



Minutes

Mangum City Hospital Authority Session

November 28, 2023 at 5:00 PM

City Administration Building at 130 N Oklahoma Ave.

The Trustees of the Mangum City Hospital Authority will meet in regular session on November 28, 2023, at 5:00 PM, in the City Administration Building at 130 N. Oklahoma Ave, Mangum, OK for such business as shall come before said Trustees.

CALL TO ORDER

Chairman Vanzant called the meeting to order at 5:00pm.

ROLL CALL AND DECLARATION OF A QUORUM

Present:

Trustee Cheryl Lively
Trustee Michelle Ford
Chairman Carson Vanzant
Trustee Lisa Hopper
Trustee Ronnie Webb

Also present: Interim City Manager Erma Mora

CONSENT AGENDA

The following items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member (or a community member through a Board member) so requests, in which case the item will be removed from the Consent Agenda and considered separately. If any item involves a potential conflict of interest, Board members should so note before adoption of the Consent Agenda.

1. Approve October 24, 2023 regular meeting minutes as presented.
2. Approve November 13, 2023 Special Meeting Minutes as presented.
3. Approve October 2023 Quality meeting minutes as presented.
4. Approve October 2023 Medical Staff meeting minutes as presented.
5. Approve October 2023 Claims
6. Approve November 2023 Estimated Claims.
7. Approve October 2023 Quality Report.
8. Approve October 2023 Clinic Report.
9. Approve October 2023 CCO Report.

10. Approve October 2023 CEO Report.
11. Approve the following forms, policies, appointments, and procedures previously approved by Corporate Management, on 11/16/23 Quality Committee and on 11/21/23 Medical Staff.
12. Discussion and possible action with regard to accept the Policy & Procedure: 340B Drug Discount Purchasing Program
13. Discussion and possible action with regard to accept the Policy & Procedure: OnCall and Call Back Responsibilities for Radiology
14. Discussion and possible action with regard to accept the Policy & Procedure: Nursing Education Personal Belonging and Valuables
15. Discussion and possible action with regard to accept the Policy & Procedure: Drug Diversion
16. Discussion and possible action with regard to accept the Policy & Procedure: Temporary Absence Release for Patients
17. Discussion and possible action with regard to accept the Policy & Procedure: Temporary Absence Release Form
18. Discussion and possible action with regard to accept the Policy & Procedure: Patient Belongings and Valuables
19. Discussion and possible action with regard to accept the Policy & Procedure: Corporate Patient Belongings List
20. Discussion and possible action with regard to accept the Policy & Procedure: Patient Valuables Record
21. Discussion and possible action with regard to accept the Policy & Procedure: Lost and Found Property Report
22. Discussion and possible action with regard to accept the Policy & Procedure: Lost and Found Log
23. Discussion and possible action with regard to accept the Policy & Procedure: Behavioral Observation Checklist
24. Discussion and possible action with regard to accept the Policy & Procedure: Medication Error and Near Miss Report
25. Discussion and possible action with regard to accept the Policy & Procedure: Intravenous (IV) Extravasation Management and Treatment
26. Discussion and possible action with regard to accept the Policy & Procedure: Appendix A Extravasation Management Strategies

Trustee Lively curious on patient quality reports. Reports on nurses being rude, is it the same nurse or multiple and has that been addressed. Cohesive states it is not the same person and believes it has been corrected. Chairman Vanzant expresses concern with what could be considered rude and is

Cohesive taking appropriate measures on filtering those complaints. Cohesive confirms how they filter claims by meeting with the patients to verify patients' perception of care.

Motion to approve Consent Agenda made by Trustee Webb. Second by Chairman Vanzant.
Voting Yea: Trustee Lively, Trustee Ford, Chairman Vanzant, Trustee Hopper, Trustee Webb

FURTHER DISCUSSION

None.

REMARKS

Remarks or inquiries by the audience not pertaining to any item on the agenda.

None.

REPORTS

27. October Financial Reports

Adrian Brown reports on October Financials.

Trustee Lively asks, "How much does the hospital have in reserve exactly?" Dennis responds stating it's over \$800K in account plus the \$712K in a covid account totaling \$1.5M.

OTHER ITEMS

28. Discussion and Possible Action to Approve the Siemens Healthineers Agreement with Mangum Regional Medical Center

Kelly reports a \$8 increase for services over a 2 year period.

Motion made by Trustee Ford, Seconded by Trustee Webb.

Voting Yea: Trustee Lively, Trustee Ford, Chairman Vanzant, Trustee Hopper, Trustee Webb

29. Discussion and Possible Action to Approve the Mangum-BCBSOK Professional Group Agreement/Addendums for Hospital Based Providers

Kelly reports no significant changes.

Motion made by Chairman Vanzant, Seconded by Trustee Lively.

Voting Yea: Trustee Lively, Trustee Ford, Chairman Vanzant, Trustee Hopper, Trustee Webb

30. Discussion and Possible Action to Approve the Equipment Maintenance Agreement between DP Medical Services

Motion made by Trustee Ford, Seconded by Trustee Lively.

Voting Yea: Trustee Lively, Trustee Ford, Chairman Vanzant, Trustee Hopper, Trustee

Webb

31. Discussion and Possible Action to Terminate the agreement with Commercial Medical Electronics Maintenance Agreement and Mangum Regional Medical Center

Motion made by Chairman Vanzant, Seconded by Trustee Webb.

Voting Yea: Trustee Lively, Trustee FORD, Chairman Vanzant, Trustee Hopper, Trustee Webb

32. Discussion and Possible Action to Approve the agreement Fiberoptic Endoscopic Evaluation of Swallowing services between Freeborn Dysphagia Associates LLC and Mangum Regional Medical Center

Kelly states currently if a speech therapist recommends a swallow study Mangum Regional is having to send or transport patients to Elk City or Jackson County because they have to have a radiologist on site to read it. This agreement does away with transport making it easier for the patient as well as it is more cost effective for the hospital as this service is bedside available. It is not a cost unless used and something we can offer our patients.

