



**COHESIVE HEALTHCARE MANAGEMENT & CONSULTING**

**Mangum Regional Medical Center**

TITLE		POLICY
<b>Drug Storage Inspections</b>		<b>DRM-041</b>
MANUAL	EFFECTIVE DATE	REVIEW DATE
<b>Drug Room</b>	<b>10-1-2020</b>	<b>10-1-2020</b>
DEPARTMENT	REFERENCE	
<b>Drug Room</b>	<b>Oklahoma Pharmacy Law Book</b>	

**SCOPE**

This policy applies to all patients receiving care and treatment at MANGUM REGIONAL MEDICAL CENTER.

**PURPOSE**

The purpose of this policy is to define the expectations of the Pharmacist in Charge (PIC) for inspecting all areas of medication storage on a routine basis.

**DEFINITIONS**

N/A

**POLICY**

The Pharmacist in Charge or his/her appropriate designee shall conduct an inspection of all drug areas within the hospital on at least a monthly basis.

**PROCEDURE**

1. The monthly storage inspection shall verify at least the following:
  - a. Drugs for internal use are stored separately from drugs and disinfectants for external use.
  - b. Drugs requiring special storage conditions to ensure their stability are properly stored.
  - c. No outdated drugs are stocked in the facility and are removed from the facility within 6 months after the expiration date.
  - d. Distribution and administration of controlled substances are properly and adequately documented and reported.
  - e. Emergency drugs are adequate and in proper supply.
  - f. All necessary and required security and storage standards are met.
  - g. Metric apothecary weight and measure conversion tables and charts are reasonably available to all medical personnel.

h. Policies and procedures of the hospital drug room are followed.

**REFERENCES**

Oklahoma Pharmacy Law Book

**ATTACHMENTS**

None.

**REVISIONS/UPDATES**

<b>Date</b>	<b>Brief Description of Revision/Change</b>