



Minutes

Mangum City Hospital Authority

March 26, 2024 at 5:00 PM

City Administration Building at 130 N Oklahoma Ave.

The Trustees of the Mangum City Hospital Authority will meet in regular session on March 26, 2024 at 5:00 PM, in the City Administration Building at 130 N. Oklahoma Ave, Mangum, OK for such business as shall come before said Trustees.

CALL TO ORDER

Chairman Vanzant called this meeting to order at 5:06pm

ROLL CALL AND DECLARATION OF A QUORUM

PRESENT:

Trustee Michelle Ford
Chairman Carson Vanzant
Trustee Lisa Hopper
Trustee Ronnie Webb

ABSENT:

Trustee Cheryl Lively

CONSENT AGENDA

The following items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member (or a community member through a Board member) so requests, in which case the item will be removed from the Consent Agenda and considered separately. If any item involves a potential conflict of interest, Board members should so note before adoption of the Consent Agenda.

1. Approve February 27, 2024 regular meeting minutes as present.
2. Approve February 2024 Quality meeting minutes as presented.
3. Approve February 2024 Medical Staff meeting minutes as presented.
4. Approve February 2024 Clinic Report.
5. Approve February 2024 CCO Report.
6. Approve February 2024 CEO Report.
7. Approve the following forms, policies, appointments, and procedures previously approved 1/18/24 through Corporate Management, on 3/14/24 Quality Committee and on 3/21/24 Medical Staff.

Motion to approve Consent Agenda made by Trustee Webb, Seconded by Trustee Ford.

Voting Yea: Trustee Ford, Chairman Vanzant, Trustee Hopper, Trustee Webb

FURTHER DISCUSSION

Consideration of any items removed from the consent agenda.

None.

REMARKS

Remarks or inquiries by the audience not pertaining to any item on the agenda.

None.

REPORTS

8. Financial Report for February 2024

February 2024 Financial Statement Overview

• Statistics

- The average daily census (ADC) for February 2024 was 12.14 – (Year-To-Date 10.02 PY fiscal year end of 11.32).
- Year-To-Date Acute payer mix was approximately 58% MCR/MCR Managed Care combined & quite lower than the prior fiscal year end of 79%.
- Year-To-Date Swing Bed payer mix was 81% MCR & 19% MCR Managed Care. For the prior year end those percentages were 90% & 10%, respectively.

• Balance Sheet Highlights

- The cash balance as of February 29, 2024, inclusive of both operating & reserves, was \$647K. This decrease of \$281K from January 31, 2024, balance was primarily due to a decrease in patient cash receipts.
- Days cash on hand, inclusive of reserves, was 14.2 based on February expenses.
- Net AR increased by \$453K from January.
- Payments of approximately \$995K were made on AP (prior 3-month avg was \$1.1M).
- Cash receipts were \$479K less than in the previous month (\$708K vs \$1.19M).
- The Medicare principal balance decreased by \$131K due to ERS loan payments and a YTD receivable for \$150k is booked. The FY17 loan should be paid-in-full in March 2024.

• Income Statement Highlights

- Net patient revenue for February 2024 was \$1.14M, which is approximately a decrease of \$79K over the prior month.
- Operating expenses, exclusive of interest & depreciation, were \$1.32M.
- 340B revenue was \$17K in February, a decrease of \$20K from the prior month. YTD revenue was \$55K. Net profit from this service line YTD is \$22K.

• Clinic (RHC) Income Statement Highlights - actual & projected (includes swing bed rounding):

- Current month average visits per day = 8.8
- Projected operating revenues (YTD) = \$258K
- Projected operating expenses (YTD) = \$629K
- Projected operating loss (YTD) = -(\$371K)

OTHER ITEMS

9. Discussion with the possible action regarding accepting or soliciting proposals for the completion of the FY22 and FY23 audit.

No Action

10. Discussion with the possible action to approve: Statement of Work between Clifton Larson Allen LLP and Mangum Regional Medical Center for FY22 auditing services.

Motion to approve made by Trustee Webb, Seconded by Trustee Hopper.

Voting Yea: Trustee Ford, Chairman Vanzant, Trustee Hopper, Trustee Webb

11. Discussion with the possible action to approve: Second Amendment to Contract Pharmacy Services Agreement between Puckett Discount Drug and Mangum Regional Medical Center to include the 12 essential contract pharmacy compliance elements provided by HRSA.

Motion to approve made by Chairman Vanzant, Seconded by Trustee Webb.

Voting Yea: Trustee Ford, Chairman Vanzant, Trustee Hopper, Trustee Webb

12. Discussion with the possible action to approve: First Amendment to Contract Pharmacy Services Agreement between Granite Drug Co and Mangum Regional Medical Center to include the 12 essential contract pharmacy compliance elements provided by HRSA

Motion to approve made by Chairman Vanzant, Seconded by Trustee Hopper.

