



# City Commission Meeting

March 05, 2024 at 6:00 PM

City Administration Building at 130 N Oklahoma Ave.

## Record of Minutes

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*The Commission of the City of Mangum will meet in regular session on March 5th, 2024 at 6:00 PM, in the City Administration Building at 130 N. Oklahoma Ave, Mangum, OK for such business as shall come before said Commission.*

### ORDER OF BUSINESS

#### CALL TO ORDER

Mayor Menasco called the meeting to order at 6:00pm

#### ROLL CALL AND DECLARATION OF QUORUM

##### PRESENT:

Commissioner Michelle Huckabay  
Commissioner Judith McCaslin  
Commissioner Dixie Peterson  
Commissioner Mark Chapman

##### ALSO PRESENT:

Mayor Jackie Menasco  
Interim City Manager Erma Mora  
City Attorney Corry Kendall

#### CONSENT AGENDA

*The following items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member (or a community member through a Board member) so requests, in which case the item will be removed from the Consent Agenda and considered separately. If any item involves a potential conflict of interest, Board members should so note before adoption of the Consent Agenda.*

1. Approve February 5th, 2024 special meeting minutes as presented.
2. Approve January 2024 financials for all funds
3. Approve February 2024 claims.
4. Approve March 2024 estimated payroll.

Motion to approve Consent Agenda made by Commissioner Peterson, Seconded by Commissioner Chapman.

Voting Yea: Commissioner Huckabay, Commissioner McCaslin, Commissioner Peterson, Commissioner Chapman

## FURTHER DISCUSSION

*Consideration of any items removed from the consent agenda.*

None.

## REMARKS

*Remarks or inquiries by the audience not pertaining to any item on the agenda.*

None.

**\*\*Recommendation from City Attorney to move items 10-12 from OTHER ITEMS up to accommodate guests presenting from out of town.**

10. Presentation of audit from Mangum Regional Medical Center for the period ending December 31, 2021. (*Dennis Boyd-Cohesive Healthcare*)

Dennis speaks regarding audit highlights and findings. Reading directly from CliftonLarsonAllen, LLP's report, "In our opinion, the financial statements referred to above present fairly in all material respects, the financial position of the Medical Center as of December 31, 2021 and 2020, and the results of its operations and its cash flows for the year ended December 31, 2021 in accordance with accounting principles generally accepted in the United States of America." That means we got an unmodified opinion which is the best you can get from any independent auditor. The second thing I want to bring to your attention is the growing concern we have when talking about a small amount of cash on hand which in our case is 31 days and when there are losses year after year. This will continue until we can show some type of profit, but I can assure you, if you were to look at other Critical Access Hospitals throughout Oklahoma, Kansas and possibly all over America they are almost all in the red. Short version is simply the way we are reimbursed. All financial statement disclosures were reported neutral, consistent, and clear.

11. Discussion and possible action with regards to renewing the Interlocal Agreement for the Operation of Emergency Medical Services between the City of Mangum, Mangum Utility Authority, and the Greer County Special Ambulance District. The Agreement provides that, unless renewed by both parties on or before February 1, 2024, it expires on its own terms on June 30, 2024. (*Extension on renewal deadline granted pending Public Hearing*)

Commissioner Peterson speaks on the possibility to of having some alterations on the agreement, specifically the binding to the contract and everyone holding up to their part. Going forward, aside from relying on the City to collect the \$12 from residents I'd like to see efforts made as far as the ad valorem tax for Granite, looking into grants available. I think we need to request a full financial report every 90days to know where the money is going. I understand we held a public hearing and nay sayers didn't show up, but we do have a responsibility to ask these questions because we were voted in by the people.

Landon Brooks speaks informing the board they are welcome to attend their monthly meetings every first Wednesday of the month, recently I've stepped down as the Chairman and Mary Jayne has stepped in to take my place, but I will be there for the next three months to help in any way I can. We could provide a monthly QuickBooks report, but a 90-day statement may not happen. I can assure you the money isn't being spent inappropriately. Commissioner Peterson says she's not doubting that however we ultimately are the ones being asked questions and I think it's important the public knows where their money is being used. The public view at the moment is that they are paying for mismanagement of funds, if you can provide a breakdown of the ends and out as to why it's

necessary to collect on top of knowing what Grants you are applying for or memberships you are working on might help ease the public's view of paying.

