



City Commission Meeting

September 03, 2024 at 6:00 PM

City Administration Building at 130 N Oklahoma Ave.

Record of Minutes

The Commission of the City of Mangum will meet in regular session on September 3, 2024, at 6:00 PM, in the City Administration Building at 130 N. Oklahoma Ave, Mangum, OK for such business as shall come before said Commission.

ORDER OF BUSINESS

CALL TO ORDER

Mayor Menasco called the meeting to order at 6:00pm.

ROLL CALL AND DECLARATION OF QUORUM

PRESENT

Commissioner Michelle Huckabay

Commissioner Dixie Peterson

Commissioner Mark Chapman

ABSENT

Commissioner Judith McCaslin

ALSO PRESENT

Mayor Jackie Menasco

City Manager Erma Mora

CONSENT AGENDA

The following items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member (or a community member through a Board member) so requests, in which case the item will be removed from the Consent Agenda and considered separately. If any item involves a potential conflict of interest, Board members should so note before adoption of the Consent Agenda.

1. Approve August 6, 2024 meeting minutes as presented.
2. Approve July 2024 financials for all funds.
3. Approve August 2024 claims.
4. Approve September 2024 estimated payroll.

Motion to approve all items.

Motion made by Commissioner Peterson, Seconded by Commissioner Chapman.

Voting Yea: Commissioner Huckabay, Commissioner Peterson, Commissioner Chapman

FURTHER DISCUSSION

Consideration of any items removed from the consent agenda.

None.

REMARKS

Remarks or inquiries by the audience not pertaining to any item on the agenda.

None.

REPORTS

5. Financial Report for July by the City Manager.

City Manager Mora presented the July financial report.

General Fund

Sales Tax \$48,631, down .2% from June, down 3.8% from last year.

Use Tax \$9,733, down 4.2% from June, down 3% from last year.

Other Revenue \$1,247, up 100% from last year due to amount of department funds last year.

Alcohol Tax \$8,465, up 30% from June, up 37% from last year.

Franchise Tax \$3,708, up 59% from last year due to just beginning the Franchise Tax.

Transfers \$96,631 from MUA to General Fund, no last year at this time.

Overall Revenue \$171,000, up 130% from June, up 130.5% from last year.

Expenses \$165,725, down 9.2% from June, up 34% from last year due to some outstanding invoices.

MUA

Revenue \$440,000, up 23.9% from June, down 60% from last year which was from transfers.

Expenses \$196,000, down 45% from June, down 24% from last year.

Total Cash on Hand \$532,286.42 not to include ICS or CDs.

She added that the auditors asked for some additional reports last week so they should be wrapping up soon.

6. Police Report for July by the Chief of Police.

Chief Taylor presented the July police report.

15 incident reports: 1 aggravated assault, simple assault, 2 DUIs, Public Intoxication, 3 emergency orders of detention, stolen motor vehicle, and some traffic stops. This included 4 arrests and 1 referred to the District Attorney.

463 calls for service: 2 accidents with no injuries, 6 business alarms, assist another agency with child abuse, some civil matters, control burns before the burn ban was issued, 4 disturbances, 2 domestic disputes, drunk driver, 5 EMS calls, 3 fights with no weapons, a lot of fire calls, 21 follow-ups, 163 calls for information, 4 missing persons, 2 open doors found during patrol, stalking, 9 suspicious people, 9 welfare checks.

7. Fire Report for August by the Acting Fire Chief.

Acting Fire Chief Christian presented the August Fire Report.

16 total calls: 3 motor vehicle accidents, 4 helicopters at the hospital, 1 power pole down with lines on the ground, 2 fire alarms, 1 lift assist, 1 gas leak, 4 grass fires.

The grass fires include the big one that was a total of 5 days and 1,400 acres. This started as 4 different fires, 2 burned into 1 and the other 2 were down the road on different sides of the highway. During this time it was over 105 degrees everyday and the humidity was in the lower 20s to the teens. There was also a water break at Reed during this time so water had to be shuttled from Mangum to Reed. There were several Counties that assisted with the fires to include Beckham County, Washita County, a Texas Task Force, the Oklahoma Forestry had 2 crews there, Greer County brought road graders in, Harmon County, and all Greer County departments.