Voting Yea: Trustee Ford, Chairman Vanzant, Trustee Hopper, Trustee Webb

13. Discussion with the possible action to approve: Cloud EHR Service Agreement Service Addendum between Mangum Regional Medical Center and Evident, LLC with Third Party Wolters Kluwer/Sentri7 for Antimicrobial Use and Resistance (AUR) Reporting for lab reporting services

Motion to approve made by Trustee Webb, Seconded by Trustee Hopper.

Voting Yea: Trustee Ford, Chairman Vanzant, Trustee Hopper, Trustee Webb

14. Discussion with the possible action to approve: Interface Performance Expectations between Mangum Regional Medical Center and Evident, LLC with Third Party Wolters Kluwer/Sentri7 for Antimicrobial Use and Resistance (AUR) Reporting for lab reporting services

Motion to approve made by Chairman Vanzant, Seconded by Trustee Webb.

Voting Yea: Trustee Ford, Chairman Vanzant, Trustee Hopper, Trustee Webb

15. Discussion with possible action to approve: Policy providing cyber liability insurance coverage • Coalition Arch Specialty Insurance Company • CFC

Motion to approve CFC policy made by Trustee Ford, Seconded by Chairman Vanzant.

Voting Yea: Trustee Ford, Chairman Vanzant, Trustee Hopper, Trustee Webb

16. Discussion with the possible action to approve: Policy with Philadelphia Indemnity Insurance Company providing property liability insurance coverage for hospital, clinic, lab building, and Annex building.

Motion to approve made by Chairman Vanzant, Seconded by Trustee Hopper.
Voting Yea: Trustee Ford, Chairman Vanzant, Trustee Hopper, Trustee Webb
17. Discussion with the possible action to approve: Policy with Continental Casualty Company providing Directors and Officers liability insurance coverage and Employment Practices Liability insurance coverage.

Motion to approve made by Trustee Webb, Seconded by Chairman Vanzant.
Voting Yea: Trustee Ford, Chairman Vanzant, Trustee Hopper, Trustee Webb
18. Discussion with the possible action to approve: Financing Agreement providing financing for cyber and general/professional liability policies. This agreement will be determined from Line Item #14. The BancDirect Financing agreement promissory note Quote number 2624133.1 for a total of \$50,365.50 which is embodied with the MedPro General Liability and the CFC Cyber Liability Insurance or the BancDirect Financing Agreement promissory note Quote 2611783.1 for a total of \$59,847.45 which is embodied with MedPro General Liability and the Coalition Insurance Company CRC Group for Cyber Liability Insurance.

Motion to approve BancDirect Financing Agreement for Quote 2611783.1 made by Trustee Webb, Seconded by Chairman Vanzant.
Voting Yea: Trustee Ford, Chairman Vanzant, Trustee Hopper, Trustee Webb
19. Discussion with the possible action to approve: The MRMC and Greer County Health Department X-Ray Agreement providing x-ray services for patients designated to receive from Greer County Health Department

Motion to approve made by Chairman Vanzant, Seconded by Trustee Ford.
Voting Yea: Trustee Ford, Chairman Vanzant, Trustee Hopper, Trustee Webb
20. Discussion with the possible action to approve: The credit application to establish a new account for purchasing Information Technology supplies between Mangum Regional Medical Center and Data Center Warehouse (DCW).

Motion to approve made by Trustee Webb, Seconded by Chairman Vanzant.
Voting Yea: Trustee Ford, Chairman Vanzant, Trustee Hopper, Trustee Webb
21. Discussion with the possible action to approve the appointment Meghan Smith the Infection Preventionist for 2024

Motion made by Trustee Ford, Seconded by Trustee Webb.
Voting Yea: Trustee Ford, Chairman Vanzant, Trustee Hopper, Trustee Webb

22. Discussion with the possible action to approve the 2024 Infection Control Risk Assessment

Motion to approve made by Chairman Vanzant, Seconded by Trustee Hopper.
Voting Yea: Trustee Ford, Chairman Vanzant, Trustee Hopper, Trustee Webb

23. Discussion related to Pyxis (Med Dispensing system).

Kelley states the server that runs our medication dispensing machine is currently 15yrs old and firewall cannot protect it and now having hard drive failure. It is \$10K to get a new warranty from touchpoint. We could buy a 7yr old machine for \$16k but we would have to purchase a service agreement that would run approximately \$4-5K a year and it does not cover replacement costs. The biggest concern is patient safety and Cohesive wants to propose the Pyxis system as a possibility. A pyxis machine has multiple pockets that allow scanning of medicine to match what is being loaded, it has updated software and able to store much more than what we currently have. To lease this machine, it would run roughly around \$434K for an 84 month contract and it would come with another \$386 monthly cost for the server.

