



# City Commission Meeting

July 01, 2025 at 6:00 PM

City Administration Building at 130 N Oklahoma Ave.

## Record of Minutes

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*The Commission of the City of Mangum will meet in regular session on July 1, 2025 at 6:00 PM, in the City Administration Building at 130 N. Oklahoma Ave, Mangum, OK for such business as shall come before said Commission.*

### ORDER OF BUSINESS

#### CALL TO ORDER

Meeting called to order 6:00 p.m.

#### ROLL CALL AND DECLARATION OF QUORUM

#### PRESENT

Mayor Jackie Menasco  
Commissioner Michelle Huckabay  
Commissioner Dirk Hamon  
Commissioner Carolyn Hooley  
Commissioner Lisa Golden

#### CONSENT AGENDA

*The following items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member (or a community member through a Board member) so requests, in which case the item will be removed from the Consent Agenda and considered separately. If any item involves a potential conflict of interest, Board members should so note before adoption of the Consent Agenda.*

Motion to approve Consent agenda Items as presented.

Motion made by Commissioner Huckabay, Seconded by Commissioner Hooley.

Voting Yea: Commissioner Huckabay, Commissioner Hamon, Commissioner Hooley, Commissioner Golden

1. Approve June 2, 2025, meeting minutes as presented.
2. Approve June 2, 2025 Public Hearing Minutes
3. Approve June 17, 2025 Special Meeting minutes as presented
4. Approve June 25, 2025 Emergency Meeting minutes as presented.
5. Approve May 2025 financials for all funds

6. Approve June 2025 claims
7. Approve July 2025 estimated payroll

## **FURTHER DISCUSSION**

*Consideration of any items removed from the consent agenda.*

None

## **REMARKS**

*Remarks or inquiries by the audience not pertaining to any item on the agenda.*

Courtney Hill spoke on her experience with the system in place on utility cutoffs and with City employees' and her not being on the agenda. Gary Kerbo spoke to him not being on agenda and his neighbors using residential property as commercial.

## **REPORTS**

8. Financial Report for May 2025 by the City Manager

Month of May Sales Tax \$47,888.00 Use Tax \$9414.76 Alcohol Tax \$6680.82

Franchise Tax \$26542.00, Other Revenue \$63,592.00. Fines \$1924.00

Transfers and Easements stayed same

Misc looks large due to Insurance Check

Water Revenue \$48,188.42 Water Rehab Fee \$3784.50

Electric revenue \$145,573.00

Wind Power Revenue \$21,788.32

Sanitation revenue \$41,490.00

Recycle Revenue \$558.80

Recycle Fees \$6636.00

Wastewater Revenue \$21,000

Penalty Revenue \$4190.00

9. Police Report by the Chief of Police

Report Given by Assistant Chief Olsen

33 incident reports

3 simple assaults 7 other offenses couple public peaces, trespassing Vandalisims for a total of 11 warrents we arrested for.also 9 cleared files with 7 cleared by arrest

2 car accidents 460 call logs abandon vehicle 6 business alarms 4 residentail alarms 30 animal calls assist other agencies 7 bolos breaking and entering child custody matter 4

disturbances two domestic disputes 26 followups 186 information request two harrasments  
3 stolen property reports 17 request to speak with officer

10. Fire Report by the Fire Chief

Report given by Fire Chief Gambill

5 motor vehicle accidents, 3 fire alarms, 1 down power line, 1 gas leak, 5 EMS assist, 3  
grass fires, 4 helicopter standbys.

## ORDINANCES & RESOLUTIONS

11. Discussion and possible action to approve Ordinance No. 467-1, AN ORDINANCE OF THE BOARD OF CITY COMMISSIONERS FOR THE CITY OF MANGUM OKLAHOMA, AMENDING TITLE 1, CHAPTER 7, SECTION 1-7-2(F)(1)(A), BY PROVIDING DUES PER PERSON INSTEAD OF PARCEL OF LAND; PROVIDING SEVERABILITY; AMENDING ALL ORDINANCES, POLICIES, OR RESOLUTIONS AT VARIANCE; AND DECLARING AN EMERGENCY

Motion to approve Ordinance No. 467-1, AN ORDINANCE OF THE BOARD OF CITY COMMISSIONERS FOR THE CITY OF MANGUM OKLAHOMA, AMENDING TITLE 1, CHAPTER 7, SECTION 1-7-2(F)(1)(A), BY PROVIDING DUES PER PERSON INSTEAD OF PARCEL OF LAND; PROVIDING SEVERABILITY; AMENDING ALL ORDINANCES, POLICIES, OR RESOLUTIONS AT VARIANCE; AND DECLARING AN EMERGENCY

