - d. Weekly Lunch and Learns.
  - e. Staff education
- Updates: Employees are offered flu shots through the influenza vaccine program. Vaccination program will start October 1<sup>st</sup>, 2024. Two annual Fit test completed.
- Annual Items:
  - a. Completed March 2023
  - b. ICRA approved by Board March, 2024.
  - c. 1 ICRA for July 2024

Written report remains in the minutes.

#### d. Environment of Care and Safety Report

- i. Evaluation and Approval of Annual Plans –
  - i.i. Old Business - -
    - a. Chrome pipe needs cleaned and escutcheons replaced on hopper

in ER – could not replace escutcheons due to corroded piping in wall – capped off leaking pipe under the floor to stop leak – hopper will be covered – remodel postponed.

b. ER Provider office flooring needing replaced. Tile is onsite.- remodel is postponed.

c. EOC, and Life Safety Plans will be evaluated and approved in the November EOC meeting.

i.i.i. New Business

a. None.

Written report remains in minutes.

e. Laboratory

i. Tissue Report – None – October, 2024 – Approved

i.i. Transfusion Report – None – October, 2024 – Approved

Written report remains in minutes.

f. Radiology

i. There was a total of – 170 X-Rays/CT/US

i.i. Nothing up for approval

i.i.i. Updates:

o PM was completed on the Xray Room.

Written report remains in minutes.

g. Pharmacy

i. Verbal Report by PharmD.

i.i. P & T Committee Meeting –

The next P&T Committee Meeting will be held in December, 2024.

i.i.i. Sterile Cipro IV and Levaquin 750mh IV has been added to the shortage list.

Written report remains in the minutes.

h. Physical Therapy

i. No report.

i. Emergency Department

i. No report

j. Quality Assessment Performance Improvement

• Risk Management

o Grievance – 1

o Fall with no injury – 0

o Fall with minor injury – 1

o Fall with major injury – 0

o Death – 1

o AMA/LWBS – 4

- Quality
  - Quality Minutes
- HIM – H&P – Completion – Progress Note completion –
- Med event – 0
- After hours access was – 57
- Compliance

Written reports remain in the minutes.

k. Utilization Review

- i. Total Patient days for September: 214
  - i.i. Total Medicare days for September: 175
  - i.i.i. Total Medicaid days for September: 1
  - iv. Total Swing Bed days for September: 164
  - v. Total Medicare SB days for September: 156
- Written report remains in the Minutes.

Motion made by Dr. John Chiaffitelli, Medical Director to approve Committee Reports for October, 2024.

6. New Business

- a. Review & Consideration of Approval of Policy & Procedures: MRMC – 340B Drug Discount Purchasing Program
  - i.Motion:** made by John Chiaffitelli, DO, Medical Director, to approve MRMC – 340B Drug Discount Purchasing Program.
- b. Review & Consideration of Approval of Policy & Procedure: : MRMC – Compliance Manual with Table of Contents Attached
  - i.Motion:** made by John Chiaffitelli, DO, Medical Director, to approve MRMC – Compliance Manual with Table of Contents Attached.

7. Adjourn

- a. Dr Chiaffitelli made a motion to adjourn the meeting at 12:52

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Medical Director/Chief of Staff

Date