ORDINANCES & RESOLUTIONS

8. DISCUSSION AND POSSIBLE ACTION REGARDING ADOPTING ORDINANCE NO. 470. An ordinance of the Board of Commissioners for the City of Mangum, Oklahoma, an ALLEY WAY, a PUBLIC WAY, in NORTH MANGUM ADDITION, to the City of Mangum, Greer County, Oklahoma, in accordance with 11 o.s. § 42-110; providing notice that closure will not affect access on easements or utilities currently constructed on or abutting next to the ALLEY WAY; reserving right to reopen; providing severability; amending all ordinances, policies, or resolutions at variance; and declaring an emergency.

Mayor confirmed that this was the Halfords residents. The City Manager and City Clerk confirmed that they have not received any calls with concerns or objections to this matter. They also confirmed that the City has waited the allotted time for responses. The Mayor asked if the Fire Department had any issues with this. Fire Department confirmed they do not foresee any future issues with this alley being closed.

Motion to for emergency alley closure.

Motion made by Commissioner Chapman, Seconded by Commissioner Huckabay.

Voting Yea: Commissioner Huckabay, Commissioner Peterson, Commissioner Chapman

9. Discussion and possible action to approve Resolution No 2024-0903-01 to authorize the Mayor to execute the DEED to the ARMORY in accordance with the Interlocal Agreement with GREER COUNTY.

The City Manager stated that this is to finalize the agreement with the Greer County Sheriff's office and the Armory. She confirmed that everything has been finalized other the signing the deed over.

Motion to approve the Mayor to execute the Deed.

Motion made by Commissioner Peterson, Seconded by Commissioner Chapman.

Voting Yea: Commissioner Huckabay, Commissioner Peterson, Commissioner Chapman

10. Discussion and possible action to approve Resolution No 2024-0903-02 amending the budget for Other Revenue and General Fund in the amount of \$55,000 received from the sale of the 2021 Raptor II Street/Parking Lot Sweeper previously purchased from NiteHawk Industries in 2021.

The City Manager states this is just to finalize the acceptance of the money received from the sale of the street sweeper. This is to add the \$55,000 into our General Fund and put into our Other Revenue account.

Motion to approve.

Motion made by Commissioner Peterson, Seconded by Commissioner Huckabay.
Voting Yea: Commissioner Huckabay, Commissioner Peterson, Commissioner Chapman

11. Discussion and possible action to approve Resolution No 2024-0903-03 amending the budget for Airport Operations Special Revenue and Airport Capital Improvements Fund in the amount of \$1,725 for the fuel computer components that need to be replaced and discussion of future operations of the airport.

The City Manager explains that we have a Special Revenue Fund for the airport and we don't do anything with that other than purchase fuel if needed. Now the card reader is down and it will cost is \$1,725. The issue is a component inside the computer, this is a special computer for high heat areas. Mora confirmed that we only get a few purchases for fuel every few months. She also confirmed that we did just recently purchase around \$9400 worth of fuel in June. Peterson asked how many lease renewals we received. Layman confirmed we only have 3 hangers leased. He also stated that we now have damage to the larger hanger from the storm that had high winds. The insurance company has come out but we are waiting on the 3 bids for repairs and this is why the future operations was added to the agenda. Peterson asked if in the future we decide to get rid of the airport if we would be stuck with the fuel or if there was a way to pump it out. Layman stated that it can be used for other things besides just airplanes. Peterson asked if the subject can be tabled until the bids are done on the hanger so that we have all information at once. Layman mentioned that if our fuel was cheaper then possibly we could sale more. He also mentioned that we have a runway inspection that will be completed in a week. Mayor states Item 11 will be tabled for now.

OTHER ITEMS

12. Discussion and possible action on accepting nominations and appointment for a board member to fill the vacancy on the Mangum City Hospital Authority Board to a term of 5 years beginning September 2024 and ending August 2029. Nominees must be residents of Greer County. (Cheryl Lively's vacancy)

The City Manager states that Cheryl Lively's term is up and that she did speak with Lively. Mora would like for Lively to stay on the Hopsital Board and Lively agreed to do so. Mora nominates Cheryl Lively to serve another term on the Hospital Board. She states that Lively asks a lot of questions and really looks at the information presented to her.

