



City Commission Meeting

September 02, 2025 at 6:00 PM

City Administration Building at 130 N Oklahoma Ave.

Record of Minutes

The Commission of the City of Mangum will meet in regular session on September 2, 2025, at 6:00 PM, in the City Administration Building at 130 N. Oklahoma Ave, Mangum, OK for such business as shall come before said Commission.

ORDER OF BUSINESS

CALL TO ORDER

Commissioner Hamon called the meeting to order at 6:00 p.m.

ROLL CALL AND DECLARATION OF QUORUM

PRESENT

Commissioner Michelle Huckabay
Commissioner Dirk Hamon
Commissioner Carolyn Hooley
Commissioner Lisa Golden

ABSENT

Mayor Jackie Menasco

CONSENT AGENDA

The following items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member (or a community member through a Board member) so requests, in which case the item will be removed from the Consent Agenda and considered separately. If any item involves a potential conflict of interest, Board members should so note before adoption of the Consent Agenda.

Motion to approve Consent Agenda as presented.

Motion made by Commissioner Huckabay, Seconded by Commissioner Golden.

Voting Yea: Commissioner Huckabay, Commissioner Hamon, Commissioner Hooley, Commissioner Golden

1. Approve August 5, 2025, meeting minutes as presented
2. Approve August 8, 2025 Special Meeting minutes as presented
3. Approve July 2025 financials for all funds
4. Approve August 2025 claims
5. Approve September 2025 estimated payroll

FURTHER DISCUSSION

Consideration of any items removed from the consent agenda.

None

REMARKS

Remarks or inquiries by the audience not pertaining to any item on the agenda. (two minute time limit)

William Stevens stated that he sent City Council a complaint last month about the City Attorney. He stated and nothing was done. He went on to state that the City Council could either do something or he will go to the news media next. He also stated that he will send letters to the AG, OSBI, and there is already a complaint filed against him with the bar association.

REPORTS

6. Financial Report for July 2025 by the City Manager

General funds side revenue was \$234,415.75 and last year at this time we had \$177,502.00 so we have a 32% increase. Our expenses are currently \$234,948.86 last year at this time it was \$171,706.32 we paid a lot of bulk items in full. Our sales tax for the month of July is \$56,330.91, up 15% from last year the use tax is \$9,964.95 its up by 2% from last year our easement lease revenue is the same because we transfer from the MUA side. We received \$33,100.66 in insurance money that was for the windshields and one of our roofs. Alcohol beverage tax is \$6,339.49 it is down 25% from last year. On the MUA side the revenue is \$931,508.00, this looks high because we have not done the transfers for the month of July yet. The expenses for the MUA side are \$171,782.18, down by 12% from last year at this time. In our electric revenue for July, we made \$549,681.00 up by 12% from last year. Our water revenue is \$133,422.69 up by 11% from last year. The wind revenue increased by about .5%, sanitation revenue is the same it increased about 4.2%, wastewater is the same. The recycle fee is the same. Our penalty revenue is down by 2%.

7. Police Report by the Chief of Police

Took 29 reports ranging from assaults, burglary, vehicle burglary, drunkenness, extortion, blackmail, fraud, larceny, sex offenses, threats and intimidation, traffic, vandalism, and warrants. From that we got charges filed on 5. Out of those charges 4 people were arrested. For our radio logs we took 483 calls for service we had a lot of 911 transfers and accident hit and run, accident no injury, 4 business alarms, 3 residential alarms, 13 animal calls, 2 breaking and entering, 2 burglaries in progress, 5 disturbances, multiple dog bites, 5 domestic disputes, EMS calls, extra patrols, 32 follow ups, harassment calls, 215 requests for information, motorists assists, 3 noise disturbances, and 9 reckless drivers.

8. Fire Report by the Fire Chief

Total of 17 calls 6 grass fires, 4 lift assist, 4 landing zones, 1 gas leak, 2 motor vehicle accidents.

ORDINANCES & RESOLUTIONS

9. Discussion and possible action regarding accepting the best, most reasonable bid to contract with either Aberdeen Enterprizes, Brandon and Purdue, or NBC to manage and collect delinquent utility bills and outstanding municipal court tickets and adopting the corresponding resolution for the chosen company. (City Manager Erma Mora)

Representatives from Brandon & Purdue and Aberdeen Enterprizes each gave a presentation on what services their companies provide.

Commissioner Huckabay made a motion to table this resolution in order for the commissioners to do more research.

