

Mangum Regional Medical Center
Medical Staff Meeting
November 12, 2020

MEMBERS PRESENT:

John Chiaffitelli, DO, Medical Director

Absent:

Guest:

ALLIED HEALTH PROVIDER PRESENT:

David Arles, APRN

Mary Barnes, APRN

Randy Benish, PA

NON-MEMBERS PRESENT:

Marie Harrington, CEO

Daniel Coffin, CCO

Chelsea Church, Pharmacist

Melissa Tunstall, Quality Director

Candy Denney, RN, Utilization Review

Kaye Hamilton, Medical Staff Coordinator

1. Call to order
 - a. The meeting was called to order at 12:00 pm by Dr. John Chiaffitelli, Medical Director.
2. Acceptance of minutes
 - a. The minutes of the October 22, 2020, Medical Staff Meeting were reviewed.
i.Action: Dr. Chiaffitelli, Medical Director, made a motion to approve the minutes.
3. Unfinished Business
 - a. None
4. Report from the Chief Executive Officer
 - a. CEO report – Marie Harrington, CEO

- We continue to swab any admits due to increased number of positive COVID-19 patients in Mangum. Treating all patients in our ER as if they have COVID-19 until proven otherwise.
- October COVID-19 Stats at MRMC: 174 Swabs, 13 Positive (6.47%), 70 Negative (95.8%), 0 Pending and 1 death.
- COVID – 19 Prevalence Overview by Month at MRMC
significant decrease in COVID 19 prevalence: March: 32%

Prevalence, April: 25% Prevalence, May: 6%, Prevalence, June 0% Prevalence, July: 10% Prevalence, and August: 2.4% Prevalence and September: 2.73% Prevalence, October 6.47% Median Age: 44.

- Greer County August COVID-19 Statistics: 154 Positive Cases and 8 Deaths (5.19% death rate).
- PPE and Swab supplies have been adequate to manage during this current crisis.
- Updated COVID-19 Binder at Nurse's station, City Annex and Provider room to ensure communication and COVID-19 updates and education are read. Signature is required for all read and sign documents in binder. Providers are kept up to date with the COVID-19 Provider Update/Education Binder in the provider sleep room. CEO has also communicated with providers via email, cell phone and text messages during this continued COVID-19 Pandemic. Last update was 10.01.2020.
- Participated in all Cohesive Healthcare's COVID-19 Task Force Teleconference calls.
- Significant COVID-19 surge in October which resulted in daycare closures. Worked with staff to ensure all their needs were met. Approved non-clinical team members remote work requests to accommodate daycare issues.
- Due to COVID-19 surge in October we have prohibited vendor visitation to hospital and limited patient visitation to only palliative care patient visitation.
- On October 22, 2022, Mangum Public Schools moved to voluntary virtual learning through Thanksgiving Break. They will leave the school open for essential workers, students and special needs. We prepared to adjust to the needs of our staff and families.
- MRMC Census Daily Average for October: 11 Swing bed and acute patients per day
- Cohesive Healthcare provided staff lunches for October 2020 during this pandemic. All staff members are very thankful for this support.
- Savance COVID-19 Screening Kiosk implementation and installation date is scheduled for late November.
- MRMC Plant Ops Director spoke to Cohesive about business office enclosure.
- Carport will be installed at the clinic on November 17, 2020.
- No staff issues or concerns currently. Teams are all working together very well.
- New core staff RN
- New Hospital housekeeper for MRMC.

- Awaiting contracts for new providers starting in November and December.
- Lynda James was awarded the Employee of The Month of October during the MRMC All-Staff meeting on November 10, 2020.
- Continued to work on name change for MRMC with Novitas.
- Chief Clinical Officer will purchase Lippincott manuals to have at the Nurse's Station and ER.
- Lippincott Platform contract was initiated on September 17, 2020.
- All roof leaks (clinic, lab, and hospital) have been addressed and are still pending. Lab and clinic roof will be repaired in November/December. The insurance company will not pay for the hospital roof to Dave Andren has added it to their meeting to discuss. The winter months and weather are an issue with major leaks.
- Code Drill colors and badges were updated on October 12, 2020 to include our MRMC Mission Statement on the back.
- Received email from Corry Kendall on October 7 regarding request for documentation for Alliance litigation by October 23, 2020. Documentation was sent by deadline.
- Cohesive approved Thanksgiving and Christmas special staff lunches. Employees will bring desserts to these lunches. Thanksgiving lunch is scheduled for November 24, 2020 and Christmas lunch is scheduled for December 22, 2020.
- MRMC KPIs for October were reviewed. The quality improvements have continued to be significant: 1 Fall without injury and 1 Fall with minor injury, 1 Employee Work Related Injury, 8 Med Variances, 1 ER AMA, 1 LWBS, 3 Referrals, 1 Denial, 0 Inpatient Mortality, 1 ER Patient Mortality, 1 Re-Admission, Zero Grievances or Complaints. Zero CAUTIs, CLABSI, or CAEs, and OHA Pressure Ulcers. A total of 134 ER patients were admitted which was a decrease of -7.59% over previous month, primarily due to COVID-19 surge in October.
- Skin Grafts substitutes will be offered at MRMC when we finalize agreements with vendor. Contracts are still pending and will be ready for November board meeting.
- Received \$11K grant and was deposited from the OHA on October 29, 2020.
- Contracts we are preparing for November's board meeting:
 - MSDSONline
 - MimeDx
 - PARA
- Bad Debt Process planning and implantation continued in October to prepare for November Implementation