Motion to elect Cheryl Lively for another term on the Hospital Board.

Motion made by Commissioner Peterson, Seconded by Commissioner Huckabay.
Voting Yea: Commissioner Huckabay, Commissioner Peterson
Voting Abstaining: Commissioner Chapman

13. Discussion and possible action with regard to the police department applying for a Marathon Petro Foundational Grant for \$1,800 and a GM First Responder Foundational Grant for \$2,500.

Chief Taylor stated that the foundational grants are for the purchase of more body armor for the officers as well as first aid kits and additional equipment. He stated that they apply for the foundational grants because they do not match or have to wait to apply for another one. He explained that one of the reserve officers completes the grant applications for them. September 1st the window opened for more grants like this that can go directly for equipment and some of the items that Olson is going to present. The \$1,800 and \$2,500 will specifically be for the armor, first aid kits and possibly ammunition or other small things they may need. Mora stated that she is not able to give the reserve officers any financials but she will give them to Taylor and he needs to make sure that he is signing for those grants.

Motion to approve.

Motion made by Commissioner Peterson, Seconded by Commissioner Chapman.

Voting Yea: Commissioner Huckabay, Commissioner Peterson, Commissioner Chapman

14. Discussion and possible action to accept or review the quotes for new radios paid for with the Police Department's Purplewave money and/or Grant money.

Assistant Chief Olson presented a complete summary analysis to the board members. He stated that he does not have AT&T on the list as they just called this day to put their bid in. He states that they are very expensive and this would have to be something that was combined with Greer County and dispatch would also have to be upgraded for this program. He has presented what he thinks are the best 3 options.

Two Way Direct is strictly an online company. They are the cheapest option but there are many unknown future costs to consider it a logical investment. The lack of long-term service, reachable support staff, and lack of important details for total cost and maintenance creates an uncertainty in the reliability of our investment and should not be taken lightly. He states these radios are very complex and if in the future they want to add more people or expand their network, it could be a disaster if people do not know what they are doing. He states it is nice to have a low cost option but he does not think it is the best investment.

Lawton Communications has previously worked on the department's radios. Olson was not able to get the request for the particular equipment he wanted but they did offer an alternate which is the Motorola 3500 E Series. He did a lot of research and found that the radio they are offering is at the end of life already. This means they are already ending this particular system. He thinks they are trying to get rid of the last of their stock and they think that the department does not know enough about radios to realize this. The rep told him that they can get the programming software free but it already comes with Motorola radios. He has dealt with this company and knows other people that have dealt with this company that have had issues with radios they have programmed. He stated that he doesn't really trust them because he feels that they have been very misleading with their information and wants to be able to trust the company that he is going to invest money in.

Chickasaw Personal Communications has previously come to do an evaluation on our communication services. Olson stated that he wants to be open and clear as he has also worked with this company in Elk City. He states that he had phenomenal service with them and at any time he could call them and they would walk him through any issues. The company hunted down the specific radio he was looking for and they do State contract bidding so there is no ups and downs and buddy systems. They do have a fee for the programming software because Kenwood does not give it away for free so they pass that fee on to the customer. They will train Olson in the software and equipment so if updates

are needed or the networks needs to be expanded he can do it and train others. He feels that this is future proof for our investment so that we have a radio system that lasts 10 to 20 years. He thinks that the long-term investment in these radios is worth the cost. They cover a large section of Oklahoma and have great service for repairs.

The Mayor asked how much money they have in their Purplewave fund for this. Chief Taylor informs her that they have around \$10,000 and that there is a grant that opened on September 1st where they can tell the State that they need this many of this radio and this could possibly offset some of the cost. It would be a foundational grant so it would not go towards any of the Federal or State grant limits. Olson stated he would have to check and see how long the process is but it is usually within 30 days for short-term notifications. Peterson asked about whether they would have to do direct pay or if the grant could be used to reimburse the Purplewave funds used for the radios. She recommends if the grant allows reimbursement they should purchase the radios and then get reimbursed.