Motion made by Commissioner Hamon, Seconded by Commissioner Huckabay.  
Voting Yea: Commissioner Huckabay, Commissioner Hamon, Commissioner Hooley, Commissioner Golden

12. Discussion and possible action to approve Ordinance No. 467-2, an ordinance of the Board of City Commissioners for the City of Mangum, OK, adding a new Chapter to be codified in Title 2, Chapter 5, creating a board of animal care and control to serve as an advocacy board as it relates to animal care and control, providing fundraising, and otherwise assist in the administration of the City's Animal Care and Control, providing severability, amending all ordinances, policies or resolutions at variance, and declaring an emergency.

Motion to approve Ordinance No. 467-2, an ordinance of the Board of City Commissioners for the City of Mangum, OK, adding a new Chapter to be codified in Title 2, Chapter 5, creating a board of animal care and control to serve as an advocacy board as it relates to animal care and control, providing fundraising, and otherwise assist in the administration of the City's Animal Care and Control, providing severability, amending all ordinances, policies or resolutions at variance, and declaring an emergency.

Motion made by Commissioner Golden, Seconded by Commissioner Hamon.  
Voting Yea: Commissioner Huckabay, Commissioner Hamon, Commissioner Hooley, Commissioner Golden

## OTHER ITEMS

13. Presentation by South West Oklahoma Community Action member Michele Holley.

Michele Holley spoke

14. Discussion and Possible action on the Request of Fair Board Representative for the use Golf Course or the Community Building for the Greer County Free Fair without charge. ( Cheryl Lively)

Motion to grant the Request of Fair Board Representative for the use Golf Course or the Community Building for the Greer County Free Fair without charge.

Motion made by Commissioner Huckabay, Seconded by Commissioner Hooley.  
Voting Yea: Commissioner Huckabay, Commissioner Hamon, Commissioner Hooley, Commissioner Golden

15. Discussion and possible action to accept OMAG Insurance claims for Hail Damage on City Vehicles in the amount of \$33,100.66.

Motion to accept OMAG Insurance claims for Hail Damage on City Vehicles in the amount of \$33,100.66.

Motion made by Commissioner Huckabay, Seconded by Commissioner Hooley.  
Voting Yea: Commissioner Huckabay, Commissioner Hamon, Commissioner Hooley, Commissioner Golden

16. Discussion and Possible Action to fix the windshields in the City pickups and Trucks covered only by liability insurance ( 87 Chevy dump truck, 97 Kodiak chipper truck, 97 dodge pickup(Tug), (2014 ACO pickup not on list)( 2011 Ford street pickup not hail damage).(At the cost of \$1910.75 at Goodes Body Shop.

Motion to fix the windshields in the City pickups and Trucks covered only by liability insurance ( 87 Chevy dump truck, 97 Kodiak chipper truck, 97 dodge pickup(Tug), (2014 ACO pickup not on list)( 2011 Ford street pickup not hail damage).(At the cost of \$1910.75 at Goodes Body Shop.

Motion made by Commissioner Huckabay, Seconded by Commissioner Hooley.  
Voting Yea: Commissioner Huckabay, Commissioner Hamon, Commissioner Hooley, Commissioner Golden

17. Discussion and possible action to accept loss report from OMAG on City building Roofs from Hail Damage and to add extra funds as needed where the roofs were not covered because of previous claims on roofs being paid but not fixed.

Motion to accept loss report from OMAG on City building Roofs from Hail Damage and to add extra funds as needed where the roofs were not covered because of previous claims on roofs being paid but not fixed.

Motion made by Commissioner Huckabay, Seconded by Commissioner Hooley.  
Voting Yea: Commissioner Huckabay, Commissioner Hamon, Commissioner Hooley, Commissioner Golden

18. Discussion and possible action to declare the hail storm an emergency in accordance with 61 O.S. § 130(A) due to the hail storm being a sudden unexpected happening whereby the public health or safety is endangered or further damage to City property is likely if the situation is not addressed promptly.

Motion to declare the hail storm an emergency in accordance with 61 O.S. § 130(A) due to the hail storm being a sudden unexpected happening whereby the public health or safety is endangered or further damage to City property is likely if the situation is not addressed promptly.

Motion made by Commissioner Huckabay, Seconded by Commissioner Golden.  
Voting Yea: Commissioner Huckabay, Commissioner Hamon, Commissioner Hooley, Commissioner Golden

19. Discussion and possible action on the proposal by Next Phase Roofing to do inspections and repairs on all City buildings roofs.