Interim City Manager questions where the amount came from? Commissioner Peterson states she believes it was an amount considered through our City Attorney because initially they requested more but settled for \$12. Landon says that the \$12 isn't enough but they do not want to ask for more at this time. Mayor Menasco asked about the flyers discussed in the Public Hearing, can we include a contact number for questions to give to residents that have questions or complaints. Landon mentions he's working on that flyer in hopes of getting it for billing.

The Interim City Manager states she is in agreement we need an ambulance service as it is beneficial to our community but again wants to request \$2 of that go to our administration department. For one we cannot increase our rates with Electric or Water when we keep adding fees such as this or long-term contracts increase their rates yearly that were previously approved by the board. Ultimately, we are the ones getting the calls and billing per meter, now discussing a potential flyer. The City is again providing a service at no cost, regardless of whether it is made to be as simple as checking a box. More goes into that not to mention the complaints and no information to forward it on to. Landon again states they cannot afford to go below what they are asking.

Commissioner Peterson makes a motion to extend the contract another year but would like to include an amendment in regards to providing a 90day financial statements and looking into other avenues to help. Seconded by Commissioner McCaslin.

Voting Yea: Commissioner Huckabay, Commissioner McCaslin, Commissioner Peterson, Commissioner Chapman

12. Discussion and possible action to consider the Right of Way Access Agreement from Dobson Fiber in providing fiber optics throughout this area and negotiate a rate for the use of City owned poles needed to provide fiber internet. (*Heather Dobson- Dobson Fiber*)

Heather with Dobson Fiber spoke on wanting to expand their fiber optic services in Mangum. We take pride in our dual fiber routes to help prevent outages. We work with all data centers to be able to accommodate small and larger businesses.

Motion to approve the Right of Way Access Agreement made by Commissioner Peterson, Seconded by Commissioner McCaslin.

Voting Yea: Commissioner Huckabay, Commissioner McCaslin, Commissioner Peterson, Commissioner Chapman

## REPORTS

5. Financial Report for January 2024 by the Interim City Manager.

Interim City Manager Erma spoke on correcting the way our budget was entered into our Incode software after doing so we are sitting at a 75% which is where we want to be at this time. Nothing new to report on Sales Tax and Used Tax compared to last month averaging the same. I do agree with the Hospital and Mr. Brooks on Audits, they are far behind. We spoke with our consultant as well and they are struggling to find people to perform the audits. They are holding our Gas Tax fees until it is completed. As of right now we are steadily working on the budget for FY25.

6. Police Report for January 2024 by Chief Taylor.

Chief Taylor reports 433 calls for service for the month of January. Two accidents, 35 animal calls, 159 information reports. 67 traffic stops and 7 welfare checks. Conducted 19 reports and out of those we filed charges on 5 individuals and arrested 5.

## ORDINANCES & RESOLUTIONS

7. Discussion and possible action regarding adopting Ordinance No. 467. The Ordinance is intended to bring the City's Ordinance in compliance with Oklahoma state law by amending Title 1, Chapter 4, Section 1-4-1(C) to clarify any fine set in accordance with ordinance is in addition to court costs and other penalties including restitution; amending Title 1, Chapter 8, Section 1-8-7-6 by eliminating the fine of failure to appear; amending Title 1, Chapter 8, sections 1-8-8-3 and 1-8-8-4 and adding sections 1-8-8-5, 1-8-8-6, 1-8-8-7, and 1-8-8-8 to bring the city's ordinances regarding collection of court costs, fines, and fees in compliance with state law; providing criteria for ability to pay; providing for cost hearings; providing for issuance of cite and release warrants; providing for willfulness hearings; adopting state definitions; updating statutory references, modernizing wording, and making other non-substantive changes; providing for severability; amending all ordinances, policies, or resolutions at variance; and declaring an emergency.

Motion made to adopt Ordinance 467 and declaring it an emergency by Commissioner Peterson, Seconded by Commissioner Chapman.