Motion made for the police department to use Purplewave funds to purchase new radios and reimburse funds with grant money if approved.

Motion made by Commissioner Peterson, Seconded by Commissioner Huckabay.

Voting Yea: Commissioner Huckabay, Commissioner Peterson, Commissioner Chapman

15. Discussion and possible action authorizing the City Manager to explore financing options for the purchase of a roll off vehicle.

The City Manager explained that the purchase of the rolloff truck was stopped because we have open grants and we know we will need some of those funds for the current projects. Since the dispatch situation has been wrapped up and the County is taking over dispatch in October we will have \$21,000 a month in extra funds that we were using to pay dispatch. After talking with some of the banks she found that they have some good rates so she would like to consider taking the money that was for dispatch and using it to pay a loan for a rolloff truck. She thinks that in a year or maybe two the truck would be paid off. She thinks the payments would be around \$4,000 a month but we could put the \$21,000 toward the payment. She does not want to stop the productivity outside and it would cut the cost of \$1,200-1,800 that we are currently paying just to get the boxes picked up. Mora states that Kendall is not here but he did not want the City to get a loan that may enter into our next budget. She told Kendall that they would likely not be able to pay it off before the next budget and he asked about trying to get one on a lease agreement instead, but we are not sure if that is an option that is available. Mora stated the Kendall has some reservations about this but she did look at the last loan the City had and it was paid off in 4 years. The City currently has no outstanding or open loans and we currently have money that can be used to make those payments. If the City was able to pay it off before next years budget, it was confirmed that there would be no penalties. Mora stated that we currently have the bulk of the money for the rolloff but we do still have other projects. We do know that the outside job we are currently working on is going to cost us some money, Commissioner Chapman was informed of the problems last week. Ultimately the plan is, if we don't need the money for other things then we will pay the loan off early. Kyle and Youngblood are doing a great job at cleaning up the community and we don't want to have to stop because we don't have the equipment we need to get these jobs done.

Motion made to authorize the City Manager to explore financial option for the purchase.

Motion made by Commissioner Peterson, Seconded by Commissioner Huckabay.

Voting Yea: Commissioner Huckabay, Commissioner Peterson, Commissioner Chapman

16. Discussion and possible action regarding accepting the payment of \$8,130.00 from the Purplewave Auction of items declared surplus August 6, 2024, with such proceeds being distributed as follows:

Hospital - \$775.00

Parks - \$7,355.00

Mora explains this is to accept the money from the surplus sales and where it is going.

Motion to approve.

Motion made by Commissioner Peterson, Seconded by Commissioner Huckabay.

Voting Yea: Commissioner Huckabay, Commissioner Peterson

Voting Abstaining: Commissioner Chapman

STAFF AND BOARD REMARKS

Remarks or inquiries by the governing body members, City Manager, City Attorney or City Employees

Peterson states that there has been a situation where the citizens have showed up at employee's homes and demand that their utilities be turned back on. Moving forward if a citizen shows up at an employee's home after hours for any reason, this is never acceptable, if this happens the police will be contacted and the person will be trespassing. This is how the situation will be handled moving forward, it is unacceptable. The City Hall is open 5 days a week and you can currently go to dispatch with the payments. Once this is verified someone will be sent out to turn the utilities back on. She also stated that this will be changing soon and will no longer be an option once we no longer have dispatch. The City Manager had someone show up at her door at 8:30 at night, this is never okay. Next time this happens the police department will be contacted.

Mora had a death in her family and thanked everyone that reached out to her.

NEW BUSINESS

Discussion and possible action on any new business which has arisen since the posting of the Agenda that could not have been reasonably foreseen prior to the time of the posting (25 O.S. 311-10)

Mora stated that Clyde came down to meet with the Mayor to sign paperwork and we will be having a special meeting soon. She will let the board know when the paperwork is finished and we can begin to wrap up the project.

ADJOURN

Motion to Adjourn

Motion made by Commissioner Peterson, Seconded by Commissioner Huckabay.

Voting Yea: Commissioner Huckabay, Commissioner Peterson, Commissioner Chapman

Meeting adjourned at 6:54pm.

Jackie Menasco, Mayor

Codi Gutierrez, City Clerk