



## **City Commission Meeting**

**May 06, 2025, at 6:00 PM**

*City Administration Building at 130 N Oklahoma Ave.*

## **Record of Minutes**

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*The Commission of the City of Mangum will meet in regular session on May 6th, 2025 at 6:00 PM, in the City Administration Building at 130 N. Oklahoma Ave, Mangum, OK for such business as shall come before said Commission.*

### **ORDER OF BUSINESS**

1. Swearing in of New Commissioners

Dirk Hammon, Commissioner of Public Highways

Lisa Golden, Commissioner of Public Utilities

Carolyn Hooley, Commissioner of Finance

Oath of office given by Mayor Menasco with all new Commissioners repeating.

### **CALL TO ORDER**

Mayor Menasco called the meeting to order at 6:00 P.M.

### **ROLL CALL AND DECLARATION OF QUORUM**

#### **PRESENT**

Commissioner Michelle Huckabay

Commissioner Dirk Hamon

Commissioner Carolyn Hooley

Commissioner Lisa Golden

Mayor Jackie Menasco

### **CONSENT AGENDA**

*The following items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member (or a community member through a Board member) so requests, in which case the item will be removed from the Consent Agenda and considered separately. If any item involves a potential conflict of interest, Board members should so note before adoption of the Consent Agenda.*

Consent Agenda Items approved as presented.

Motion made by Commissioner Huckabay., Seconded by Commissioner Hooley,

Voted Yea: Commissioner Hamon, Commissioner Huckabay, Commissioner Hooley, Commissioner Golden.

1. Approve April 3, 2025, meeting minutes as presented.
2. Approve March 2025 financials for all funds
3. Approve April 2025 claims
4. Approve May 2025 estimated payroll.

#### **FURTHER DISCUSSION**

*Consideration of any items removed from the consent agenda.*

None

#### **REMARKS**

*Remarks or inquiries by the audience not pertaining to any item on the agenda.*

None

#### **REPORTS**

5. Presentation of the Fiscal Year 2023 and 2024 audit from Jana Walker.

FY 23 And 24. Presented by Jana Walker stating we concentrate on FY 24. Net Position 9.1 million. 4.1 unrestricted, 4.4 invested in Capital assets, Restricted portion 572,000. Total Liabilities 1.6 million which was a 9% decrease over the previous year. fund balance 3.3. 3.22 million cash, 1.1 million unrestricted investments. sales tax revenue 587,000. use tax 135,000. 70,000 paid on capital Dept.

Findings. Need to watch segregation of duties. Jana Walker stated that it is important to get positions filled and employees know their duty and get proper training. She stated you do not want one-person wearing ten different hats the board needs to make sure the oversight is happening. Jana Walker also stated that the Hospital needs to get their audit done in a timely manner.

6. Hospital Report by Administrator Kelley Martinez

Hospital CEO Kelly Martinez presented his Quarterly update.

ER Volume 422 Patients, average 141 per month.

51 Admissions

40 Swing bed admits, Average daily census year to date. 10.13 per Qtr. would like to be 12-13.

Mangum Clinic 572 Visits up from 501 in 2024.

MR Martinez stated the Hospital is currently starting a strong minds program. This is for emotional and mental health support.

Swing bed breakdown 22 in January, 11 in February, 9 in March.

7. Financial Report for March,2025 by the City Manager

Financial Report by City Manager Erma Mora

195,168 General fund Month of March revenue.171,258 expenses for March. February surplus 16157 March 23890 had a decrease in surplus of 22348. Sales tax 44,940, Use tax 9650, Beverage Tax 6469, Franchise Fees, 3347, fines 2580, other revenue 1157,

mua Revenue for March 386,674 Expenses 366,591, net increase in surplus 16,740. water revenue 56,000, warer rehab 3784, Electric Revenue 194000, wind power 31,652, Sanitation 41,639, Recycle 552.00Year to Date 23,000 surplus 20000 MUA. Overall, both sides are stable.

8. Police Report by the Chief of Police.

Police Report by the Chief of Police Lance Taylor. 452 calls for service. Alarm calls seven bolos breaking and entering, cattle call in town, 4 disturbances, 4 EMS, extra patrol,17 followups,198 request for info, 2 public intox, 1 mental case, 5 open doors, reckless driver, 8 requests to speak to officer, 2 stolen property, 7 suspicios individuals, 6 suspicious vehicles, 1 threat of bodily harm, trespassing, 8 welfare checks, from that 16 initiated charges filed on 2, 6 arrested, 1 accedent.

9. Fire Report by the Fire Chief

Fire Report by the Fire Chief Brian Gambill.28 calls for April. 3 gas leaks or smell of natural gas, 9 lift assisst, 2 smells of smoke, 8 helicopter standbys, 1 power line down, 1 grass fire, 1 vehicle fire, 1 fire alarm, 1 lost child, and 1 vehicle accident.

10. Code Enforcement Report by the Code Enforcement Officer.

No report today due to Our Code Enforcement officer no longer works for us.

**OTHER ITEMS**

11. Discussion and possible action with regard to accepting the best and most responsible bid for the repair and replacement of the Mangum Regional Medical Center's roof.

3 recieved bids Heritage hill Roofing 715,000 base alternate 535,000 1500 Roof Sq. Coontz roofing 622,900 base, alternate 562,750 roof sq. 1000, Next Level Roofing 643,900 base, 605,900 alternate and 1200 roof sq. the recomended bid was to use the TPO roof and Coontz Roofing by the public adjuster Bill Cox .Mayor Menasco asked what would The City be responsible for? Mr. Kendall said this should not come out of City budget at all. Mr. Kendall stated that only reason City Is Involved is because the check will come to City and the City needs to authorize everything to spend Insurance money. City Manager Mora stated that all should be covered by Insurance. Motion to accept bid from Coontz Roofing.

Motion made by Commissioner Huckabay., Seconded by Commissioner Hamon.

Voted Yea: Commissioner Hamon, Commissioner Huckabay, Commissioner Hooley, Commissioner Golden.

12. Discussion and possible action regarding renewing the Interlocal Agreement Emergency Medical Services between the City of Mangum and the Greer County Special Ambulance Service District.

Mr Kendall stated if you were on 911 Board you have to abstain on this vote. Due to Title 11 after some discussion, it was determined that the 911 board and EMS board were separate and no one would have to abstain. Mr. Kendall stated we need to decide to accept the contract as is or make changes or cancel the contract. Mayor Menasco asked if the new commissioners had any questions on this issue. Commissioner Golden wanted to understand if this was rather or not we were going to collect the 12-dollar fee each month and stated the EMS doesn't have the resources to collect. and wanted to be more transparent on how they get the money and in a timely manner. Commissioner Huckabay stated they have 2 running ambulances and 13 employees, and they roughly get from city 13,000, 4500 from Granite, 52,000 ad valorem tax, payroll being 40,000 not much from medicare stated all small rural ambulance services getting hit hard. 12-dollar small price. Feels we need the service. Motion to accept contract as is.

Motion made by Commissioner Hooley., Seconded by Commissioner Huckabay,

Voted Yea: Commissioner Hamon, Commissioner Huckabay, Commissioner Hooley, Commissioner Golden.

13. Discussion and possible action to allow the burning of the limb pile at the old City Landfill.

City Manager Mora stated the limb pile is an issue and needs to be taken care of. Steve Kyle stated we are not going to find a better time to burn the grasses are green and ground wet. Mayor Menasco asked what is against it. Mr Kendall stated the PTSD from the previous fire. The City Manager stated we just need board approval. Chris Halford stated he was ok with burning only concerned with one section. Fire Chief Gambill recommended it to burn. Motion to burn the limbs.

Motion made by Commissioner Huckabay., Seconded by Commissioner Golden,

Voted Yea: Commissioner Hamon, Commissioner Huckabay, Commissioner Hooley, Commissioner Golden.

14. Discussion and possible action regarding renewing the Service Agreement with QTpod for the Airport fuel terminal software.