Motion made by Commissioner Huckabay, Seconded by Commissioner Hooley.
Voting Yea: Commissioner Huckabay, Commissioner Hamon, Commissioner Hooley, Commissioner Golden

10. Discussion and possible action to approve Resolution No. 2025-0902 to apply for the 2026 South Western Oklahoma Development Authority Rural Economic Action Plan (REAP) Grant for Fire Truck.

Motion to approve.

Motion made by Commissioner Huckabay, Seconded by Commissioner Hooley.
Voting Yea: Commissioner Huckabay, Commissioner Hamon, Commissioner Hooley, Commissioner Golden

OTHER ITEMS

11. Discussion and possible action of approving the quote from Next Phase in regards to the Fire Department roof that was not covered under the city's past insurance claim. (Chief Gambill)

Motion to approve.

Motion made by Commissioner Hooley, Seconded by Commissioner Huckabay.
Voting Yea: Commissioner Huckabay, Commissioner Hamon, Commissioner Hooley, Commissioner Golden

12. Discussion and possible action to review and accept the best quote in regards to the Fire Department window replacement. To be paid by the City's insurance claim from the building damages that occurred on April 28, 2025. (Chief Gambill)

Chief Gambill presented quotes from Commercial Glass and Slaton Construction.

Motion was made to approve the Slaton Construction quote.

Motion made by Commissioner Huckabay, Seconded by Commissioner Golden.
Voting Yea: Commissioner Huckabay, Commissioner Hamon, Commissioner Hooley, Commissioner Golden

13. Discussion and possible action for two different quotes from CF Heat and Air in regard to the best option for Fire Departments heating and cooling system. (Chief Gambill)

Chief Gambill explained both quotes from C&F Heat one for an entirely new system with a warranty and one for just installation of a unit the city already has.

A motion was made to accept the installation only quote.

Motion made by Commissioner Huckabay, Seconded by Commissioner Hooley.
Voting Yea: Commissioner Huckabay, Commissioner Hamon, Commissioner Hooley,
Commissioner Golden

14. Discussion and possible action of accepting funding from the 80/20 grant the Fire Department has been awarded. (Chief Gambill)

Motion to accept.

Motion made by Commissioner Huckabay, Seconded by Commissioner Golden.
Voting Yea: Commissioner Huckabay, Commissioner Hamon, Commissioner Hooley,
Commissioner Golden

15. Discussion and possible action of accepting funding from the SWODA Operational Grant the Fire Department has been awarded. (Chief Gambill)

Motion to accept.

Motion made by Commissioner Hooley, Seconded by Commissioner Huckabay.
Voting Yea: Commissioner Huckabay, Commissioner Hamon, Commissioner Hooley,
Commissioner Golden

16. Discussion and possible action to amend the fiscal year 2026 budget to add a Safety Training Officer as highly recommended by the current underwriters of the city. (City Manager Erma Mora)

Motion to approve.

Motion made by Commissioner Hooley, Seconded by Commissioner Huckabay.
Voting Yea: Commissioner Huckabay, Commissioner Hamon, Commissioner Hooley,
Commissioner Golden

17. Discussion and possible action to approve the City of Mangum hosting the first Halloween Fest tentatively on October 25, 2025. (City Manager Erma Mora)

Motion to approve.

Motion made by Commissioner Huckabay, Seconded by Commissioner Golden.
Voting Yea: Commissioner Huckabay, Commissioner Hamon, Commissioner Hooley,
Commissioner Golden

18. Discussion and possible action on Aron Kendall requesting to purchase four Tracts of Land in the NW/4 of the NE/4 of 27-5N-22 WIM, with such tracts being part of the old railroad right-of-way and on running adjacent to the southside of Taft Street, also known as the "Tebow Property."

Mr. Kendall was a no show.

No action.

19. Discussion and updates from Michael Bridges with Next Phase in relation to the hail damage repair for the roofs of the various municipally owned buildings.

The owner of Next Phase Blake spoke on the differences in quotes from Next Phase and the estimate from The City of Mangum's Insurance company OMAG. He stated that OMAG left out multiple buildings on their estimate. He stated that Next Phase will be setting up a meeting with OMAG to discuss the differences in the quotes and estimates.

20. Discussion and possible action to accept the first supplemental claim payment in the amount of \$583,328.38 for the roof damage that occurred on April 28, 2025 at multiple city locations.

Erma stated that there is a correction that needs to be made in the amount. The first payment is actually going to be \$185,903.27.

No Action.

