

Mangum Regional Medical Center
Medical Staff Meeting
January 21, 2020

MEMBERS PRESENT:

John Chiaffitelli, DO, Medical Director
William Gregory Morgan, III, MD
Absent:
Guest:

ALLIED HEALTH PROVIDER PRESENT:

David Arles, APRN
Mary Barnes, APRN
Randy Benish, PA

NON-MEMBERS PRESENT:

Chelsea Church, PhD
Marie Harrington, CEO
Daniel Coffin, CCO
Melissa Tunstall, Quality Director
Candy Denney, RN, Utilization Review
Lynda James, LPN, Drug Room
Kaye Hamilton, Medical Staff Coordinator

1. Call to order
 - a. The meeting was called to order at 12:05 pm by Dr. John Chiaffitelli, Medical Director.
2. Acceptance of minutes
 - a. The minutes of the December 09, 2020, Medical Staff Meeting were reviewed.
i.Action: Dr. Chiaffitelli, Medical Director, made a motion to approve the minutes.
3. Unfinished Business
 - a. None
4. Report from the Chief Executive Officer
 - a. CEO report – Marie Harrington, CEO
 - We continue to swab any admits due to increased number of positive COVID-19 patients in Mangum. Treating all patients in our ER as if they have COVID-19 until proven otherwise.
 - Participated in daily Region 3 Merc Briefings to increase communication during COVID-19 surge. We review open beds,

transfer plans and all pertinent COVID-19 information to coordinate care. Robert Stewart is our Region 3 RMRS Director that facilitates each daily briefing.

- December COVID-19 Stats at MRMC: 161 Swabs, 16 Positive (9.93%), 145 Negative (90.06%), 0 Pending and 1(0.62%) death.
- COVID – 19 Prevalence Overview by Month at MRMC: March: 32% Prevalence, April: 25% Prevalence, May: 6%, Prevalence, June 0% Prevalence, July: 10% Prevalence, August: 2.4% Prevalence, September: 2.73% Prevalence, October: 6.47% Prevalence, November: 21.63%, and December Prevalence: 9.93% Median Age: 66.81.
- Greer County December COVID-19 Statistics: 390 Positive Cases and 9 Deaths (2.30% death rate).
- PPE and Swab supplies have been adequate for us to manage during this current crisis.
- Updated COVID-19 Binder at Nurse’s station, City Annex and Provider room to ensure communication and COVID-19 updates and education are read. Signature is required for all read and sign documents in binder. Providers are kept up to date with the COVID-19 Provider Update/Education Binder in the provider sleep room. CEO has also communicated with providers via email, cell phone and text messages during this continued COVID-19 Pandemic. Last update was 12.03.2020.
- Participated in all OSDH Region 5 Vaccine Planning Meetings.
 - Drafted our MRMC Vaccination Plan for Phase 1 and beyond
Administered the Pfizer-BioNTech Vaccine to 3 groups of Phase 1 recipients.
 - Everything went well and no serious adverse reactions were reported.
- Registered MRMC as a Pandemic Provider and received our approval.
- Moved our outpatient registration back to the main hospital building at the beginning of December.
- We reopened the front entrance and moved our COVID -19 Screener to the front entrance during daytime operating hours.
- A COVID – 19 screener is available at the front entrance for employees during 7:30 am – 8:00 am to accommodate the staff that would like to enter the building prior to daytime screening shift.
- Due to COVID-19 surge in December we have prohibited vendor visitation to hospital and limited patient visitation to only palliative care patient visitation.
- MRMC Census Daily Average for November: 8.5 Swing bed and Acute patients per day; Average Daily Census for 2020 was 10.95.

- Cohesive Healthcare provided staff lunches for December 2020 during this pandemic. All staff members are very thankful for this support.
- Savance COVID-19 Screening Kiosk implementation and installation date is scheduled for early to mid-February.
- No staff issues or concerns currently. Teams are all working together very well.
- In person interview with Dr. Chiaffitelli, Marie and Dr. Spear on December 18, 2020. Meeting went well. Dr. Chiaffitelli approved of his recommendation for Randy's supervision. He lives here at Lake Altus in Granite and has retired to this area.
- So proud of our team for completing the Employee Satisfaction Surveys by the end of December. We had 62 out of 66 (94%) completion!
- COVID-19 Bonuses were approved by the Board on December 23, 2020. We will include the bonuses on the January 8, 2021 paycheck.
- Charlene Holder was awarded the Employee of The Month of November during the MRMC All-Staff meeting on December 07, 2020.
- Christmas lunch was scheduled for December 22, 2020 and provided by Cohesive Healthcare.
- End of the Year inventory was conducted on December 29, 2020,
- All roof leaks (clinic, lab, and hospital) have been addressed and are still pending. Lab and clinic roof will be repaired in December.
- MRMC KPIs for December were reviewed. The quality improvements continued to be significant: 2 Falls without injury and 1 Fall with minor injury, Zero Employee Work Related Injuries, 3 Med Variances, 1 IP AMA, 1 ER AMA, 1 LWBS, 8 Referrals, 2 Denials, 6 Inpatient Mortalities, 1 ER Patient Mortality, 1 Re-Admission within 30 days, 8 ER Readmissions within 72 hours, 1 Grievance/Complaints. Zero CAUTIs, CLABSIs, or CAEs, and OHA Pressure Ulcers. A total of 125 ER patients were admitted which was a decrease of 8.76% over previous month.
- The hospital generator update:
 - Ray's Electric began the project and performed a new assessment for a new bid on November 24, 2020. Project is still pending.
- Contracts and items, we prepared for January board meeting:
 - Auto Insurance
 - LifeShare
 - Spacelabs
- Received the RHC initial rate letter from Novitas for the clinic. The initial Medicare visit rate was \$86.31. Received an updated

