



# Minutes

## Mangum City Hospital Authority Meeting Session

April 26, 2022 at 5:00 PM  
City Administration Building at 130 N Oklahoma Ave.

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*The Trustees of the Mangum City Hospital Authority will meet in regular session on April 26, 2022, at 5:00 PM, in the City Administration Building at 130 N. Oklahoma Ave, Mangum, OK for such business as shall come before said Trustees.*

### CALL TO ORDER

Chairman Vanzant called the meeting to order at 5:02 pm.

### ROLL CALL AND DECLARATION OF A QUORUM

#### PRESENT

Trustee Carson Vanzant  
Trustee Cheryl Lively  
Trustee Ilka Heiskell  
Trustee LaRetha Vincent

#### ALSO PRESENT

Billie Chilson, City Clerk/Secretary  
Corry Kendall, Attorney

### CONSENT AGENDA

*The following items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member (or a community member through a Board member) so requests, in which case the item will be removed from the Consent Agenda and considered separately. If any item involves a potential conflict of interest, Board members should so note before adoption of the Consent Agenda.*

Motion to approve Consent Agenda as presented.

Motion made by Trustee Vanzant, Seconded by Trustee Vincent.

Voting Yea: Trustee Vanzant, Trustee Lively, Trustee Heiskell, Trustee Vincent

1. Approve 3-22-2022 MCHA meeting minutes.
2. Approve 3-10-2022 Quality meeting minutes.
3. Approve 3-17-2022 Medical Staff meeting minutes.
4. Approve March 2022 claims and May 2022 estimated claims.
5. Approve March 2022 Mangum Family Clinic report.
6. Approve March 2022 Quality report.
7. Approve March 2022 CCO report.

8. Approve March 2022 CEO report.
9. Approve the following policies and procedures previously approved through April 2022 by Corporate, on 4/14/2022 by Quality Control and on 4/21/2022 by Med Staff.
  - Revised Patient Consent for COVID-19 Emergency Use Medications and Treatment
  - Standing Orders: Bebtelovimab
  - Revised COVID-19 Standing Orders
  - Standing Orders: Sotrovimab
  - Revised Patient Consent for COVID-19 Emergency Use Medications and Treatment
  - Standing Orders: Bebtelovimab
  - Revised COVID-19 Standing Orders
  - Standing Orders: Sotrovimab
  - Rehabilitation Services Policies (*Manual*)– Table of Contents
    - o Professional Standards
    - o Scope of Services
    - o Staffing Plan
    - o Prioritization of Patient Treatment
    - o Continuum of Care
    - o Changing of Linen
    - o Timeliness of Services and Documentation
    - o Scheduling of Patients
    - o Therapy Screening
    - o Evaluation, Treatment, and Discharge General Procedures for Physical Therapy
    - o Evaluation, Treatment, and Discharge General Procedures for Occupational Therapy
    - o Evaluation, Treatment, and Discharge General Procedures for Speech Therapy
    - o Initiating Treatment and Care Plan
    - o Treating in Groups
    - o Criteria for Discharge from Therapy
    - o Patient Hold
    - o Treatment Refusal
    - o Change in Patient Medical Status
    - o Communication Between Rehabilitation Services and Nursing
    - o Rehabilitation Input to Interdisciplinary Care Team
    - o Precautions
    - o Cancel and No-Show Policy

- o Therapy Documentation
- o Physician's Orders
- o Discharge Procedure
- o Rehabilitation Services Approved Abbreviations
- o Positioning and Draping
- o Manual Therapy Techniques
- o Therapeutic Exercise
- o Therapeutic Activity
- o Activities of Daily Living and Self Care Techniques
- o Neuromuscular Re-education
- o Gait Training
- o Patient Education
- o Paraffin
- o Ultrasound
- o Use of Moist Hot Packs
- o Cold Packs
- o Electrical Stimulation Treatments
- o High Voltage Galvanic Stimulator
- o High Voltage Galvanic Stimulator with Ultrasound
- o Wound Debridement
- o Dressing Preparation and Application
- o Physical Therapy Services – Vacuum Assisted Closure (VAC)/Negative Pressure Wound Therapy (NPWT)
- o Iontophoresis
- o Phonophoresis
- o Continuous Passive Motion
- o Vibration for Muscle Re-education
- o Cleaning of Hydrocollator
- o Utilization and Handling of Patient's Individual Reusable Equipment
- o Paraffin Temperature/Maintenance Log
- o Freezer Temperature/Maintenance Log
- o Hydrocollator Temperature/ Maintenance Log

**FURTHER DISCUSSION**

None.

