



Special Mangum Utility Authority Meeting

December 05, 2024 at 6:00 PM, or immediately following City Commission

City Administration Building at 130 N Oklahoma Ave.

Record of Minutes

The Trustees of the Mangum Utility Authority will meet in special session on December 5, 2024, immediately following the City of Mangum Commission meeting for such business as shall come before said Trustees.

CALL TO ORDER

Trustee Peterson called the meeting to order at 6:32pm.

ROLL CALL AND DECLARATION OF QUORUM

PRESENT

Trustee Michell Huckabay

Trustee Judith McCaslin

Trustee Dixie Peterson

ABSENT

Trustee Mark Chapman

Chairman Jackie Menasco

ALSO PRESENT

City Manager Erma Mora

Attorney Corry Kendall

CONSENT AGENDA

The following items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member (or a community member through a Board member) so requests, in which case the item will be removed from the Consent Agenda and considered separately. If any item involves a potential conflict of interest, Board members should so note before adoption of the Consent Agenda.

1. Approve November 5, 2024 meeting minutes as presented.
2. Approve October 2024 financials for all funds.
3. Approve November 2024 claims.
4. Approve December 2024 estimated payroll.

Motion to approve the consent agenda.

Motion made by Trustee Huckabay, Seconded by Trustee McCaslin.

Voting Yea: Trustee Huckabay, Trustee McCaslin, Trustee Peterson

FURTHER DISCUSSION

None.

REMARKS

Remarks or inquiries by the audience not pertaining to any item on the agenda.

None.

OTHER ITEMS

5. Discussion and possible action to renew lease # 206641 with Oklahoma Commissioners of the Land Office for the chlorination site located in Willow.

Superintendent Halford stated that this is for State owned land, and we have to pay a lease to use it. This is where the chlorinator is set. Mora explained this is a 3-year contract for \$4,200 over the course of the 3 years. The city has had this contract for a long time.

Motion to renew lease #206641.

Motion made by Trustee Huckabay, Seconded by Trustee McCaslin.
Voting Yea: Trustee Huckabay, Trustee McCaslin, Trustee Peterson

6. Discussion and possible action to correct the MUA's December Holiday Schedule that was approved in December 2023.

Mora explained this is the same, it must be approved on both sides.

Motion to approve the correction to the MUA December holiday schedule.

Motion made by Trustee Huckabay, Seconded by Trustee McCaslin.
Voting Yea: Trustee Huckabay, Trustee McCaslin, Trustee Peterson

7. Discussion and possible action to receive bids for the city's water tower ladder to be repaired in order to complete the inspection.

Kyle explained that last month it was approved to get bids for the water tower inspection. When he sent the request in, they sent him a report back that said the elevated tower was never inspected in 2015 due to lack of ladder access to the top of the tower. Kyle presented the commissioners with the report and the bids that he has received. TankSpec's bid is to do a temporary repair on the ladder and inspect all 3 tanks for \$6,770.00 which is the one he would choose. The others are just the ladder repairs or just for the tank inspections.

Motion to accept the bid to get the water towers inspected.

Motion made by Trustee Peterson, Seconded by Trustee McCaslin.
Voting Yea: Trustee Huckabay, Trustee McCaslin, Trustee Peterson

STAFF AND BOARD REMARKS

Remarks or inquiries by the governing body members, City Manager, City Attorney or City Employees

None.

NEW BUSINESS

Discussion and possible action on any new business which has arisen since the posting of the Agenda that could not have been reasonably foreseen prior to the time of the posting (25 O.S. 311-10)

Kyle explained that the water department has a chlorine tester that is about become obsolete, and it is throwing off different readings every time. He presented to the board quotes for a new tester which will amount to \$9,100.00.

Motion to approve the purchase of the Spectrophotometer.

Motion made by Trustee Peterson, Seconded by Trustee McCaslin.

Voting Yea: Trustee Huckabay, Trustee McCaslin, Trustee Peterson

Kyle explained the water department has a busted line on the river where the water washed out the pipe and pulled it apart. This is a black pipe that is not metal, but it connects to metal pipe. There is currently a valve on this line 400 ft up in the field and if we put black pipe to the valve it will stop the river from washing in out. They also plan to put concrete down there to help support the pipe. The estimated cost for this is about \$11,000. There is a company that will come in and weld the plastic pipe together, he was told this would be guaranteed for 100 years not to come apart. He estimates the total cost will be up to \$15,000. Kendall advised the board that they can authorize them to do the repairs as proposed and then later do a budget amendment to get and move money to repairs and materials to make up for it.

Motion to authorize the repairs and later amend the budget.

Motion made by Trustee Peterson, Seconded by Trustee McCaslin.

Voting Yea: Trustee Huckabay, Trustee McCaslin, Trustee Peterson

ADJOURN

Motion to Adjourn

Motion made by Trustee Huckabay, Seconded by Trustee McCaslin.

Voting Yea: Trustee Huckabay, Trustee McCaslin, Trustee Peterson

Meeting adjourned at 6:49pm.

Jackie Menasco, Mayor

Codi Gutierrez, City Clerk