Trustee Webb asks, "What are we paying now with the system we have in place?" Kelley states, "\$3,400/month for 60 months" Our contract has ended, and we are currently paying month to month to keep it under a service agreement in case something went down. If the board decided to move forward on the Pyxis that increase our monthly costs by approximately \$1900 a month.

Trustee Ford states it is possible to function without a dispensing machine if that could help cut costs. Chairman Vanzant agrees that with all the money they see going out, where do we see it coming in? Kelley speaks on the Strong Minds program they believe will be a success once it gets going.

Discussion only, No action needed.

24. Discussion with the possible action on appointing a member on the board to serve as Vice-Chairman.

Motion to appoint Trustee Lively as Vice-Chairman made by Trustee Webb, Seconded by Trustee Ford.

Voting Yea: Trustee Ford, Chairman Vanzant, Trustee Hopper, Trustee Webb

EXECUTIVE SESSION

- 25. Discussion and possible action to enter into executive session for the review and approval of medical staff privileges/credentials/contracts for the following providers pursuant to 25 O.S. § 307(B)(1):
 - **Provider Agreements**
 - Brian Bluth, M.D.
 - John Chiaffitelli, D.O.
 - Jeff Brand, PA
 - **Credentialing**
 - Dr. Gilmore M.D. Courtesy Privileges
 - Dr. Langley MD- Temp. Courtesy Privileges

Chairman Vanzant made a motion to enter into Executive Session, Seconded by Trustee Webb.

Voting Yea: Trustee Ford, Chairman Vanzant, Trustee Hopper, Trustee Webb

6:07pm

OPEN SESSION

26. Discussion and possible action in regard to executive session, if needed.

Chairman Vanzant declares out of Executive Session at 6:25pm

Motion of Non-Renewal with Brian Bluth, MD contract made by Trustee Hopper, Seconded by Chairman Vanzant.

Voting Yea: Trustee Ford, Chairman Vanzant, Trustee Hopper, Trustee Webb

Motion to approve contract with amendments for John Chiaffitelli, D.O. and Jeff Brand, P.A. made by Chairman Vanzant, Seconded by Trustee Hopper

Voting Yea: Trustee Ford, Chairman Vanzant, Trustee Hopper, Trustee Webb

Motion to approve Credentialing for Dr. Gilmore M.D., and Dr. Langley M.D. made by Chairman Vanzant, Seconded by Trustee Hopper.

Voting Yea: Trustee Ford, Chairman Vanzant, Trustee Hopper, Trustee Webb

STAFF AND BOARD REMARKS

Remarks or inquiries by the governing body members, Cohesive, City Attorney or Cohesive Employees

Kelley speaks wanting to make the board aware that last Friday we were notified from corporate that we had a fraudulent check cashed from our account with Sovereign. Believe the check was replicated with an amount of a vendor payment so the possibility of questioning would be slight. We notified the Vendor and the bank where the check was cashed. Since this was done in another state, we filed with their police department in Pennsylvania and the bank has been very cooperative.

Trustee Webb asked since we are insured, are we covered? Kelley confirms yes and money has already been put back in the account. However with that being said Sovereign is requesting that we open another account. Dennis talks via phone conference stating Adrian has emails dating back to December requesting to be on Positive Pay as an extra security layer for the hospital and it hasn't been done. Sovereign opened a new account without permission and are requesting we sign a hold harmless form. We currently are looking into three other banks to see if they offer Positive Pay, we do not want for something to happen and our account be put on hold when it is set up to receive deposits and ACH. Sovereign will set up Positive Pay on a new account but if we decide to leave our account as is we have to sign the Hold Harmless form so the bank is not liable.

Trustee Webb agrees we may need to look into another bank. Trustee Hopper states it was more than just a check, to my knowledge because I was called on an ACH payment, that had been processed for \$20 and once cleared they pushed through with another payment because they had the routing and checking account information. Which was my understanding as to why the bank is wanting to open another account because there is no way of knowing who all has that information. Trustee Webb adds, we know you don't want to open another account, but it looks like it needs to be done. Can we talk to Sovereign about keeping that account and only allowing incoming payments and a separate account for outgoing? Could it be regulated that way?

Adrian states they asking the questions to find out our options as well as looking into other banks and hope to have more information by next meeting.

NEW BUSINESS

Discussion and possible action on any new business which has arisen since the posting of the Agenda that could not have been reasonably foreseen prior to the time of the posting (25 O.S. 311-10)

None.

ADJOURN

Motion to Adjourn

Motion to adjourn made by Chairman Vanzant, Seconded by Trustee Webb.

Voting Yea: Trustee Ford, Chairman Vanzant, Trustee Hopper, Trustee Webb

6:44pm

Carson Vanzant, Chairman

Ally Kendall, Interim City Clerk