**REMARKS**

*Remarks or inquiries by the audience not pertaining to any item on the agenda.*

None.

## REPORTS

### 10. March 2022 Financial Report.

Andrea gave her Financial Report as follows.

#### Statistics

- The average daily census in March was 8.26. Although actual Medicare days increased by 53 days from February, this is a slight decrease of .17 due to the difference in total days in March vs February, bringing the YTD ADC to 10.13.
- Cash receipts for the month of March totaled \$790K. The nearly \$400K decrease from our almost \$1.2M 6-month average in cash receipts is a primary result of consistently lower census through both February and March.

#### Balance Sheet Highlights

- The operation cash balance as of March 31st is \$590K, and the Restricted Cash balance remained the same at \$877K for a total of \$1.5M.
- Patient Accounts Receivable of \$1.5M is \$178K lower from prior month primarily due to the previously mentioned low census from February and March.
- The Due from Medicare asset account reflects an increase in the receivable balance of \$300K, bringing the YTD total to \$600K.
- Accounts Payable reflects a decreased balance by \$336K as a result of increased cash disbursements for the month.
- Due to Medicare saw a net decrease of \$153K reflective of the payment of the principal balance of the ERS loans.
- Restricted liabilities reflect the amount of restricted cash as no funds have been recognized at this time.

#### Income Statement Highlights

- March gross revenue totaled \$1.3M primarily due to the continued decrease in census days with Net patient revenue reflecting a balance of \$1.4M.
- Operating expenses for the month of March were near identical to February at \$1.4M
- Net loss for the month was \$383K

## OTHER ITEMS

### 11. Discussion and action regarding renewal of Philadelphia Property & Business Income Insurance Policy.

Motion to approve the renewal of Philadelphia Property & Business Income Insurance Policy.

Motion made by Trustee Vanzant, Seconded by Trustee Heiskell.

Voting Yea: Trustee Vanzant, Trustee Lively, Trustee Heiskell, Trustee Vincent

### 12. Discussion and action regarding renewal of Allied World Employment Practices Liability Insurance Policy.

Approve the renewal of Allied World Employment Practices Liability Insurance Policy.

Motion made by Trustee Heiskell, Seconded by Trustee Lively.  
Voting Yea: Trustee Vanzant, Trustee Lively, Trustee Heiskell, Trustee Vincent

13. Discussion and action regarding the 2016 Cost Report ERS loan application approval.

Motion to approve the 2016 Cost Report ERS loan application approval.

Motion made by Trustee Vanzant, Seconded by Trustee Vincent.  
Voting Yea: Trustee Vanzant, Trustee Lively, Trustee Heiskell, Trustee Vincent

14. Discussion and action regarding recognizing Phase 4 Covid grant funding and ARPA grant funding.

No action

Motion to call for a recess at 5:23 pm.

Motion made by Trustee Heiskell, Seconded by Trustee Vincent.  
Voting Yea: Trustee Vanzant, Trustee Lively, Trustee Heiskell, Trustee Vincent

Motion to reconvene at 5:41 pm.

Motion made by Trustee Vanzant, Seconded by Trustee Vincent  
Voting Yea: Trustee Vanzant, Trustee Lively, Trustee, Heiskell, Trustee Vincent

15. Discussion and action regarding Mangum Regional Medical Center 3-Year Strategic Plan (2022-2025).

Discussion started at 5:41 pm.

Cohesive talked about the 3-year Strategic Plan. They went over 2 section and will continue the other 2 section at meeting in the future.

No action needed.

#### **STAFF AND BOARD REMARKS**

*Remarks or inquiries by the governing body members, City Manager, City Attorney or City Employees*

None.

#### **NEW BUSINESS**

*Discussion and possible action on any new business which has arisen since the posting of the Agenda that could not have been reasonably foreseen prior to the time of the posting (25 O.S. 311-10)*

None.

#### **ADJOURN**

Motion to adjourn at 7:50 pm

Motion made by Trustee Vanzant, Seconded by Trustee Vincent.  
Voting Yea: Trustee Vanzant, Trustee Lively, Trustee Heiskell, Trustee Vincent

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*Carson Vanzant, Chairman*

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*Billie Chilson, City Clerk*