



City Commission Meeting

April 02, 2024 at 6:00 PM

City Administration Building at 130 N Oklahoma Ave.

Record of Minutes

The Commission of the City of Mangum will meet in regular session on April 2, 2024 at 6:00 PM, in the City Administration Building at 130 N. Oklahoma Ave, Mangum, OK for such business as shall come before said Commission.

ORDER OF BUSINESS

CALL TO ORDER

Mayor Menasco called this meeting to order at 6:00pm

ROLL CALL AND DECLARATION OF QUORUM

PRESENT

Commissioner Michelle Huckabay
Commissioner Judith McCaslin
Commissioner Dixie Peterson
Commissioner Mark Chapman

ALSO PRESENT:

Mayor Jackie Menasco
Interim City Manager Erma Mora
City Attorney Corry Kendall

CONSENT AGENDA

The following items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member (or a community member through a Board member) so requests, in which case the item will be removed from the Consent Agenda and considered separately. If any item involves a potential conflict of interest, Board members should so note before adoption of the Consent Agenda.

1. Approve March 5th, 2024 Regular meeting minutes as presented.
2. Approve February 2024 financials for all funds.
3. Approve March 2024 claims.
4. Approve April 2024 estimated payroll.

Motion to approve Consent Agenda made by Commissioner Peterson, Seconded by Commissioner Chapman.

Voting Yea: Commissioner Huckabay, Commissioner McCaslin, Commissioner Peterson, Commissioner Chapman

FURTHER DISCUSSION

Consideration of any items removed from the consent agenda.

None.

REMARKS

Remarks or inquiries by the audience not pertaining to any item on the agenda.

Sheriff Steve McMahan informed the Board that he has received the results from the feasibility study performed on the Armory Building back in November and is requesting to be put on the May agenda to share the good news give a full report.

REPORTS

5. Financial Report for February 2024 by the Interim City Manager.

Erma reports our Tax margins should all reflect around a 66%, with that being said for the month of February Sales Tax is showing at a 71%, used tax is at a 76%, everything is up and do not see anything concerning to report. Our fines and fees are down from last years to current showing us at a 36% and our Cigarette Tax is down a little at 51%. Other than that it is budget time and I'm doing my best to work with not only you the Commissioners but we want to include the Department Heads as well.

6. Police Report for February 2024 by Chief Taylor.

Chief Taylor reports having a fairly good month, feels like our presence is making a difference meaning our call volume has gone up and the actual reports are beginning to level out making them down this month. We had 394 calls for service because we are out more, those include abandoned motor vehicles, residential alarms, assisting another agencies, breaking and entering, burglary in progress, control burns, dog bites, domestic disputes, follow ups, harassment, etc. I'm pleased with our progress so far. Out of those calls we had 3 warrants, 4 arrests, and the rest are still in process.

ORDINANCES & RESOLUTIONS

7. DISCUSSION AND POSSIBLE ACTION REGARDING ADOPTING ORDINANCE NO. 468. AN ordinance of the Board of City Commissioners for the City of Mangum, Oklahoma, CLOSING DHALIA AVENUE, a PUBLIC WAY, in RANCHERIA ESTATES FIRST ADDITION, to the City of Mangum, Greer county, Oklahoma, in accordance with 11 o.s. § 42-110; providing notice that closure will not affect access on easements or utilities currently construct on or abutting next Dhalia Avenue; reserving right to reopen; authorizing erection of a sign to notify that mesquite street dead ends; providing severability; amending all ordinances, policies, or resolutions at variance; and declaring an emergency

Commissioner Peterson asked if the City had received any letters or feedback regarding concern for the closure? Interim City Manager spoke saying physically no, however the City Clerk had spoke to a couple people and myself as well. Interim City Clerk spoke stating a gentlemen came in with concerns of emergency access for the fire truck and ambulance services. There is only one way in and out and those vehicles specifically need room to turn around, it is a safety hazard forcing them to essentially back up the length of the road to accommodate one person, they suggested chat in the alley or make shift a road for through traffic could eliminate the need for a closure. The individuals that I spoke with both were concerned of this same issue however wanted to remain anonymous due to friendships. The fire department too has expressed concerns and we agree something needs to be

done however closing the road isn't an option. Commissioner Chapman commented this was a major issue with the ambulance service when this was mentioned for closing before and at one time the City considered buying property to build a cul-de-sac. City Attorney mentioned before the City had discussed possibly making Cottonwood a street but having to extend it because of the plat layout but that wouldn't solve the problem on Mesquite. Commissioner Peterson called the Fire Chief in to discuss concerns, Chris is in agreeance as it is already tight as it is. If a call was to come in they would still need to turn around in the desired area to leave. Commissioner Peterson asks at what point do we draw the line because the next resident could come in and express their inconvenience by requesting the same closure and carry on down the road. I understand the frustration but aside from the City building a new road which is not feasible at the moment, I'm not sure this request is something to consider at the end of the day.

Motion to deny the adoption of the Ordinance No. 468 and looking into other options to make easier access for vehicles to turn around made by Commissioner Peterson, Seconded by Commissioner Huckabay.