21. Discussion and possible action to approve Payment Application No. 1 for the period ending July 31, 2025, in the amount of \$290,462.50 to Coontz Roofing for the replacement and repair of the Mangum Regional Medical Center Roof in accordance with the Owner/Contractor Agreement approved on June 2, 2025. The payment should be made out of insurance proceeds received in relation to the roof repair and should not impact the municipal budget. (Attorney Kendall)

Motion to approve.

Motion made by Commissioner Huckabay, Seconded by Commissioner Golden.
Voting Yea: Commissioner Huckabay, Commissioner Hamon, Commissioner Hooley, Commissioner Golden

22. Discussion and possible action to approve sending officer Lowry to the Basic FTO Certification Program in War Acres, OK and authorizing the use of the administrations credit card for hotel stay and peridium per policy.

Motion to approve.

Motion made by Commissioner Hooley, Seconded by Commissioner Huckabay.
Voting Yea: Commissioner Huckabay, Commissioner Hamon, Commissioner Hooley, Commissioner Golden

23. Discussion and possible action to approve invoice #223009-11 to Myers Engineering for the Wastewater Improvement project in the amount of \$6,205.70.

Motion to approve.

Motion made by Commissioner Huckabay, Seconded by Commissioner Golden.
Voting Yea: Commissioner Huckabay, Commissioner Hamon, Commissioner Hooley, Commissioner Golden

24. Discussion and Possible action to approve Contractors Application for final payment for Grade Work Construction. Mangum Wastewater Discharge Improvements project. ODOC Grant Construct #18860 CDBG 22 in the amount of \$30,384.10.

Motion to approve.

Motion made by Commissioner Huckabay, Seconded by Commissioner Hooley.
Voting Yea: Commissioner Huckabay, Commissioner Hamon, Commissioner Hooley, Commissioner Golden

25. Discussion and possible action to approve SWODA Invoice #5243 in the amount of \$4,920.00 for CDBG Grant Administration work-Mangum Wastewater Discharge Improvements (CDBG Funds)

Motion to approve.

Motion made by Commissioner Huckabay, Seconded by Commissioner Golden.
Voting Yea: Commissioner Huckabay, Commissioner Hamon, Commissioner Hooley, Commissioner Golden

26. Discussion and possible approval of the Closeout Resolution for the Community Development Block Grant for the Wastewater outfall main line at the Wastewater Lagoon site. Contract #18860 CDBG 22.

Motion to approve.

Motion made by Commissioner Huckabay, Seconded by Commissioner Hooley.
Voting Yea: Commissioner Huckabay, Commissioner Hamon, Commissioner Hooley, Commissioner Golden

27. Discussion and possible action of approving the CDBG Construction Contact Closeout Form.

Motion to approve.

Motion made by Commissioner Huckabay, Seconded by Commissioner Hooley.
Voting Yea: Commissioner Huckabay, Commissioner Hamon, Commissioner Hooley, Commissioner Golden

28. Discussion and possible action to approve reimbursement payment via direct deposit made to The City of Mangum by ODOT in the amount of \$2,967.00 for the payment of invoice #224016-8 to Myers Engineering for the Waterline/ Relocation on SH-283.

Motion to approve.

Motion made by Commissioner Huckabay, Seconded by Commissioner Hooley.
Voting Yea: Commissioner Huckabay, Commissioner Hamon, Commissioner Hooley, Commissioner Golden

STAFF AND BOARD REMARKS

Remarks or inquiries by the governing body members, City Manager, City Attorney or City Employees

Attorney Kendall stated that the Lagoon project has been going on since 2017 he is very glad that it is one of the projects that we can cross off the list.

NEW BUSINESS

Discussion and possible action on any new business which has arisen since the posting of the Agenda that could not have been reasonably foreseen prior to the time of the posting (25 O.S. 311-10)

Attorney Kendall stated that after the agenda was finalized that Pay Application 2 for the Hospital Roof came through. It will come entirely out of insurance funds. That Pay application is for \$185,250.00 which will leave \$87,000.00 to be owed on that project.

Motion to approve.

Motion made by Commissioner Huckabay, Seconded by Commissioner Hooley.

Voting Yea: Commissioner Huckabay, Commissioner Hamon, Commissioner Hooley, Commissioner Golden

ADJOURN

Motion to Adjourn

Motion to adjourn at 7:40 p.m.

Motion made by Commissioner Huckabay, Seconded by Commissioner Hooley.

Voting Yea: Commissioner Huckabay, Commissioner Hamon, Commissioner Hooley, Commissioner Golden

Duly filed and posted at 3:00 PM on August 28, 2025 by the City Clerk Brittany McClintock.

Jackie Menasco, Mayor

Brittany McClintock, Interim City Clerk