



Minutes

Mangum City Hospital Authority Meeting Session

June 22, 2021 at 5:00 PM
Mangum City Annex at 131 N Oklahoma Ave.

The Trustees of the Mangum City Hospital Authority will meet in regular session on Tuesday, June 22, 2021, at 5:00 PM, in the City Hall Annex at 131 N. Oklahoma Ave, Mangum, OK for such business as shall come before said Commission.

CALL TO ORDER

Chairman Vanzant called the meeting to order at 5:09 pm

ROLL CALL AND DECLARATION OF A QUORUM

PRESENT

Trustee Cheryl Lively
Trustee Ilka Heiskell
Trustee Laretha Vincent
Trustee Carson Vanzant

ALSO PRESENT

Billie Chilson, City Clerk/Secretary
Corry Kendall, City Attorney

CONSENT AGENDA

The following items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member (or a community member through a Board member) so requests, in which case the item will be removed from the Consent Agenda and considered separately. If any item involves a potential conflict of interest, Board members should so note before adoption of the Consent Agenda.

Approve items 1 through 7 as presented and remove items 8 through 15.

Motion made by Trustee Heiskell, Seconded by Trustee Lively.

Voting Yea: Trustee Lively, Trustee Heiskell, Trustee Vincent, Trustee Vanzant

1. Approve May 28, 21 Special meeting minutes.
2. Approve 5-13-21 MRMC Quality Minutes.
3. Approve 6-15-21 MRMC Quality Ad Hoc minutes.
4. Approve 5-20-21 MRMC Medical Staff minutes.
5. Approve May 2021 Actual Claims and the July's Estimated Claims.
6. Approve MRMC Quality Management Report.

7. Approve Clinic Operations Report.

FURTHER DISCUSSION

Items 8 through 15 were discussed and approve as numbered below.

8. Approve CCO Report.

Daniel gave the CCO Report with the following highlights for the month of May 2021.

Excellent Patient Care

- Monthly Education topics included: Catheter Securement devices and uses, Peripherally Inserted Central Catheter Management.
- Non-Clinical staff initiated Rapid Response Code due to patient presentation including diaphoresis, facial flushing, and substernal chest pain. On duty staff responded, assessed, and transported the patient to Emergency Department within seconds.
- Emergency Department provided rapid treatment and transfer to a STEMI patient. Patient returned to work within just a few days.
- Respiratory, Nursing and Provider teams collaborated to wean and graduate a 2-year ventilator patient to Nasal Canula and C-Pap. Patient is looking forward to discharging home.

Excellent Client Service

- Patients continue to rely on MRMC as their local hospital. Patient days increased from 281 in April to 345 in May. This represents an average daily census of 11.13. In addition, our ER and volumes continue to trend upward.
- May COVID-19 Stats at MRMC: 82 Swabs (39-PCR & 43-Antigen) 82 Negatives!
- Greer County May COVID-19 Statistics: 584 Positive Cases and 22 Deaths (3.77% death rate).

Preserve Rural Healthcare

Mangum Regional Medical Center												
2021 Monthly Census Comparison												
	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec
Inpatient	15	15	11	16	36							
Swing Bed	10	20	13	19	22							
Observation	0	2	1	2	1							
Emergency Room	104	133	127	143	149							
Lab Completed/ Rad completed	2140/ 180	2286/ 246	2387/ 223	1984/ 222	1964 /200							

Preserve Rural Jobs

- Open Positions include Full Time RT, MLT, RN, LPN, and CNA.
- Open Director positions include Rehabilitation.
- For the clinical team MRMC has Hired the following core positions: Monitor Tech/Registration Clerk and LPN!
- Interviewing Core Candidates for Director of Quality/Risk Management

- Recruiting efforts included posting of positions on mangumregional.net and Facebook.
- Hospital Week was a huge success! Staff received daily delicious meals and awesome gifts. Giveaways included Coin Collections, Gift Certificates, a Big Screen TV- totaling in values of over \$3,000.00!!

9. Approve CEO Report.

Dale Clayton CEO gave his report as follows:

COVID - 19 Activity and Overview:

- ✓ We continue to participate in daily Region 3 Merc briefings.
- ✓ The Cohesive Task Force provided updated visitation policy for all patients who are not COVID-19 positive. This policy allows two visitors at a time who have been properly screened through the COVID screening protocol, agrees to properly observe hand hygiene and always appropriately wearing their mask while in the facility.
- ✓ Cohesive and hospital leadership continue to ensure the staff and providers are kept up to date regarding any changes or new policies pertaining to COVID-19.
- ✓ Participated in all OSDH Region 5 Vaccine Planning Meetings.

