

Mangum Regional Medical Center  
Medical Staff Meeting  
Thursday  
October 19, 2023

MEMBERS PRESENT:

John Chiaffitelli, DO, Medical Director  
Greg Morgan, MD  
Absent:  
Guest:

ALLIED HEALTH PROVIDER PRESENT:

David Arles, APRN-CNP  
Mary Barnes, APRN-CNP  
Amy Sims, APRN-CNP

NON-MEMBERS PRESENT:

Kelley Martinez, RN, CEO  
Chelsea Church, PharmD  
Nick Walker, RN, CCO  
Chasity Howell, RN, Utilization Review Director  
Megan Smith, RN, Infection Control  
Lynda James, LPN, Pharmacy Tech  
Kaye Hamilton, Medical Staff Coordinator

1. Call to order
  - a. The meeting was called to order at 12:59 pm by Dr. John Chiaffitelli, Medical Director.
2. Acceptance of minutes
  - a. The minutes of the September 21, 2023, Medical Staff Meeting were reviewed.  
**i.Action:** Dr. Chiaffitelli, Medical Director, made a motion to approve the minutes.
3. Unfinished Business
  - a. None
4. Report from the Chief Executive Officer
  - a. We are increasing our clinic coverage with the addition of Kenna one day a week which is to start at the end of October.
  - b. We continue our pursuit of working with the community as an organization.

- Operations Overview
  - We are planning several projects with the staff for the upcoming Holidays. We plan on being active with the community regarding these plans.
  - We are looking to move forward with the floor replacement in the cafeteria. This will take our cafeteria down for a few days. This will not hinder our ability to provide dietary services to our patients.
  - We are continuing to work with EMS to enhance patient care.
  - We have planned several events for the upcoming Holidays for patients, staff and visitors.
  - We are doing audits of accounts to ensure we are capturing all data.
  - We also have a new CFO Adrian Brownen
  - As of January 1, 2024, we are no longer serving the staff for free. Providers will continue to eat free but not staff. We will have a pricing list coming out soon.
  - We are monitoring payments from Managed Care Insurance Companies to ensure we are getting reimbursed.
  - We have seen a late denial for a patient that had been here for several days and after an initial approval. We are appealing.

## 5. Committee / Departmental Reports

### a. Medical Records

- i. Written report remains in the minutes.

### b. Nursing

#### Patient Care

- MRMC Education included:
  1. Flu shots will be provided beginning October 1, 2023.
  2. Education provided to staff regarding the indications for continuation of foley catheters.
  3. Education provided to staff for proper care and maintenance of foley catheters.
- MRMC Emergency Department reports one patient Left Without Being Seen (LWBS).
- MRMC Laboratory reports zero contaminated blood culture set.
- MRMC Infection Prevention reports 0 CAUTI's.
- MRMC Infection Prevention report 0 CLABSI.

#### Client Service

- Total Patient Days decreased with 256 patient days in September as compared to 365 patient days in August. This represents an average daily census of 9. In addition, MRMC Emergency Department provided care to 160 patients in September.
- MRMC Case Management reports 21 Total Admissions for the month of September 2023.
- September 2023 COVID-19 Stats at MRMC: Swabs (9 PCR & 32 Antigen) with 1 Positive.

#### Preserve Rural Jobs

- MRMC hired one CNA during the month of September.
- All allowable/available positions in regard to nursing staff filled at this time.

Written report remains in minutes.

#### c. Infection Control

- Old Business
    - a. New IP started the first week of September, 2023 and is currently working with Cohesive Corp, IP.
  - New Business:
    - a. Employee Influenza Vaccine Program.
  - Data:
    - a. N/A
  - Policy & Procedures Review:
    - a. Pending Corporate Review of Manual.
  - Education/In Services
    - a. N/A
  - Updates: No updates at this time.
  - Annual Items:
    - a. Completed March 2023
- Written report remains in minutes.