Motion made by Trustee Webb, Seconded by Trustee Hopper.

Voting Yea: Trustee Lively, Trustee Ford, Chairman Vanzant, Trustee Hopper, Trustee Webb

33. Discussion and Possible Action to Approve the addendum to Service Agreement for RevOPS AVID

AVID services allow the Hospital to check if patients are covered under any insurance. This service is at no cost to the Hospital.

Motion made by Trustee Hopper, Seconded by Chairman Vanzant.

Voting Yea: Trustee Lively, Trustee Ford, Chairman Vanzant, Trustee Hopper, Trustee Webb

34. Discussion and possible action to approve the MRMC- HIPAA Security Officer Appointment- Tim Hopen

Motion made by Chairman Vanzant, Seconded by Trustee Hopper.

Voting Yea: Trustee Lively, Trustee Ford, Chairman Vanzant, Trustee Hopper, Trustee Webb

35. Discussion and possible action regarding the review and approval of RHC patient balances.

Kelly asks the Board how they would like the Hospital to handle patient debt, options being after a year write them off or send a final letter as an attempt to collect. Kelly explains typically the procedure is to mail the patient a bill for three consecutive months and if no response the Hospital is to write them off. This procedure hasn't been done. Cohesive has started using a collection agency for the clinic but asking for those that have passed the one year mark.

Motion made by Trustee Webb on sending one more final bill. Second by Trustee Hopper.
Voting Yea: Trustee Lively, Trustee Ford, Trustee Hopper, Trustee Webb
Voting Abstaining: Chairman Vanzant

36. Discussion and possible to Approve moving forward with a Debit Card linked to the Hospital account instead of a Credit Card

Cohesive has requested a credit card for emergency purchases only however after several attempts many agencies require a guarantor. Cohesive is suggesting to go through their local bank to get a card that is directly linked to the bank account with a limit of \$5K in a Trustees name of their choosing with strict instruction of approval prior to making purchases.

Motion made to approve credit card for Cohesive by Trustee Webb, Seconded by Trustee Hopper.
Voting Yea: Trustee Lively, Trustee Ford, Chairman Vanzant, Trustee Hopper, Trustee Webb

37. Discussion and action to establish a contract for the professional services of a Certified Public Accountant (the "auditor") for financial and compliance audits for fiscal years 2018, 2019, 2020, 2021, and 2022 for Mangum Regional Hospital and Mangum Regional Medical Center managed by, Cohesive Healthcare Management & Consulting LLC. The last update the board received was November 2022 wherein, the board was advised the audit would soon be done. These audits are to be performed in accordance with generally accepted auditing standards as set forth by the American Institute of Certified Public Accountants, the standards for financial audits set forth in Government Auditing Standards issued by the comptroller General of the United States, and the audit requirements of Title 2 US Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards (Uniform Guidance), including any future changes or replacement of these requirements applicable to the audit period in question. The completion/status is required for the City of Mangum's annual audit to be complete.

Cohesive states a proposal has been given to the City Attorney for review, they received it too late to attached in the agenda. This proposal is believed to meet the requirements requested by the City and waiting on the City Attorney to be sure it meets the state requirements as well.

Interim City Manager Erma Mora states our audit is coming up in December and we need to present something to our auditor/consultant. City Attorney has not notified anyone about a proposal so this is the first we've heard. Godwin emailed the proposal to Corry late but stated it meets the requirements requested by the State Statutes. Erma says we will need to have an emergency meeting regarding an audit if necessary and possibly find the hospital one if this proposal doesn't meet our auditors' standards but we cannot afford to get dinged every year for this. Cohesive presented a copy of the proposal to Erma and the board to review.

Motion to approve tentatively, pending the proposal meets the appropriate guidelines with the City and the State.

Motion made by Chairman Vanzant, Seconded by Trustee Webb.
Voting Yea: Trustee Lively, Trustee Ford, Chairman Vanzant, Trustee Hopper, Trustee

Webb

EXECUTIVE SESSION

38. Discussion and possible action to enter into executive session to discuss the approval of medical staff privileges/credentials/contracts for the following providers pursuant to 25 O.S. § 307(B)(1):

Motion to amend Dr. Barry Davenport agreement made by Trustee Ford, Seconded by Chairman Vanzant.

Voting Yea: Trustee Lively, Trustee Ford, Chairman Vanzant, Trustee Hopper, Trustee Webb

Motion to accept Dr. Gregory Morgan's Resignation effective January 31st, 2024 made by Chairman Vanzant, Seconded by Trustee Hopper

Voting Yea: Trustee Lively, Trustee Ford, Chairman Vanzant, Trustee Hopper, Trustee Webb

OPEN SESSION

39. Discuss and make a decision to come out of executive session

No executive session required.

STAFF AND BOARD REMARKS

Remarks or inquiries by the governing body members, Hospital CEO, City Attorney or Hospital Employees

NEW BUSINESS

Discussion and possible action on any new business which has arisen since the posting of the Agenda that could not have been reasonably foreseen prior to the time of the posting (25 O.S. 311-10)

Appoint someone for mediation. Board votes Chairman Vanzant.

Motion made by Trustee Hopper, Seconded by Trustee Webb.

Voting Yea: Trustee Lively, Trustee Ford, Trustee Hopper, Trustee Webb

Voting Nay: Chairman Vanzant

ADJOURN

Motion to Adjourn

Motion to Adjourn at 6:12pm

Carson Vanzant, Chairman

Ally Kendall, City Clerk