Motion to approve the proposal by Next Phase Roofing to do inspections on all City buildings roofs.

Motion made by Commissioner Huckabay, Seconded by Commissioner Hooley.  
Voting Yea: Commissioner Huckabay, Commissioner Hamon, Commissioner Hooley, Commissioner Golden

20. Discussion and action on the request from the Mangum Housing Authority to retain the P.I.L.O.T (Payment in lieu of Taxes) funds in the amount of \$7684.87 funds for this year and so request the forgiveness for the fiscal year ending September 30, 2024. If Mangum Housing Authority's request to retain the P.I.L.O.T of the fiscal year ending September 30, 2024 is not granted, then MHA is requesting relief in the amount of \$2,120.00 for the upkeep of the Mangum City Property located west of the MHA's facility totaling: 18 mowing's at \$75.00 per mow = \$1,350.00, 2 sprays at \$275.00 = \$550.00 totaling \$1900.00. This would leave a balance due to the City in the amount of \$5,784.87 (P.I.L.O.T balance). (Mayor Menasco)

Motion to approve the request from the Mangum Housing Authority to retain the P.I.L.O.T (Payment in lieu of Taxes) funds in the amount of \$7684.87 funds for this year and so request the forgiveness for the fiscal year ending September 30, 2024.

Motion made by Commissioner Huckabay, Seconded by Commissioner Hamon.  
Voting Yea: Commissioner Huckabay, Commissioner Hamon, Commissioner Hooley, Commissioner Golden

21. Discussion and action on the request from Terry Isaac on being the City of Mangum Emergency Management Director.

No action on the request from Terry Isaac on being the City of Mangum Emergency Management Director.

22. Discussion and Possible Action to accept the best and most reasonable bid proposals to outsource payroll and Human Resources. (Exodus, Gusto, or Paychex) (Commissioner Golden).

Motion to table the proposals to outsource payroll and Human Resources. (Exodus, Gusto, or Paychex)

Motion made by Commissioner Golden, Seconded by Commissioner Huckabay.  
Voting Yea: Commissioner Huckabay, Commissioner Hamon, Commissioner Hooley, Commissioner Golden

23. Discussion and Possible Action to changing the library's internet service provider from Sparklight to Dobson Fiber. (Joseph Marsh, Library Director)

Motion to approve changing the library's internet service provider from Sparklight to Dobson Fiber.

Motion made by Commissioner Huckabay, Seconded by Commissioner Hooley.  
Voting Yea: Commissioner Huckabay, Commissioner Hamon, Commissioner Hooley,  
Commissioner Golden

24. Discussion and Possible Action to nominate and appoint Animal Control Board.  
(Commissioner Golden)

Motion to table the nominations and appointments of the Animal Control Board.

Motion made by Commissioner Golden, Seconded by Commissioner Huckabay.  
Voting Yea: Commissioner Huckabay, Commissioner Hamon, Commissioner Hooley,  
Commissioner Golden

25. Discussion and Possible action to approve the Police Department to apply for the Oklahoma Safe Grant. (Joshua Olson, Assistant Chief)

Motion to approve the Police Department to apply for the Oklahoma Safe Grant.

Motion made by Commissioner Hamon, Seconded by Commissioner Hooley.  
Voting Yea: Commissioner Huckabay, Commissioner Hamon, Commissioner Hooley,  
Commissioner Golden

26. Discussion and possible action to approve payment of invoice no. 2501M-001 in the amount of \$34,975.55 to ARC Architecture LLC for architecture services related to the Mangum Regional Medical Center reroof project. The payment should be processed out of insurance money received related to the project.

Motion to approve payment of invoice no. 2501M-001 in the amount of \$34,975.55 to ARC Architecture LLC for architecture services related to the Mangum Regional Medical Center reroof project. The payment should be processed out of insurance money received related to the project.

Motion made by Commissioner Huckabay, Seconded by Commissioner Hooley.  
Voting Yea: Commissioner Huckabay, Commissioner Hamon, Commissioner Hooley,  
Commissioner Golden

27. Discussion and possible action to approve the policy packet regarding setting up new accounts for utility services.

Motion to approve the changing of the policy packet regarding setting up new accounts for utility services.

Motion made by Commissioner Huckabay, Seconded by Commissioner Golden.  
Voting Yea: Commissioner Huckabay, Commissioner Hamon, Commissioner Hooley,  
Commissioner Golden

28. Discussion and possible action into closing the lobby doors on doorknocker and cutoff days and only taking the payments made via website or through the City's drop box located right across City Hall.

