



**COHESIVE HEALTHCARE MANAGEMENT & CONSULTING**

**Mangum Regional Medical Center**

TITLE		POLICY
<b>Diversion of Controlled/Non-Controlled Substances</b>		<b>DRM-017</b>
MANUAL	EFFECTIVE DATE	REVIEW DATE
<b>Drug Room</b>	<b>10-1-2020</b>	<b>10-1-2020</b>
DEPARTMENT	REFERENCE	
<b>Drug Room</b>	<b>Oklahoma Pharmacy Law Book</b>	

**SCOPE**

This policy applies to all patients receiving care and treatment at MANGUM REGIONAL MEDICAL CENTER.

**PURPOSE**

The hospital will adhere to controlled substance diversion guidelines as outlined by the Oklahoma Bureau of Dangerous Drugs and Narcotics (OBN), Drug Enforcement Agent (DEA), and the Oklahoma State Board of Pharmacy.

**DEFINITIONS**

Drug diversion: the transfer of any legally prescribed controlled substance from the individual for whom it was prescribed to another person for any illicit (i.e. not medically prescribed) use.

**POLICY**

The hospital will assure that all medications are accounted for and follow the appropriate procedure to report and investigate any suspected diversion. Theft or diversion of prescription medications is a violation of state law and federal law.

**PROCEDURE**

1. If diversion of any medication is found, notify the appropriate personnel:
  - a. Hospital Administrator
  - b. CNO
  - c. PIC
  - d. Drug Room Supervisor
2. Take appropriate action;
  - a. Validate the count of the medication found to have a discrepancy two or more appropriate personnel (e.g., nursing staff member and DRS).

- b. Change locks if needed on the drug room, night cabinets or med cart
- c. Gather appropriate data on the incident such as narcotic sheets etc.
- 3. For controlled drug diversion, contact the OBNDD at 1-800-522-8031;
  - a. Inform the OBNDD of the problem and follow their recommendations on confrontation and in-house investigation
  - b. Request DEA Form 106 and fill out the entire form according to the instructions
  - c. Return the original and 2 copies to the OBNDD. Retain 1 copy for two years for hospital records
  - d. The OBNDD will notify the OSBI if indicated
- 4. If a licensed nurse is involved in diversion, notify the Oklahoma Board of Nursing at 405-525-2076
- 5. If a licensed pharmacist is involved in diversion, notify the Oklahoma Board of Pharmacy 405-521-3815
- 6. If a licensed medical personnel is involved in diversion, notify the Oklahoma Board of Medical Examiners
- 7. Contact the medical facility's attorney for further information of proceedings if necessary

**Other Medications:**

- 1. If an employee is suspected of taking medication for personnel use, notify the hospital administrator and Chief Clinical Officer for appropriate action and follow up.
- 2. If medication is missing and cannot be located, notify the Drug Room Supervisor and the Chief Clinical Officer for appropriate follow up.

**REFERENCES**

Oklahoma Pharmacy Law Book

**ATTACHMENTS**

N/A

**REVISIONS/UPDATES**

Date	Brief Description of Revision/Change