

Mangum Regional Medical Center  
Medical Staff Meeting  
December 09, 2020

MEMBERS PRESENT:

John Chiaffitelli, DO, Medical Director  
William Gregory Morgan, III, MD  
Absent:  
Guest:

ALLIED HEALTH PROVIDER PRESENT:

David Arles, APRN  
Mary Barnes, APRN  
Randy Benish, PA

NON-MEMBERS PRESENT:

Chelsea Church, PhD  
Marie Harrington, CEO  
Daniel Coffin, CCO  
Melissa Tunstall, Quality Director  
Candy Denney, RN, Utilization Review  
Lynda James, LPN, Drug Room  
Kaye Hamilton, Medical Staff Coordinator

1. Call to order
  - a. The meeting was called to order at 12:30 pm by Dr. John Chiaffitelli, Medical Director.
2. Acceptance of minutes
  - a. The minutes of the November 19, 2020, Medical Staff Meeting were reviewed.  
**i.Action:** Dr. Chiaffitelli, Medical Director, made a motion to approve the minutes.
3. Unfinished Business
  - a. None
4. Report from the Chief Executive Officer
  - a. CEO report – Marie Harrington, CEO
    - We continue to swab any admits due to increased number of positive COVID-19 patients in Mangum. Treating all patients in our ER as if they have COVID-19 until proven otherwise.
    - Participated in daily Region 3 Merc Briefings to increase communication during COVID-19 surge. We review open beds,

transfer plans and all pertinent COVID-19 information to coordinate care. Robert Stewart is our Region 3 RMRS Director that facilitates each daily briefing.

- He encouraged us to work as partners together if we are on divert. Build relationships locally if we must go onto divert.
- He submitted the document to FEMA to request additional staffing. We may not get it, but it will be put in the que and be reviewed.
- He discussed the monoclonal antibody and stated that we will have an equitable share. We have received 10 vials in-house.
- November COVID-19 Stats at MRMC: 208 Swabs, 45 Positive (21.63%), 164 Negative (78.84%), 0 Pending and 1 death.
- COVID – 19 Prevalence Overview by Month at MRMC: March: 32% Prevalence, April: 25% Prevalence, May: 6%, Prevalence, June 0% Prevalence, July: 10% Prevalence, and August: 2.4% Prevalence, September: 2.73% Prevalence, October: 6.47% Prevalence, November: 21.63%, and Median Age: 54.68.
- Greer County November COVID-19 Statistics: 262 Positive Cases and 8 Deaths (3.05% death rate).
- PPE and Swab supplies have been adequate for us to manage during this current crisis.
- Updated COVID-19 Binder at Nurse's station, City Annex and Provider room to ensure communication and COVID-19 updates and education are read. Signature is required for all read and sign documents in binder. Providers are kept up to date with the COVID-19 Provider Update/Education Binder in the provider sleep room. CEO has also communicated with providers via email, cell phone and text messages during this continued COVID-19 Pandemic. Last update was 11.25.2020.
- Participated in all Cohesive Healthcare's COVID-19 Task Force Teleconference calls.
- Significant COVID-19 surge in November which resulted in schools moving to 100% virtual learning. On November 29, 2020, Mangum Public Schools moved to 100% virtual learning through January 5, 2020. We adjusted to the needs of our staff and families by approving non-clinical team members remote work requests.
- Due to COVID-19 surge in November we have prohibited vendor visitation to hospital and limited patient visitation to only palliative care patient visitation.
- MRMC Census Daily Average for November: 14.67 Swing bed and Acute patients per day
- Cohesive Healthcare provided staff lunches for November 2020

during this pandemic. All staff members are very thankful for this support.