Hospital Staff and Operations Overview:

- ✓ Open positions include (1) Accounts Payable, (1) LPN and (2) RNs.
- ✓ We have several new positions filled recently. Matt Moran, IT Tech; Denise Jackson, RN, Quality Director; Chasity Howell, RN, Case Manager; Narmeen Vegdani, Full Time Contract PT; Kristen York, Dietary.
- ✓ New hires joining us soon are Brooke Rodriguez, RN and Stella O'Neal, MLT, Lab Tech.
- ✓ We are continuing the process of interviewing ER Providers for weekend shifts to replace the Residents who will be leaving the end of June.
- ✓ The Directors of each department have been working with the CEO and CCO regarding COVID expenses and purchases.
- ✓ The Directors of each department have been working with the CEO and CCO regarding Cares Act equipment purchases.
- ✓ Our census has remained good throughout May.
- ✓ We received our Oklahoma Department of Health hospital license renewal which is posted in the hospital.
- ✓ The staff has received a lot of positive feedback from patients and family members regarding the care received from the staff and providers.

10. Approve renewal of Greer County Health Dept. and MRMC Radiology Agreement.

Motion to approve the Greer County Health Dept. and MRMC Radiology Agreement.

Motion made by Trustee Vanzant, Seconded by Trustee Vincent.

Voting Yea: Trustee Lively, Trustee Heiskell, Trustee Vincent, Trustee Vanzant

11. Approve appointment of Denise Jackson as the Quality/Risk Manager.

Motion to approve the appointment of Denise Jackson as the Quality/Risk Manager.

Motion made by Trustee Lively, Seconded by Trustee Heiskell.

Voting Yea: Trustee Lively, Trustee Heiskell, Trustee Vincent, Trustee Vanzant

12. Approve appointment of Denise Jackson as the Compliance Officer.

Motion to approve appointment of Denise Jackson as the Compliance Officer.

Motion made by Trustee Heiskell, Seconded by Trustee Lively.

Voting Yea: Trustee Lively, Trustee Heiskell, Trustee Vincent, Trustee Vanzant

13. Approve the appointment of Matthew Moran as the HIPAA Security Officer.

Motion to approve the appointment of Matthew Moran as the HIPAA Security Officer.

Motion made by Trustee Lively, Seconded by Trustee Vanzant.

Voting Yea: Trustee Lively, Trustee Heiskell, Trustee Vincent, Trustee Vanzant

14. Approve Andrea Snider for access to First National Bank MRMC accounts.

Motion to approve Andrea Snider for access to First National Bank MRMC accounts.

Motion made by Trustee Vanzant, Seconded by Trustee Heiskell.

Voting Yea: Trustee Lively, Trustee Heiskell, Trustee Vincent, Trustee Vanzant

15. Approve revisions of the following policies:

Attachments EMD-008E and EMD-008I

Attachment EMD-011D

Attachments NUR-006A – NUR-006B

Attachments NUR-023A - NUR-023I

Motion to approve revisions of the following policies:

Attachments EMD-008E and EMD-008I

Attachment EMD-011D

Attachments NUR-006A – NUR-006B

Attachments NUR-023A - NUR-02

Motion made by Trustee Vanzant, Seconded by Trustee Heiskell.

Voting Yea: Trustee Lively, Trustee Heiskell, Trustee Vincent, Trustee Vanzant

REMARKS

Remarks or inquiries by the audience not pertaining to any item on the agenda.

None.

REPORTS

16. Hospital Financial Reports.

Andrea Snider gave the financial report with the following highlights.

May 2021 Financial Statement Overview

- Statistics

- o The average daily census (ADC) for May 2021 was 11.13. This exceeded our target of 11.0 and resulted in a continued increase over April (9.33) & March

- (7.84). As a reminder, the 2021 year began with a 2-year ADC low of only 5.90 in January. YTD the ADC for Mangum has now rebounded to 9.11.
- o FY21 YTD Medicare swing bed patient days through May were 1,033 as compared to the PY total of 1,471 (approximately -30%). Accordingly, this is an area of focus.
 - o We experienced an increase in collections in May (\$817K) over April (\$743K) due to the ADC increase in April over March (generally speaking there is approximately a one-month lag between the net revenue generated each month & the majority of the cash collected). Accordingly, the cash collections in June should result in a material increase over May and a very material increase over April.
- Balance Sheet Highlights
 - o The operating cash balance as of May 31st was \$185K. This decrease of \$100K from the April 2021 balance was primarily due to material payments made towards vendors combined with the YTD impact of an ADC still materially lower than our target of 11.0.
 - o AR increased \$186K from April. This was primarily volume-driven as the facility continued its rebounding trend to an ADC of 11.13.
 - o The facility paid down approximately \$273K in AP and cash receipts were approximately \$74K greater than in April. The hospital also continues to make payments on MCR ERS loans of approximately \$90K per month.
 - Income Statement Highlights
 - o Current month gross patient revenue is higher compared to PY primarily due to OP volumes (COVID had a much higher impact on OP CAH & clinic volumes in FY20).
 - o Current month total operating revenue is \$176K higher than the prior year - primarily due to the increase in gross revenue & the recognition of COVID grant revenue (\$610K).
These increases, however, were materially offset by a MCR receivable (\$792K) estimate recorded in May of FY20. *** The recognition of the \$610K grant revenue is the driver of the positive margin in May.
 - o Operating expenses remain very consistent with the prior year overall. Interest expense has materially decreased due to the cost report settlement applied to 2016 & 2017 Medicare ERS loans.
 - o For the current month of May 2021, operating expenses were \$80K over the APRIL YTD monthly average. This appears to be exclusively related to salary & benefits & is being investigated further at this time.
 - Other

- Other attached reports include an income statement trend, CY financial statement comparisons to FY17-FY20, Accounts Payable Aging and estimated claims lists - updated estimated June claims list showing payments made MTD and the July 2021 estimated claims list.