Motion to table the proposal of closing the lobby doors on doorknocker and cutoff days and only taking the payments made via website or through the City's drop box located right across City Hall.

Motion made by Commissioner Hamon, Seconded by Commissioner Huckabay.  
Voting Yea: Commissioner Huckabay, Commissioner Hamon, Commissioner Golden  
Voting Abstaining: Commissioner Hooley

## EXECUTIVE SESSION

Enter into executive session at 7:41p.m.

29. Discussion and possible action to enter into executive session to discuss the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee, specifically the City Manager. In accordance with 25 O.S. 307.1(B)(1) (*Requested by the City Manager*)

Motion to enter into executive session to discuss the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee, specifically the City Manager. In accordance with 25 O.S. 307.1(B)(1) (*Requested by the City Manager*)

Motion made by Commissioner Huckabay, Seconded by Commissioner Golden.  
Voting Yea: Commissioner Huckabay, Commissioner Hamon, Commissioner Hooley, Commissioner Golden

## OPEN SESSION

Motion to come back into regular session ( 8:10 p.m.)

Motion made by Commissioner Huckabay, Seconded by Commissioner Golden.  
Voting Yea: Commissioner Huckabay, Commissioner Hamon, Commissioner Hooley, Commissioner Golden

30. Discussion and possible action in regard to executive session.  
No Action.

## EXECUTIVE SESSION

Enter into executive session 8:11 p.m.

31. Discussion and possible action to enter into executive session to discuss the employment, hiring, appoint, promotion, demotion, discipling or resignation of any individual salaried public officer or employee, specifically the City Clerk in accordance with 25 O.S. 307(B)(1).

Motion to enter into executive session to discuss the employment, hiring, appoint, promotion, demotion, discipling or resignation of any individual salaried public officer or employee, specifically the City Clerk in accordance with 25 O.S. 307(B)(1).

Motion made by Commissioner Huckabay, Seconded by Commissioner Golden.  
Voting Yea: Commissioner Huckabay, Commissioner Hamon, Commissioner Hooley,  
Commissioner Golden

## **OPEN SESSION**

Motion to enter into open session 8:43 p.m.

Motion made by Commissioner Huckabay, Seconded by Commissioner Hamon.  
Voting Yea: Commissioner Huckabay, Commissioner Hamon, Commissioner Hooley, Commissioner  
Golden

32. Discussion and possible action in regard to executive session.

No action.

## **EXECUTIVE SESSION**

Enter into Executive Session. 8:43 p.m.

33. Discussion and possible action to enter into Executive Session to discuss a pending Human Resource complaint, claim, investigation, or action that, with the advice of its attorney, disclosure would seriously impair the ability of the public body to process the claim in accordance with 25 O.S. § 307(B)(4).

Motion to enter into Executive Session to discuss a pending Human Resource complaint, claim, investigation, or action that, with the advice of its attorney, disclosure would seriously impair the ability of the public body to process the claim in accordance with 25 O.S. § 307(B)(4).

Motion made by Commissioner Huckabay, Seconded by Commissioner Hooley.  
Voting Yea: Commissioner Huckabay, Commissioner Hamon, Commissioner Hooley,  
Commissioner Golden

## **OPEN SESSION**

Motion to Enter into Open Session 9:43 p.m.

Motion made by Commissioner Huckabay, Seconded by Commissioner Golden.  
Voting Yea: Commissioner Huckabay, Commissioner Hooley, Commissioner Golden  
Voting Abstaining: Commissioner Hamon

34. Discussion and possible action in regard to executive session.

No Action Pending more research by City Attorney Kendall.

## **STAFF AND BOARD REMARKS**

*Remarks or inquiries by the governing body members, City Manager, City Attorney or City Employees*

**None**

## **NEW BUSINESS**

*Discussion and possible action on any new business which has arisen since the posting of the Agenda that could not have been reasonably foreseen prior to the time of the posting (25 O.S. 311-10)*



Interim Clerk Kyle Stated we had two invoices from our auditors for \$650.00 apiece to get paid.

Motion to pay the two invoices .

Motion made by Commissioner Hooley, Seconded by Commissioner Hamon.

Voting Yea: Commissioner Huckabay, Commissioner Hamon, Commissioner Hooley, Commissioner Golden

## **ADJOURN**

*Motion to Adjourn*

Motion made by Commissioner Huckabay, Seconded by Commissioner Golden.

Voting Yea: Commissioner Huckabay, Commissioner Hamon, Commissioner Hooley, Commissioner Golden

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*Jackie Menasco, Mayor*

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*Steve Kyle, Interim City Clerk*