- Statement process for Mangum was reviewed to correct lack of itemized statements sent to patients. Met with CPSI and RCM team members to resolve before next statement cycle. First Time statement cycle. First Time statement, which are itemized were not being sent and we have corrected the process and should be ready before next billing cycle in November.
Written report remains in minutes.

5. Committee / Departmental Reports

- Medical Records
 - No report was given.

b. Nursing

Excellent Patient Care

- Monthly Education topics included: Mock code blue drills with dayshift and nightshift.
- Staff now compliant on their HealthStream assignments.

Excellent Client Service

- MRMC experienced strong growth in average daily census in October.

Preserve Rural Jobs

- Open Positions include Full Time RT, MLT, RN, LPN and CNA
- Posting positions on Indeed & Hospital Website.

Written report remains in minutes.

c. Infection Control

Date of Meeting: November 5, 2020

- Infection Control
 - Positive Employee Covid Outbreak
 - N95 Fit Tests
 - Use of Masks and Distancing
- Employee Education
 - Request for Education Material
 - Wound Vae Procedures
 - CathFLo
- Employee Health
 - Employee Flu vacs to start November 9, 2020
 - Administered by CCO or IP - making rounds when available
 - Declination/Received Previous Documents
- Policy & Procedure
 - New EMResource Data Input Procedures

- Education/In-Services
 - a. Flu/Pneumo Paperwork with New Nursing
 - b. Foley Cather/PICC Bundles with New Nursing
 - Committee Updates:
 - a. Performance Improvement Projects
 - N/A
 - b. Regulatory Compliance/Site Visits
 - N/A
 - c. Changes in process, procedure, or protocol
 - N/A
 - Recommendations from Committee

Written report remains in minutes.
- d. Environment of Care and Safety Report
- i. Evaluation and Approval of Annual Plans –
 - i.i. Old Business - -
 - a. Isolation Caddy's - Caddy brackets delivered 9/2020.
 - b. Flooring in nurses break area and med prep room -- tile will be replaced week of the 19th
 - c. New oxygen/suction headwall needed in ER1—Apex Site has been postponed – Contacted Apex - - Waiting to hear back on next scheduled appointment
 - d. New covered pegboard needed for supplies in ER1- - Pegboards will have to be custom made.
 - e. Bathroom floor replacement in room 15—Replacement will begin 9/15/2020
 - f. Wall repair around window in room 19 has been postponed due to COVID-19
 - g. Emergency Water Supply—Order Placed—Waiting on delivery
 - h. Food Cart for COVID Wing—New Food Cart delivered 9/9/2020
 - i. Enclose Lobby for Business Office—Construction has been put on hold.
 - j. Roof over OR2 area damaged and in need of repair—Engineer came 10/01/2020—Claim Pending
 - k. Rubber mats in kitchen need replaced—checking with US Foods
 - l. Complete “CODE BLUE” (Cardiac Arrest/Medical Emergency exercise—Completed 10/11/2020
 - m. Complete Active Shooter Exercise—Coordinating with Mangum Police Department
 - i.i.i. New Business
 - a. None

Written Report remains in minutes.

- e. Laboratory
 - i. Tissue Report – Approved – October 2020
 - i.i. Transfusion Report – Approved – October 2020

- f. Radiology
 - i. There was a total of – 249 X-Rays/CT/US
 - i.i. Nothing up for approval
 - i.i.i. Updates: No updates at this time.
Written report remains in minutes.

- g. Pharmacy
 - i. Verbal Report by Pharmacist.
 - i.i. P&T Meeting is to be held next month
 - i.i.i. Adding back TNKase back to the Chest Pain – Policy and Procedure.
 - iv. Motion made by Dr. Chiaffitelli to approve the Policy and Procedures – Drug Room – Chest Pain after correction.

- h. Physical Therapy
 - i. No report.

- i. Emergency Department
 - i. No report

- j. Quality Assessment Performance Improvement
 - Quality
 - Quality Minutes from previous month included as attachment
 - Previous policies approved by Quality/Med Staff/GB:
 - 1. None
 - Policies and forms approved by Quality Committee on November 5, 2020:
 - 1. Respiratory Policies and Procedures
 - 2. Drug Room Policies and Procedures
 - HIM – