



# Minutes

## MCHA Special Meeting Session

**May 28, 2021 at 12:00 PM**  
*Mangum City Annex at 131 N Oklahoma Ave.*

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*The Trustees of the Mangum City Hospital Authority will meet in special session on **Friday, May 28, 2021, at 12:00 PM**. This session will be held at the City Hall Annex at 131 N. Oklahoma Ave., Mangum, OK for such business as comes before said Trustees.*

### **CALL TO ORDER**

Vice Chairman Heiskell called the meeting to order at 12:10 pm

### **ROLL CALL AND DECLARATION OF A QUORUM**

#### **PRESENT**

Trustee Cheryl Lively  
Trustee Ilka Heiskell  
Trustee Laretha Vincent

#### **ABSENT**

Chairman Vanzant

#### **ALSO PRESENT**

Billie Chilson, City Clerk/Secretary  
Corry Kendall, Attorney

### **CONSENT AGENDA**

*The following items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member (or a community member through a Board member) so requests, in which case the item will be removed from the Consent Agenda and considered separately. If any item involves a potential conflict of interest, Board members should so note before adoption of the Consent Agenda.*

*Motion to approve the consent agenda as presented*

Motion made by Trustee Lively, Seconded by Trustee Vincent.

Voting Yea: Trustee Lively, Trustee Heiskell, Trustee Vincent

1. Approve 4-27-21 minutes.
2. Approve meeting minutes from April 15, 2021
3. Approve Quality AD Hoc minutes from May 18, 2021
4. Approve Medical Staff Minutes from April 22, 2021.
5. Approve Actual Claims for May 2021 and the Estimated Claims for June 2021.
6. Approve MiMedz Group, Inc. Agreement Amendment.

7. Approve the Sizewise Consignment Program Addendum.
8. Life Safety Code Inspection Report.
9. CCO Report.
10. Clinic Operations Report.
11. Discussion and possible action regarding the review and approval of March 2021 Quality Report.
12. Administrators Report (CEO)
13. Approve adopting, resending or updating the following policies.
  - Bamlanivimab Etesevimag Standing EUA Orders
  - Casirivimab Imdevimab Standing EUA Orders
  - Emergency Preparedness Plan and Appendices
  - Annual TB Risk Assessment and Risk Assessment Action Plan 2021.

## **FURTHER DISCUSSION**

None

## **REMARKS**

*Remarks or inquiries by the audience not pertaining to any item on the agenda.*

None.

## **REPORTS**

14. Hospital Financial Reports

Crispin Ogama gave the financial report for April 2021.

### **Statistics**

- o The average daily census (ADC) for April 2021 was 9.33. This was up 1.49 compared to the previous month of 7.84. This reflects the continued rebounding trend from an over 2-year ADC low of only 5.90.
- o Year-to-Date Medicare swing bed patient days were only 764 as compared to the PY total of 1,171.
- o Although the April ADC reflects a rebounding from March, cash was not directly impacted because patients are still in-house. Once discharged we should see the impact to cash once claims are submitted.
- o We also experienced a dip in collections – March collections were \$96OK compared to April at \$742K. CBO continues to work claims with exceptions that may have impacted time collection on submitted claims.

### **Balance Sheet Highlights**

- o The operating cash balance as of April 30, 2021 was \$285K. This decrease of \$213K from the March 2021 balance was primarily due to material payments made towards vendors combined with our low monthly cash receipts during the month of April. As

- previously stated, cash receipts are census / ADC driven.
- o AR increased \$277K from March. This was primarily volume driven as the facility rebounded to an ADC of 9.33.
- o The facility paid down approximately \$369K in AP and cash receipts were approximately \$217K less than in March. The remaining decrease was primarily due to payments on MCR ERS loan, which is a positive and it reflects future cash savings as the MCR ERS loans are paid down.
- o The Medicare principal balance decreased by \$122K due to ERS loan payments. Note that we have estimated a CY receivable of \$150K for FY21 at this time that will be adjusted throughout the year based on census and respective costs.

#### Income Statement Highlights

- o Current Year Gross patient revenue is down compared to PY primary due to swing bed volumes (Current YTD 764 compared to PY 1,171).
- o Net patient revenue is breakeven with the prior year – primarily due to the 2020 MCR receivable not being estimated until later in the year and consistency in overall cost.
- o Other operating income is higher due to the treatment of COVID related expenses funded by the CARES act which are treated as Grant Income.
- o Operating expenses are reasonably consistent with the prior year, exceptions being increases in contract labor (offset somewhat by decreases in salaries) and a decrease in the monthly management fee. In addition, interest expense has materially decreased due to the cost report settlement applied to 2016 & 2017 Medicare ERS loans.

#### Other

- o Other attached reports include an income statement trend, CY financial statement comparisons to FY17-FY20, Accounts Payable Aging and estimated claims lists – updated estimated May claims list showing payments made MTD and the June 2021 estimated claims list.

#### OTHER ITEMS

15. Discussion and possible action to approve Dale Clayton as CEO of MRMC.

Motion to approve Dale Clayton as CEO of MRMC.

Motion made by Trustee Lively, Seconded by Trustee Vincent.

Voting Yea: Trustee Lively, Trustee Heiskell, Trustee Vincent

16. Discussion and possible action regarding the review and approval of US Food/BluePrint Menu Management System (BPMMS) Agreement.

Motion to approve of US Food/BluePrint Menu Management System (BPMMS) Agreement.

Motion made by Trustee Vincent, Seconded by Trustee Lively.

Voting Yea: Trustee Lively, Trustee Heiskell, Trustee Vincent

17. Discussion and possible action regarding the review and approval of the COVID Grant Purchases. Items 1-10 previously approved by the Board:

11.) Nasco - Life Form LF04003 Mannequin - \$4,996

12.) IV Pumps - \$69,255

- 13.) Medical Gas Upgrade - \$21,717
- 14.) Call Light System - \$160,132
- 15.) POC Computers (36 units) - \$46,448
- 16.) UPS (For POC Computers) - \$3,604
- 17.) Scanners (For POC Computers) - \$24,624
- 18.) Wall Mounts (For POC Computers) - \$46,444
- 19.) PC Replacements (9 Laptops, 8 HP Desktops) - \$28,680
- 20 - 23.) No Data, Items not listed
- 24.) TytoCare Telehealth (20 Kits for 5 years) - \$113,000
- 25.) Clinic EKG \$7,000.00
- 26.) Radiology HVAC - 1-3 ton Mini-split outdoor unit, 2 Indoor Heads, 2 line sets, drains, communication cable - \$10,968
- 27.) Medical Gas Headers (For Patient rooms) \$155,000.00.
- 28.) Bluestream Health (Provides communication application for patients to communicate with family) - 2 units - \$12,000
- 29.) Knowbe4 HIPAA Training and Education (5 year training) - \$11,938
- 30.) Cisco Umbrella (Network Security) - 200 units - \$45,456
- 31.) Portable X-Ray Machine (X-Ray machine with 5 year warranty) - 1 unit - \$141,225
- 32.) X-ray Equipment (Stationary, Digital X-ray machine to replace current system) - 1 Unit - \$202,000.00.
- 33.) Ultrasound (replacement for leased Ultrasound equipment) - 1 Unit - \$100,457
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Motion to approve items 11 through 33 and raise the cap on item 25 to \$8,000.

Motion made by Trustee Lively, Seconded by Trustee Heiskell.

Voting Yea: Trustee Lively, Trustee Heiskell, Trustee Vincent

## **EXECUTIVE SESSION**

18. Discussion regarding a potential breach in HIPAA protocol where disclosure of information would otherwise violate confidentiality requirements imposed by state or federal law with possible executive session in accordance with 25 O.S. 307(B)(7).

Motion to enter executive session at 12:43 pm.

Motion made by Trustee Lively, Seconded by Trustee Vincent.

Voting Yea: Trustee Lively, Trustee Heiskell, Trustee Vincent

Vice Chairman Heiskell declared out of executive session at 12:59 pm

## **OPEN SESSION**

19. Discussion and possible action with regard to executive session, if necessary.

Motion to send out letters as requested today and notify Oklahoma Civil Rights.

Motion made by Trustee Vincent, Seconded by Trustee Lively.

Voting Yea: Trustee Lively, Trustee Heiskell, Trustee Vincent

## **EXECUTIVE SESSION**

20. Discussion and possible action with regard to the June 3, 2021, settlement conference with Vinita Bank to set provisional settlement authority limits, discuss strategy, and otherwise prepare for the mediation with possible executive session in accordance with 25 O.S. 307(B)(4).

Motion to enter executive session at 1:00 pm

Motion made by Trustee Lively, Seconded by Trustee Vincent.  
Voting Yea: Trustee Lively, Trustee Heiskell, Trustee Vincent

Vice Chairman Heiskell declared out at 1:10 pm

## **OPEN SESSION**

21. Discussion and possible action with regard to executive session, if necessary.

Motion to share the supplemental settlement statement with the opposing council.

Motion made by Trustee Lively, Seconded by Trustee Vincent.  
Voting Yea: Trustee Lively, Trustee Heiskell, Trustee Vincent

Motion to grant Trustee Ilka Heiskell the settlement authority in accordance with the boards guidelines.

Motion made by Trustee Lively, Seconded by Trustee Vincent.  
Voting Yea: Trustee Lively, Trustee Heiskell, Trustee Vincent

## **STAFF AND BOARD REMARKS**

*Remarks or inquiries by the governing body members, City Manager, City Attorney or City Employees*

None

## **NEW BUSINESS**

*Discussion and possible action on any new business which has arisen since the posting of the Agenda that could not have been reasonably foreseen prior to the time of the posting (25 O.S. 311-10)*

None.

## **ADJOURN**

Motion to adjourn at 1:20 pm

Motion made by Trustee Vincent.  
Voting Yea: Trustee Lively, Trustee Heiskell, Trustee Vincent

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*Billie Chilson, Secretary*

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Carson Vanzant, Chairman