- Savance COVID-19 Screening Kiosk implementation and installation date is scheduled for early to mid-December.
- Carport will be installed at the clinic on November 17, 2020.
- Notified by Dave Andren that board meetings will return to in-person beginning in November.
- No staff issues or concerns currently. Teams are all working together very well.
- BLS Certification offered to staff members on November 12, 2020. We have encouraged all non-clinical team members to be certified as well with a goal of 100% of all staff certified.
- EMTALA Training was held on November 18<sup>th</sup> and 19<sup>th</sup>. Excellent training held in 4 different sessions each day.
- Jessica Pineda was awarded the Employee of The Month of November during the MRMC All-Staff meeting on December 07, 2020.
- Continued to work on name change for MRMC with Novitas. Still pending the tie-ins from the regional CMS office. No update as of November 30, 2020.
- We received our RHC CCN # and we have continued to meet each week to set up billing and plan for “go live” date. Excellent teamwork by all involved.
- All roof leaks (clinic, lab, and hospital) have been addressed and are still pending. Lab and clinic roof will be repaired in November/December.
- Thanksgiving lunch is scheduled for November 24, 2020 and provided by Cohesive Healthcare.
- MRMC KPIs for November were reviewed. The quality improvements continued to be significant: 2 Falls without injury and 1 Fall with minor injury, Zero Employee Work Related Injury, 4 Med Variances, 1SWB AMA, Zero ER AMA, Zero LWBS, 4 Referrals, 3 Denials, 1 Inpatient Mortality (COVID-19 positive), 1 ER Patient Mortality, 2 Re-Admission within 30 days, 7 ER Readmissions within 72 hours, Zero Grievances or Complaints. Zero CAUTIs, CLABSIs, or CAEs, and OHA Pressure Ulcers. A total of 137 ER patients were admitted which was a decrease of 2.24% over previous month, primarily due to COVID-19 surge in October.
- The hospital generator update:
  - Ray’s Electric began the project and performed a new assessment for a new bid on November 24, 2020. Project is still pending.
- Contracts we are preparing for November’s board meeting:
  - MSDSONline
  - MimeDx

- PARA

- Bad Debt Process planning and implantation continued in November to prepare for December to January Implementation.
- Celebrated National Rural Health Day on November 20. We took a group photo that we entered in the OORH Photo Contest.
- Worked with CPSI through the month of November on Promoting Interoperability Initiatives. We made significant improvements to continually strive for excellence in all quality measures.
- Discussed a 3-stage audit process with checklists for survey preparedness with CCO and Quality Manager.

Written report remains in minutes.

5. Committee / Departmental Reports

a. Medical Records

- i. No report was given.

b. Nursing

Excellent Patient Care

- Monthly Education topics included: American Heart Association's Basic Life Support Class for all staff including non-clinical staff. Additionally, staff are updated weekly regarding Cohesive COVID Task Force directives.

Excellent Client Service

- Patients continue to rely on MRMC as their local hospital. Patient days increased from 331 in October 441 in November! This represents an average daily census increase of 4.01%. In other words, MRMC went from 10.68 to 14.7 patients per day!

Preserve Rural Jobs

- Open Positions include Full Time RT, MLT, RN, LPN and CNA
- Actively recruiting locally as well as posting positions on Indeed & Hospital Website.
- Currently utilizing Agency Staff to provide coverage. Many of these staff members are from Southwest Oklahoma.

Written report remains in minutes.

c. Infection Control

Date of Meeting: December 9, 2020

- Infection Control
  - a. OSIS updated system

- b. COVID Surge
    - c. Remdesivir/FFP
  - Employee Education
    - a. Remdesivir/FFP administration
  - Employee Health
    - a. Employee Flu Vaccinations
    - b. COVID Vaccinations
  - Policy & Procedure
    - a. New EMResource Data Input for Remdesivir supply – pharmacy
    - b. New OSIS vaccination input
    - c. No In-House antibody testing until OID number obtained
    - d. Employee COVID Testing/RTW update
  - Education/In-Services
    - a. Flu/Pneumo Paperwork with New Nursing
    - b. Foley Cather/PICC Bundles with New Nursing
  - Committee Updates:
    - a. Performance Improvement Projects
      - N/A
    - b. Regulatory Compliance/Site Visits
      - N/A
    - c. Changes in process, procedure, or protocol
      - N/A
  - Recommendations from Committee
 

Written report remains in minutes.
- d. Environment of Care and Safety Report
  - i. Evaluation and Approval of Annual Plans –
    - i.i. Old Business - -
      - a. East Door to loading dock left unlocked – Plant OPS will monitor door
      - b. Flooring in nurses break area and med prep room -- tile will be replaced week of November 9th
      - c. New oxygen/suction headwall needed in ER1—Apex Site visit has been postponed – Contacted Apex - - Not allowing vendors inside at this time - COVID
      - d. New covered pegboard needed for supplies in ER1- - Pegboards will have to be custom made.
      - e. ER Door Buzzer – Buzzer replaced at Nurses Station and additional buzzer placed in ER area
      - f. Wall repair around window in room 19 has been postponed due to COVID-19
      - g. Emergency Water Supply—Delivered 10-16-2020
      - h. 15 AMP Receptacles - All 15 AMP Receptacles will be replaced with 20 AMP Receptacles throughout Hospital – Replacement

- has started
- i. Roof over OR2 Area damaged and in need of repair – Engineer came 10/1/2020 - - Claim still pending
- j. Rubber mats in kitchen need replaced - mats have been ordered
- k. Complete Active Shooter Exercise – Mangum Police Department returning call with date
- i.i.i. New Business
  - a. None

Written Report remains in minutes.