- Received the RHC initial rate letter from Novitas for the clinic. The initial Medicare visit rate was \$86.31. Received an updated Novitas Rate Letter on December 8, 2020 for our new initial Medicare visit of \$257.21. Very Pleased. Written report remains in the minutes.

5. Committee / Departmental Reports

a. Medical Records

- No report was given.

b. Nursing

Excellent Patient Care

- Monthly Education topics included: Representative from Mimedx presented education regarding Epifix grafts for wound patients.
- Staff are updated regularly regarding Cohesive COVID Task Force directives.

Excellent Client Service

- Patients continue to rely on MRMC as their local hospital. Patient days decreased from 441 in November to 265 (seems to happen every December). This represents an average daily census of 8.5.
- MRMC Wound Care Team is proud to offer Epifix grafts and products that are now available for Inpatients and Outpatients. These products have tons of evidence-based research which has demonstrated significant improvement in outcomes for wound care patients.

Preserve Rural Jobs

- Open Positions include Full Time RT, MLT, RN, LPN and CNA
- Actively recruiting locally as well as posting positions on Indeed & Hospital Website.
- Human Resources promptly responding to any and all applications. Written report remains in minutes.

c. Infection Control

Date of Meeting: January 14, 2020

- Infection Control
 - OSIIS updated system
 - Phases of Covid Vaccinations
 - Pfizer
 - Moderna
- Employee Education
 - HealthStream/Orientation Process

- b. Immunization in CPSI
 - c. Flu/Pneumo Paperwork with New Nursing
 - d. Foley Cather/PICC Bundles with New Nursing
 - Employee Health
 - a. Employee Files – Annual TB
 - b. COVID Vaccinations
 - Policy & Procedure
 - a. Changes to EMR
 - b. Rapid Covid Testing – 90 day prelim
 - Committee Updates:
 - a. Performance Improvement Projects
 - N/A
 - b. Regulatory Compliance/Site Visits
 - N/A
 - c. Changes in process, procedure, or protocol
 - N/A
 - Recommendations from Committee

Written report remains in minutes.
- d. Environment of Care and Safety Report
- i. Evaluation and Approval of Annual Plans –
 - i.i. Old Business - -
 - a. “CT IN Use” Light—Wire cut between control room and light will need new wiring before light can be connected
 - b. Flooring in nurses break area and med prep room - rescheduled - could not close off area due to patient care
 - c. Evaluation and approval of annual plans – plans will be presented in January meeting
 - d. Install additional outlets on east side of patient hall – scheduled but has been postponed due to COVID-19
 - e. New oxygen/suction headwall needed in ER1 – scheduled visit has been postponed – contacted Apex – not allowing vendors inside at this time – COVID-19
 - f. New covered pegboard needed for supplies in ER1 - pegboards will have to be custom made
 - g. Wall repair around window in room 19 has been postponed due to COVID-19
 - h. Roof over OR2 area damaged and in need of repair – engineer came 10/1/2020 – claim still pending – item on City Agenda for discussion
 - i. Rubber mats in kitchen need replaced – New mats in place
 - j. Code drill schedule – will check to see if drills can be tracked QAPI
 - k. Complete Active Shooter Exercise – Mangum Police Department scheduled twice – no call no show both times – will

schedule with Greer County Sheriff Dept.