OTHER ITEMS

17. Discussion and possible action regarding Mangum Drug Co. 340B Pharmacy Services Agreement.

Motion to approve the Mangum Drug Co. 340B Pharmacy Services Agreement.

Motion made by Trustee Heiskell, Seconded by Trustee Lively.

Voting Yea: Trustee Lively, Trustee Heiskell, Trustee Vincent, Trustee Vanzant

18. Discussion and possible action regarding Puckett Discount Drug 340B Pharmacy Services Agreement.

Motion to approve the service agreement with Puckett Discount Drug 340B Pharmacy

Motion made by Trustee Heiskell, Seconded by Trustee Vanzant.

Voting Yea: Trustee Lively, Trustee Heiskell, Trustee Vincent, Trustee Vanzant

19. Discussion and possible action regarding the review and approval of the COVID Grant Agreements/Contracts.

ICU Medical IV Pumps

APEX Medical Gas Upgrade

Critical Alert Nurse Call Light System

TytoCare Telehealth

Radiology HVAC

Medical Gas Patient Room Headwalls

Bluestream Telehealth

KnowBe4 Inc. HIPAA Training

GE Portable X-Ray Machine

GE X-Ray Machine

GE Ultrasound Machine

Motion to approve the COVID Grant Agreements/Contracts listed in the agenda item above.

Motion made by Trustee Vanzant, Seconded by Trustee Vincent.

Voting Yea: Trustee Lively, Trustee Heiskell, Trustee Vincent, Trustee Vanzant

20. Discussion and possible action regarding the review and approval of additional COVID Grant Funds and Agreements/Contracts/Invoices.

GE 64 Slice Revolution Maxima CT Scanner

I-STAT Lab Testing System

GE X-Ray Machine Additional Service Agreement Expense

GE Portable X-Ray Machine Additional Service Agreement Expense

GE Ultrasound Machine Additional Service Agreement Expense

Linet ER Gurney Agreement

Dell Telemetry Server

TytoCare Telehealth Carts

OESCO Spacelabs Cabling

Evident Cardio Pulmonary CPSI Module

Evident Spacelabs & CPSI Interface

Misc. Covid Items List: Ultrasound Mattress; Sandbags for weighted X-Ray; Wipeable Positioning Kit; Lead X-Ray Aprons (5); Bariatric Patient Transfer Board

Motion to approve the additional COVID Grand Funds and Agreement/Contract/Invoices listed above.

Motion made by Trustee Vanzant, Seconded by Trustee Vincent.

Voting Yea: Trustee Lively, Trustee Heiskell, Trustee Vincent, Trustee Vanzant

21. Discussion and possible action to approve the draft of the Settlement Agreement.

Motion to approve the draft of the Settlement Agreement.

Motion made by Trustee Vanzant, Seconded by Trustee Heiskell.

Voting Yea: Trustee Lively, Trustee Heiskell, Trustee Vincent, Trustee Vanzant

EXECUTIVE SESSION

22. Discussion and possible action regarding the review and approval of medical staff privileges/credentials of the following providers with possible executive session in accordance with 25 O.S. 307(B) (1):

a. Randy Benish, PA - Re-Credentialing

b. Suresh Chandrasekaran, MD - Re-Credentialing

Motion to enter into executive session at 6:20 pm.

Motion made by Trustee Vanzant, Seconded by Trustee Heiskell.

Voting Yea: Trustee Lively, Trustee Heiskell, Trustee Vincent, Trustee Vanzant. Chairman Vanzant declared out of executive session at 6:28 pm

OPEN SESSION

23. Discussion and possible action with regard to executive session, if necessary.

Motion to approve the re-credentialing of the following:

a. Randy Benish, PA - Re-Credentialing

b. Suresh Chandrasekaran, MD - Re-Credentialing

Motion made by Trustee Heiskell, Seconded by Trustee Vincent.

Voting Yea: Trustee Lively, Trustee Heiskell, Trustee Vincent, Trustee Vanzant

STAFF AND BOARD REMARKS

Remarks or inquiries by the governing body members, City Manager, City Attorney or City Employees

Chairman Vanzant said it has been an incredible month to be part of the Hospital Board. Thank you for everything the Hospital and employees are doing.

Cindy Tilman said thank you for all your support.

NEW BUSINESS

Discussion and possible action on any new business which has arisen since the posting of the Agenda that could not have been reasonably foreseen prior to the time of the posting (25 O.S. 311-10)

None.

ADJOURN

Motion to adjourn at 6:35 pm.

Motion made by Trustee Vanzant, Seconded by Trustee Vincent.

Voting Yea: Trustee Lively, Trustee Heiskell, Trustee Vincent, Trustee Vanzant

Billie Chilson, Secretary

Carson Vanzant, Chairman