- e. Laboratory
  - i. Tissue Report – Approved – November 2020
  - i.i. Transfusion Report – Approved – November 2020
- f. Radiology
  - i. There was a total of – 204 X-Rays/CT/US
  - i.i. Nothing up for approval
  - i.i.i. Updates: CT went down on Nov. 24<sup>th</sup>, the table hardware went out. The CT was fixed and was back up and running on Dec. 1. Written report remains in minutes.
- g. Pharmacy
  - i. Verbal Report by Pharmacist.
  - i.i. Vaccination Plan
  - i.i.i. P & T Meeting not this month
- h. Physical Therapy
  - i. No report.
- i. Emergency Department
  - i. No report
- j. Quality Assessment Performance Improvement
  - Quality
    - Quality Minutes from previous month included as attachment
    - Previous policies approved by Quality/Med Staff/No approval from Governing Board.
      - 1. Respiratory policies and procedures.
      - 2. Drug Room policies and procedures,
    - Policies and forms approved by Quality Committee on December 03, 2020:
      - 1. Clinical Policies and Procedures

2. Emergency Department Policies and Procedures
  3. Wound Care Procedure Form
- Consent agenda – HR performance Evaluation Policy

- HIM – Showed improvement on reporting. Cohesive IT has approved and is working with MRMC IT to put into place a secure way to allow for Providers access to EMR outside of the facility. They will be able to sign in and complete any paperwork.

MRMC will be conducting a Provider time study from December 7<sup>th</sup>-20<sup>th</sup>. This will all help with Quality and improving patient care.

- Compliance

- No complaints or grievances for November.
- Contracts that were approved for October:
  1. MiMedx Group
  2. Contract with Velocity EHS MSDS Online
  3. PARA Price Transparency Tool Agreement
  4. Charge Master Review Data Maintenance and PTT
- Contracts up for review for November:
  1. OGA auto insurance

- Risk Management

- 4 Medication Variance
- 1 – AMA – Inpatient was wanting to go home. Provider and staff counseled with the patient to let her know the importance of staying. They explained the risks and the benefits to the patient. Patient ended up calling a cab and leaving AMA. Paperwork was signed.
- 2 Patient falls with no injury
- 1 Patient fall with minor injury (skin tear)
- Working with Infection Control Nurse, CEO and CNO to stay informed with updates and information about COVID-19 Coming immunizations.
- During the outbreak we have in place:
  1. No visitor for the patient (unless near end of life)
  2. Screening for all entering the Hospital and Annex
  3. Drive through swab for COVID-19
  4. Possible positive COVID-19 patients are seen in the OR2 room with direct ventilation
  5. Positive COVID-19 patients are to stay in COVID wing. We have 5 rooms on the wing. Rooms 12 and 13 have direct ventilation. The other 3 rooms are available for use as well.

- Workman's Comp
  - There are currently no Workman's Comp cases currently open  
Written report remains in minutes.

- k. Utilization Review
  - i. Total Patient days for November: 441
  - i.i. Total Medicare days for November: 383
  - i.i.i. Total Medicaid days for November: 5
  - i.v. Total Swing bed days for November: 377
  - v. Total Medicare SB days for October: 346  
Written reports remain in minutes.

Motion made by Dr. John Chiaffitelli, Medical Director to approve Committee Reports.

#### 6. New Business

- a. Approval of Emergency Department Policies & Procedures
  - i. Motion:** made by Dr. Chiaffitelli to approve Emergency Department Policies & Procedures.
- b. Approval of Clinical Policies and Procedures.
  - i. Motion:** made by Dr. Chiaffitelli to approve Clinical Policies & Procedures.
- c. Approval of Wound Care Orders
  - i. Motion:** made by Dr. Chiaffitelli to approve Wound Care Orders.
- d. Approval of Consent Agenda – HR Performance Evaluation Policy
  - i. Motion:** made by Dr. Chiaffitelli to approve HR Performance Evaluation Policy
- e. Discussion of OGA Business Auto Liability Insurance Renewal
  - i. Motion:** made by Dr. Chiaffitelli to enter into discussion of the OGA Business Auto Liability Insurance Renewal.

#### 7. Adjourn

- a. Dr. Chiaffitelli made a motion to adjourn the meeting at 1:25 pm.

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Medical Director/Chief of Staff

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Date