



# Minutes

## Mangum City Hospital Authority Session

### August 24, 2021 at 5:00 PM

*City Administration Building at 130 N Oklahoma Ave.*

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*The Trustees of the Mangum City Hospital Authority will meet in regular session on August 24, 2021, at 5:00 PM, in the City Administration Building at 130 N. Oklahoma Ave, Mangum, OK for such business as shall come before said Trustees.*

#### **CALL TO ORDER**

Chairman Vanzant called the meeting to order at 5:10 pm and apologized for being late.

#### **ROLL CALL AND DECLARATION OF A QUORUM**

##### **PRESENT**

Trustee Carson Vanzant  
Trustee Cheryl Lively  
Trustee Ilka Heiskell  
Trustee LaRetha Vincent

##### **ALSO PRESENT**

Billie Chilson, City Clerk/Secretary  
Corry Kendall, Attorney

#### **CONSENT AGENDA**

*The following items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member (or a community member through a Board member) so requests, in which case the item will be removed from the Consent Agenda and considered separately. If any item involves a potential conflict of interest, Board members should so note before adoption of the Consent Agenda.*

Motion to approve the consent agenda as presented.

Motion made by Trustee Lively, Seconded by Trustee Vanzant.

Voting Yea: Trustee Vanzant, Trustee Lively, Trustee Heiskell, Trustee Vincent

1. Approve 7-27-21 MCHA minutes.
2. Approve 7-15-21 QAPI minutes.
3. Approve 7-22-21 Medical Staff minutes.
4. Approve Claims for July 2021 and Estimated Claims for September 2021.
5. Approve MRMC Quality Report.
6. Approve Mangum Family Clinic Operations Report.
7. Approve CCO Report.
8. Approve CEO Report.

9. Approve the following policy revisions.

Approval of Policy & Procedure: 301 Generator

Approval of Policy & Procedure: 302 HVAC Revised

Approval of Policy & Procedure: 303 Medical Gases

Approval of Policy & Procedure: Type 1 EES2

Approval of Policy & Procedure: Transmission Based Precautions Preventing Transmission of Infectious Agents

Approval of Policy & Procedure: FMIC -039 Enhanced-barrier precautions sign - English

Approval of Policy & Procedure: FMIC -040 Enhanced-barrier precautions sign - Spanish

Approval of Policy & Procedure: Infection Control & Prevention Police Manual TOC

## **FURTHER DISCUSSION**

None

## **REMARKS**

*Remarks or inquiries by the audience not pertaining to any item on the agenda.*

None.

## **REPORTS**

10. Financial Report

July 2021 Financial statement Overview was given by Andrea Snider.

Statics:

- The average daily census (DC) for July 2021 was 12.52. This was a 1.52 increase above our target of 11.0 and continues our annual upward trend of YTD ADC at 9.81.
- FY21 YTD Medicare swing bed patient days through July were 1,587 as compared to the PY total of 2,007 (approximately – 20%. Accordingly, this continues to be an area of focus.
- We experienced an increase in collections in July (\$1M) over June (\$939K) due to the ADC increase in May over April (reminder, there is approximately a one to two-month lag between the net revenue generated each month & the majority of the cash collected). Additionally, we anticipate cash collections in August to approximate \$1M as well from the increase in July over June.

### **Balance Sheet Highlights**

- The operating cash balance as of July 31<sup>st</sup> was \$212K. This increase of \$102K from the June 2021 balance was primarily due to an increase in cash collections.
- AR decreased \$325K from June. This was primarily due to an increase in collections.
- AP decreased \$759K from June. This is reflective of \$812K in payments made towards COVID capital items, as well as a YTD correction of accrued payroll in the amount of (\$318K).
- The 2020 filed cost report currently reflects a receivable of \$1.3M. This has been recorded as of 12/31/20, lowering the total Medicare liability to \$4.2M. \*We have not yet received confirmation of acceptance of the filed cost report from Novitas.

## Income Statement Highlights

- Current month gross patient revenue is higher compared to PY primary due to OP volumes (COVID had a much higher impact on OP CAH & clinic volumes in FY20).
- Current month net patient revenue of \$827K is lower than prior year comparison. This is primarily due to a YTD true up of the AR reserve to reflect estimated cash collections.
- Operating expenses were \$278K lower than the monthly average in July due to a \$318K credit to salary and benefit expense from the true up of YTD overstatement of accrued payroll expenses.

Corry asked if the 1.3M reimbursement has been accepted. Andrea said not yet but they will send a notice when it has been.

Dennis said they will automatically apply it to the loans unless a rebuttal is filed. If the rebuttal is accepted by Novitas, then it will be brought back to the board to decide what is the best way to use it. It can be applied to the loan balance but would need to make sure that we are getting the best use out of it and lowering our monthly payments.

Trustee Heiskell asked about the new COVID funds. Andrea said they really don't have to much information yet. \$100,000.00 has been received for RHC.

Trustee Lively asked why the agency staffing is so high. Are we that short-handed? Can we not hire some more employees?

Daniel said that they are working on hiring employees but most of the Nurses are working for Staffing Agencies. We will continue to work on getting more local employees.