1. 15 AMP receptacles – all 15 AMP receptacles will be replaced with 20 AMP receptacles through out the hospital – replacement has started.
 - i.i.i. New Business
 - a. Room 9 needs electrical coming through floor addressed
 - b. Exit sign in COVID Wing
 - c. Additional electrical circuits for COVID Wing
Written report remains in minutes.
- e. Laboratory
 - i. Tissue Report – Approved – December 2020
 - i.i. Transfusion Report – Approved – December 2020
- f. Radiology
 - i. There was a total of – 204 X-Rays/CT/US
 - i.i. Nothing up for approval
 - i.i.i. We have a new part time tech, she started on December 21, 2020. Her name is Jayci Carothers.
Written report remains in minutes.
- g. Pharmacy
 - i. Verbal Report by Pharmacist.
 - i.i. Bamlanivimab – 42 in house.
 - i.i.i. P & T Meeting in January.
- h. Physical Therapy
 - i. No report.
- i. Emergency Department
 - i. No report
- j. Quality Assessment Performance Improvement
 - Quality
 - Quality Minutes from previous month included as attachment
 - Previous policies approved by Quality/Med Staff/No approval from Governing Board.
 1. Respiratory policies and procedures.
 2. Drug Room policies and procedures.
 3. Clinical Policies and Procedures
 4. Emergency Department Policies and Procedures
 5. Wound Care Procedure Form
Consent Agenda – HR Performance Evaluation Policy

- Policies and forms approved by Quality Committee on January 14, 2021.
 1. Rehab Policies and Procedures
 2. General Hospital Policies and Procedures
 3. EMD-016 Blood Alcohol Collection for Law Enforcement
 4. EMD-016A Blood Alcohol Concentration Form
 5. EMD-016B Testing for Blood Alcohol Concentration Log

- HIM – Showed improvement on completing documentation. Physician access to EMR outside of the facility is getting set up. Also, the Kiosk is being set up and putting in place the end of January. This will help with the completion of consents. They will be able to sign in and complete any paperwork. MRMC conducted a Provider time study from December 7th – 20th.

- Compliance
 - One Grievances for December. Thorough investigation was done with no findings. Matter was resolved and letter was sent.
 - Contracts that were approved for December:
 1. Life Share contract and log
 2. Space Labs for Telemetry
 3. Press Ganey Contract
 - Contracts up for review from November: not approved by GB as of 1/15/21
 1. OGA auto insurance (Business auto liability insurance renewal Policy)

- Risk Management
 - 3 Medication Variance
 - 3 – AMA – 2 AMS's were ER. One didn't like COVID-19 restrictions. One didn't want further treatment. 1 AMA IP – the patient wanted to leave so he could go back to work. On all 3 – the Providers described the risks of leaving and the benefits of staying.
 - LWBS – Patient was triaged, and nurse told the patient that both ER rooms are full and it would be just a little bit. When the nurse went to get the patient, she had left. Patient waited under 30 min.
 - 2 Patient falls with no injury
 - 1 Patient fall with minor injury (skin tear)
 - Working with Infection Control Nurse, CEO and CNO to

stay informed with updates and information about COVID-19 Immunizations have been given to clinical and direct patient contact employees. Next phase of immunizations will be in January.

- During the outbreak we have in place:
 1. No visitor for the patient (unless near end of life)
 2. Screening for all entering the Hospital and Annex
 3. Drive through swab for COVID-19
 4. Possible positive COVID-19 patients are seen in the OR2 room with direct ventilation
 5. Positive COVID-19 patients are to stay in COVID wing. We have 5 rooms on the wing. Rooms 12 and 13 have direct ventilation. The other 3 rooms are available for use as well.

- Workman's Comp
 - There are currently no Workman's Comp cases currently open
Written report remains in minutes.

- k. Utilization Review
 - i. Total Patient days for December: 265
 - i.i. Total Medicare days for December: 242
 - i.i.i. Total Medicaid days for December: 1
 - i.v. Total Swing bed days for December: 219
 - v. Total Medicare SB days for December: 217
Written reports remain in minutes.

Motion made by Dr. John Chiaffitelli, Medical Director to approve Committee Reports.

6. New Business

- a. Approval of Rehab Policies and Procedures
 - i. Motion:** made by Dr. Chiaffitelli to approve Rehab Policies & Procedures.
- b. Approval of General Hospital Policies and Procedures.
 - i. Motion:** made by Dr. Chiaffitelli to approve General Hospital Policies & Procedures.
- c. Approval of EMD-016 Blood Alcohol Collection for Law Enforcement.
 - i. Motion:** made by Dr. Chiaffitelli to approve EMD-016 Blood Alcohol Collection for Law Enforcement.
- d. Approval of EMD-016A Blood Alcohol Concentration Form
 - i. Motion:** made by Dr. Chiaffitelli to approve EMD-016A Blood Alcohol Concentration Form.
- e. Approval of EMD-016B Testing for Blood Alcohol Concentration Log
 - i. Motion:** made by Dr. Chiaffitelli to approve Testing for Blood Alcohol Concentration Log.
- f. Approval of Life Share Contract and Log

i.Motion: made by Dr. Chiaffitelli to approve Life Share Contract and Log.
g. Approval of Space Labs for Telemetry

i.Motion: made by Dr. Chiaffitelli to approve Space Labs for Telemetry.

h. Approval of Press Ganey Contract

iMotion: made by Dr. Chiaffitelli to approve Press Ganey Contract.

7. Adjourn

a. Dr. Chiaffitelli made a motion to adjourn the meeting at 12:53 pm.

Medical Director/Chief of Staff

Date