Voting Yea: Commissioner Huckabay, Commissioner McCaslin, Commissioner Peterson, Commissioner Chapman

8. DISCUSSION AND POSSIBLE ACTION WITH RESPECT A RESOLUTION OF THE BOARD OF COMMISSIONERS OF MANGUM, OKLAHOMA (THE "CITY") APPROVING ACTION TAKEN BY THE MANGUM UTILITIES AUTHORITY (THE "AUTHORITY") AUTHORIZING ISSUANCE, SALE AND DELIVERY OF ITS CLEAN WATER SRF PROMISSORY NOTE TO THE OKLAHOMA WATER RESOURCES BOARD; RATIFYING AND CONFIRMING LEASE(S) PERTAINING TO THE LEASING OF THE UTILITY SYSTEMS OF THE CITY TO THE AUTHORITY AND/OR AUTHORIZING THE EXECUTION OF AN AMENDED LEASE(S) BETWEEN THE CITY AND THE AUTHORITY PERTAINING TO SAID UTILITY SYSTEMS AND CONTAINING OTHER PROVISIONS RELATED THERETO.

Interim City Manager reported this information was given to the City late Thursday afternoon and rushed to get it on the agenda, we haven't been able to review.

Mayor Menasco stated she believed this is work performed by the Engineer as preparation for future grants but wasn't sure on the attorney fees presented.

No Action- Not enough information

9. Discussion and possible action to approve Resolution No. 2024-0305-02 authorizing the City Manager/City Clerk to transfer any appropriate funds due to entry errors, correcting budget line items throughout FY 2023-2024 from one line item to another within a department without amending budget. (*Erma Mora- Interim City Manager*)

Tabled due to wording error.

## OTHER ITEMS

13. Discussion and possible action with regard to accepting or soliciting bids for Rose Lawn and Riverside Cemetery Maintenance for the months of June-September. (*Erma Mora-Interim City Manager*)

Interim City Manager spoke regarding our current budget has allowed space for seasonal help vs contracting someone to take care of the cemeteries. The problem with seasonal help is that it pulls our guys from doing other things to be sure it's done correctly, contracting we feel could equal to the same cost and the Department would be able to focus on other areas. The cemeteries are final resting spots for loved ones and we want them to look nice at all times. City Attorney recommends if approved by the board to solicit for bids he encourages we advertise specific equipment size.

Motion to accept open bids made by Commissioner Peterson, Seconded by Commissioner Chapman.

Voting Yea: Commissioner Huckabay, Commissioner McCaslin, Commissioner Peterson, Commissioner Chapman

## STAFF AND BOARD REMARKS

*Remarks or inquiries by the governing body members, City Manager, City Attorney or City Employees*

None.

## NEW BUSINESS

*Discussion and possible action on any new business which has arisen since the posting of the Agenda that could not have been reasonably foreseen prior to the time of the posting (25 O.S. 311-10)*

Interim City Manager stated in our meeting last month the board approved a purchase of a Backhoe for \$55K for our Streets Department and unfortunately lost that bid to another buyer due to timing. Now we are forced into purchasing a new one which again has been previously approved however with inflation it is going to put him short \$6k for that purchase. We have talked to SWODA and we do have this money in our ARPA fund but need to have approval by the board to move fund from ARPA to the streets department. Also the Streets Department is requesting for \$2,500 worth of concrete and \$5k in Contract labor cost to be added their budget for street repair and again this cost would come out of ARPA totaling \$13,500 if approved.

Motion to approve \$13,500 to be moved from ARPA to the Streets Department made by Commissioner Peterson, Seconded by Commissioner Chapman.

Voting Yea: Commissioner Huckabay, Commissioner McCaslin, Commissioner Peterson, Commissioner Chapman

Interim City Manager speaks on Joint Resolution 2024-0305-03 giving our Network Administrator (primary) and City Manager (secondary) access to our networking accounts. With the change in administrators Joseph has had a hard time getting access because no one other than our previous administrator had authorization to make changes. We are hoping a blanket Resolution approved by the board will help him gain access by proof of hire.

Motion to approve Joint Resolution 2024-0305-03 made by Commissioner Peterson, Seconded by Commissioner Chapman.

Voting Yea: Commissioner Huckabay, Commissioner McCaslin, Commissioner Peterson,

Commissioner Chapman

**ADJOURN**

*Motion to Adjourn*

Motion to adjourn made by Commissioner Peterson, Seconded by Commissioner Chapman.  
Voting Yea: Commissioner Huckabay, Commissioner McCaslin, Commissioner Peterson,  
Commissioner Chapman

7:23pm

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*Jackie Menasco, Mayor*

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*Ally Kendall, City Clerk*