It was asked about Reyes Electric payment of \$75,000.00.

It is for the generator wiring and the COVID money is being used.

## OTHER ITEMS

- 11. Discussion and possible action regarding a Strategic Planning Process** for the Mangum Regional Medical Center and Mangum Family Clinic.

Jamal explained that the strategy has 4 pillars.

1. Growth
2. Advertising
3. People
4. Finance

Cohesive will be bringing more as they move forward.

No action needed.

- 12. Discussion of Practical Guidance for Health Care Governing Boards on Compliance Oversight.**

Overview on the Practical Guidance.

Motion to approve the Practical Guidance for Health Care Governing Boards on Compliance Oversight handout.

Motion made by Trustee Heiskell, Seconded by Trustee Lively.  
Voting Yea: Trustee Vanzant, Trustee Lively, Trustee Heiskell, Trustee Vincent

13. Discussion and possible action on approval of dishwasher repair up to \$8,000.

Heiskell asked how old the dishwasher is, and how much would a new one cost. The answer was 30 years. Questions were asked why we would put more money into something that is that old. Have we looked into purchasing a new dishwasher? Sarah Dillahunt answered that she has some quotes, and it would cost about \$25,000. Lively said she is not one to play around with the people's health and safety.

No action

14. Discussion and possible action regarding a lease of the David Caley Annex with the City of Mangum.

Motion to allow Cohesive the authority to meet with the City Commissioners on a lease for the David Caley Annex.

Amended motion to have a lease agreement drafted and bring back to the Hospital Board to approve before going to the City with the agreement.

Motion made by Trustee Vanzant, Seconded by Trustee Vincent.  
Voting Yea: Trustee Vanzant, Trustee Lively, Trustee Heiskell, Trustee Vincent

## EXECUTIVE SESSION

15. Discussion and possible action regarding the review and approval of medical staff privileges/credentials/contracts of the following providers with possible executive session in accordance with 25 O.S. § 307(B) (1):

Brian Bluth, MD, Supervisory Agreements of Jeff Brand and Julian Lowell

Jeff Brand, PA – Courtesy Privileges

Julian Lowell, APRN-CNP – Courtesy Privileges

Brett Tyler Grobman, DO – Temporary Courtesy Privileges

No executive session needed.

Motion to approve the contracts.

Brian Bluth, MD, Supervisory Agreements of Jeff Brand and Julian Lowell

Jeff Brand, PA – Courtesy Privileges

Julian Lowell, APRN-CNP – Courtesy Privileges

Brett Tyler Grobman, DO – Temporary Courtesy Privileges

The question was asked if this is for the Clinic or Hospital. Both

Is this in addition to what we have or to replace someone. It is to replace the ones that have left and in addition to help cover shortages.

Motion made by Trustee Vanzant, Seconded by Trustee Heiskell.  
Voting Yea: Trustee Vanzant, Trustee Lively, Trustee Heiskell, Trustee Vincent

## **OPEN SESSION**

16. Discussion and possible action with regard to executive session, if necessary.

No needed as it was voted on in previous item.

## **EXECUTIVE SESSION**

17. Discussion and possible action regarding a disputed accounts payable claim with Jackson County Memorial Hospital and potential litigation with possible executive session in accordance with 25 O.S. 307(B)(4).

Motion to enter executive session at 6:22 pm

Chairman Vanzant declared out of executive session at 6:32 pm.

Motion made by Trustee Vanzant, Seconded by Trustee Vincent.  
Voting Yea: Trustee Vanzant, Trustee Lively, Trustee Heiskell, Trustee Vincent

## **OPEN SESSION**

18. Discussion and possible action with regard to executive session, if necessary.

Motion to accept the settlement agreement with Jackson County memorial Hospital.

Motion made by Trustee Vanzant, Seconded by Trustee Heiskell.  
Voting Yea: Trustee Vanzant, Trustee Lively, Trustee Heiskell, Trustee Vincent

## **STAFF AND BOARD REMARKS**

*Remarks or inquiries by the governing body members, City Manager, City Attorney or City Employees*

Trustee Lively asked if we could evaluate the charge master?

Andrea Snider answered that it has been an ongoing since January.

Trustee Lively asked if there is any discounts for the employees. There is just the standard 20% that everyone can get.

Chairman Vanzant stated that he has noticed that Jackson County Hospital has something on Facebook on how many beds they have available. He thinks it would be a great thing if the hospital could do the same thing.

Trustee Heiskell said thank you for taking care of the blank pages and the number of pages we are getting in the agenda.

## **NEW BUSINESS**

*Discussion and possible action on any new business which has arisen since the posting of the Agenda that could not have been reasonably foreseen prior to the time of the posting (25 O.S. 311-10)*

None

**ADJOURN**

Motion to adjourn at 6:41 pm.

Motion made by Trustee Vanzant, Seconded by Trustee Lively.

Voting Yea: Trustee Vanzant, Trustee Lively, Trustee Heiskell, Trustee Vincent

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*Carson Vanzant, Chairman*

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*Billie Chilson, City Clerk*