#### d. Environment of Care and Safety Report

- i. Evaluation and Approval of Annual Plans –
  - i.i. Old Business - -

- a. Continuing to work on the building. Flooring in Nurses break area and Med Prep room needing replaced – Tile ready for pick up.
- b. 15 AMP Receptacles – all 15 AMP Receptacles will be replaced with 20 AMP Receptacles throughout Hospital – replacement has started.
- c. Replace all receptacles on generator circuit at Clinic with red receptacles.

- d. ER Provider office flooring needing replaced-Tile ready to be picked up.
- e. Damaged ceiling tile in patient area due to electrical upgrade-will need more tile to complete.
- f. Replace ceiling tile that do not fit properly – will need more tile to complete.
- g. North wall in Nurses breakroom in need of repair.
- h. Chrome pipe needs cleaned and escutcheons replaced on hopper in ER - - Possibly remove or cover unused hopper.
- i. East wall in room 27 needing repair around the A/C unit – complete 8-11-2023.
- j. ISO Caddys installed in patient rooms – ISO Caddys on site. Installation will start 9-=/14/2023.
- k. Sanitizer brackets – Brackets onsite – Need installed in rooms 17 and 31
- l. Phone wire from ceiling in Room 19 – Needs raceway installed-raceway ordered – complete 9/8/2023.
- m. Ceramic tile around toilet paper dispenser missing in rest room in Room 17.
- i.i.i. New Business
  - a. EOC, EM and Life Safety Plans will be evaluated and approved in the October EOC meeting.  
Written report remains in minutes.

- e. Laboratory
  - i. Tissue Report – None - September, 2023
  - i.i. Transfusion Report – Approved – September, 2023

- f. Radiology
  - i. There was a total of – 199 X-Rays/CT/US
  - i.i. Nothing up for approval
  - i.i.i. Updates:
    - o We have received the State Permit.  
Written report remains in minutes.

- g. Pharmacy
  - i. Verbal Report by Pharmacy Tech.
  - i.i. COVID-19 Medications-Have 1 dose of Bebtelovimab, 30 doses of Remdesivir and 18 Paxlovid doses in-house.
  - i.i.i. P & T Committee Meeting – Was held on September 14, 2023
  - iv. Drug Shortage/Outages are as follows: Clinimix, Optiray (all Contrast), furosemide injection Children’s suspension antibiotics, Tylenol and Ibuprofen DRS and PIC to monitor on a routine basis.
  - v. Solu-Medrol has been added to the shortage list. We have plenty in house at this time.

Written report remains in the minutes.

- h. Physical Therapy
  - i. No report.
- i. Emergency Department
  - i. No report
- j. Quality Assessment Performance Improvement Risk
  - Risk Management
    - Grievance – 0
    - 0 - Fall with no injury
    - 1 - Fall with minor injury
    - 0 – Fall with major injury
    - Death – 3
    - AMA/LWBS – 4/0
  - Quality
    - Quality Minutes from previous month included as attachment.
  - HIM – H&P – Completion 20/20 = 100% - Discharge Summary 20/20 = 100%
  - Med event – 2
  - Afterhours access was – 94
  - Compliance

Written report remains in minutes.
- k. Utilization Review
  - i. Total Patient days for August: 365
  - i.i. Total Medicare days for August: 320
  - i.i.i. Total Medicaid days for August: 8
  - iv. Total Swing Bed days for August: 309
  - v. Total Medicare SB days for August: 281

Written report remains in the minutes.

Motion made by Dr. John Chiaffitelli, Medical Director to approve Committee Reports for September, 2023.

## 6. New Business

- a. Review & Consideration of Approval of Policy & Procedures: MRMC – Seasonal Influenza
  - i.Motion:** made by John Chiaffitelli, DO, Medical Director, to approve Policy & Procedure: MRMC - Season Influenza Policy.
- b. Review & Consideration of Approval of Policy & Procedure: MRMC – Staff Influenza Vaccine Program
  - i.Motion:** made by John Chiaffitelli, DO, Medical Director, to approve Policy & Procedure: MRMC - Influenza Vaccine Program Policy.

c. Review & Discussion of Senate Bill 712: Discussion was held over the Senate Bill 712.

7. Adjourn

a. Dr Chiaffitelli made a motion to adjourn the meeting at 1:31 pm.

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Medical Director/Chief of Staff

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Date