Voting Yea: Commissioner Huckabay, Commissioner McCaslin, Commissioner Peterson, Commissioner Chapman

8. Discussion and possible action to approve Ordinance No. 469. An ordinance of the Board of City Commissioners for the City of Mangum, Oklahoma, Amending Title 1, Chapter 8, Section 1–8–9 updating appendix violation and fee schedule by increasing or decreasing various fines, updating statutory or ordinance reference, simplifying, reformatting, and making non-substantive changes; providing severability; amending all ordinances, policies, or resolutions at variance; and declaring an emergency.

Motion to approve Ordinance No. 469 and declaring it an emergency made by Commissioner Peterson, Seconded by Commissioner Chapman.

Voting Yea: Commissioner Huckabay, Commissioner McCaslin, Commissioner Peterson, Commissioner Chapman

9. Discussion and possible action to approve Joint Resolution No. 2024-0305-02 authorizing the City Manager to transfer any appropriate funds due to entry errors, correcting budget line items throughout FY 2023-2024 from one department to another amending budget and authorizing City Manager to make further corrections under \$1,000 if needed. (Erma Mora-Interim City Manager)

Motion to approve Joint Resolution No. 2024-0305-02 made by Commissioner Peterson, Seconded by Commissioner Chapman.

Voting Yea: Commissioner Huckabay, Commissioner McCaslin, Commissioner Peterson, Commissioner Chapman

10. Discussion and possible action to approve the Fair Housing Proclamation and Resolution 2024-0402-01 declaring April as Fair Housing Month and implement programs to ensure equal opportunity in housing for all persons regardless of race, color, religion, sex or national origin. The Fair Housing Amendments Act of 1988 expands coverage to include disabled persons and families with children.

Motion to approve Proclamation and Resolution No. 2024-0402-01 made by Commissioner Peterson, Seconded by Commissioner Chapman.

Voting Yea: Commissioner Huckabay, Commissioner McCaslin, Commissioner Peterson,

Commissioner Chapman

11. Discussion and possible action to approve Joint Resolution No. 2024-0402-02 amending the budget transferring Electric Department- Capital Outlay Fund into Electric Department- Materials & Supplies in the amount of \$15,000.

Motion to approve Joint Resolution No. 2024-0402-02 made by Commissioner Peterson, Seconded by Commissioner Huckabay.

Voting Yea: Commissioner Huckabay, Commissioner McCaslin, Commissioner Peterson, Commissioner Chapman

OTHER ITEMS

12. Discussion and possible action to appoint new board member Mrs. Doris Brooks for Mangum Housing Authority Board of Trustees.

Motion to approve made by Commissioner Peterson, Seconded by Commissioner Chapman.

Voting Yea: Commissioner Huckabay, Commissioner McCaslin, Commissioner Peterson, Commissioner Chapman

13. Discussion and possible action to review, renew, re-negotiate or terminate contracts and all lease agreements with regard to airport hangar contracts, welcome center, armory, masonic lodge, etc. currently with the City of Mangum.

Interim City Manager spoke stating in a prior meeting the Board gave approval to come with an amount for monthly rate increase, as stated before it is illegal for the City not to charge for property rentals. Most property would increase across the board an additional \$25 per month, however places currently not paying rent would increase according to size of the property and in turn will be held responsible for their own utilities as well. If those businesses can show proof of an executed contract with the City then we, of course, will honor it.

Motion to approve the increased rates made by Commissioner Peterson, Seconded by Commissioner McCaslin

Voting Yea: Commissioner Huckabay, Commissioner McCaslin, Commissioner Peterson

Voting Abstaining: Commissioner Chapman

14. Discussion and possible action to accept or review the best and most reasonable bid for Cemetery Maintenance for Roselawn and Riverside for monthly June-September 2024.

Interim City Manager requested an extension on taking in Bids and approval to advertise in surrounding towns. As of right now the City has only received one offer and feel it is not feasible.

Motion to reject bid from T&S Lawn Service and to re-advertise locally, extending bids another month made by Commissioner Peterson, Seconded by Commissioner McCaslin.

Voting Yea: Commissioner Huckabay, Commissioner McCaslin, Commissioner Peterson, Commissioner Chapman

STAFF AND BOARD REMARKS

Remarks or inquiries by the governing body members, City Manager, City Attorney or City Employees

None.

NEW BUSINESS

Discussion and possible action on any new business which has arisen since the posting of the Agenda that could not have been reasonably foreseen prior to the time of the posting (25 O.S. 311-10)

Interim City Manager spoke stating we were contacted by Tyler Technologies which is incode our software program, they stated it had been brought to their attention for the last 10years they have been billing us incorrectly. The company states we need to sign a new contract to continue services and they would waive the previous year's error totaling over \$400K. Because of this error it has not been budgeted correctly over the last several years we are having to bring it to the board. I do want to say 90% of the state of Oklahoma uses incode, our auditor uses it as well and something we have to have. Tyler Technologies sent over a new contract beginning April 1st going forward and we must sign by the 5th to continue services.

Motion to approve new contract made by Commissioner Peterson, Seconded by Commissioner Chapman.

Voting Yea: Commissioner Huckabay, Commissioner McCaslin, Commissioner Peterson, Commissioner Chapman

ADJOURN

Motion to Adjourn

Motion to adjourn made by Commissioner Peterson, Seconded by Commissioner McCaslin.

Voting Yea: Commissioner Huckabay, Commissioner McCaslin, Commissioner Peterson, Commissioner Chapman

6:46pm

Jackie Menasco, Mayor

Ally Kendall, Interim City Clerk