Motion to renew service agreement with QT Pod

Motion made by Commissioner Huckabay., Seconded by Commissioner Hamon,

Voted Yea: Commissioner Hamon, Commissioner Huckabay, Commissioner Hooley, Commissioner Golden.

15. Discussion and possible action to accept claim loss check or FY 25 from OMAG for property damage at The Welcome Center in the amount of \$94,138.41.

Motion to accept claim loss check from OMAG on the roof at the Welcome Center in the amount of 94,138.41.

Motion made by Commissioner Hooley., Seconded by Commissioner Huckabay,

Voted Yea: Commissioner Hamon, Commissioner Huckabay, Commissioner Hooley, Commissioner Golden.

16. Discussion and possible action regarding the Welcome Center property damage to repair or demolish.

Motion to hire a contractor to explore more Ideas for the Welcome Center.

Motion made by Commissioner Hamon, Seconded by Commissioner Hooley,

Voted Yea: Commissioner Hamon, Commissioner Huckabay, Commissioner Hooley, Commissioner Golden.

17. Discussion and possible action to approve using the Federal Funds received from FEMA in the amount of \$4874.38 to help in repairing the street and culvert on South Louisiana.

Motion to to use Federal funds from FEMA in the amount of 4874.38. to help with the costs of street repair and culvert on South Louisiana.

Motion made by Commissioner Huckabay., Seconded by Commissioner Golden,

Voted Yea: Commissioner Hamon, Commissioner Huckabay, Commissioner Hooley, Commissioner Golden.

18. Discussion and possible action to approve sending two police officers to Ardmore Oklahoma for the gunfighter level two training at a cost of \$1000.00 plus Hotel and food expenses using the administration credit card.

Motion to to aprove sending two police officers to Ardmore for the gunfighter level two training at the costs of \$1000plus Hotel and food expenses using the Administration credit card.

Motion made by Commissioner Hooley., Seconded by Commissioner Hamon,

Voted Yea: Commissioner Hamon, Commissioner Huckabay, Commissioner Hooley, Commissioner Golden.

19. Discussion and possible action to approve the Fire Chief applying for an 80/20 grant for FY 25-26 thru the Oklahoma Forrestry Service to purchase fire hoses, fittings and wrenches.

Motion to have Fire Chief apply for a 80-20 grant.

Motion made by Commissioner Huckabay., Seconded by Commissioner Hamon,

Voted Yea: Commissioner Hamon, Commissioner Huckabay, Commissioner Hooley, Commissioner Golden.

20. Discussion and Possible action to approve the Fire Chief in applying for a Grant with the Oklahoma forestry Service in the amount of \$106,000.00 for the purchase of a pickup, flat bed and skid.

Motion to have Fire Chief apply for a grant from the Oklahoma forestry service in the amount of \$106,000 for purchase of a pickup, flat bed and skid.

Motion made by Commissioner Huckabay., Seconded by Commissioner Golden,

Voted Yea: Commissioner Hamon, Commissioner Huckabay, Commissioner Hooley, Commissioner Golden.

**STAFF AND BOARD REMARKS**

*Remarks or inquiries by the governing body members, City Manager, City Attorney or City Employees*

Mr Kendall stated that new members of the board are required to attend a newly elected official course giving a list of where they could attend. City Manager Mora will email dates, and they have 1 year to complete. City Manager Mora stated we have some of our employees going through a very difficult time and stated all help would be appreciated.

**NEW BUSINESS**

*Discussion and possible action on any new business which has arisen since the posting of the Agenda that could not have been reasonably foreseen prior to the time of the posting (25 O.S. 311-10)*

**NEW BUSINESS**

*Gordan Layman expressed we are short handed and better pay is needed.*

**ADJOURN**

*Motion to Adjourn*

Motion to Adjourn at 7:22 P.M.

Motion made by Commissioner Huckabay., Seconded by Commissioner Golden,

Voted Yea: Commissioner Hamon, Commissioner Huckabay, Commissioner Hooley, Commissioner Golden.

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*Jackie Menasco, Mayor*

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*Steve Kyle, City Clerk*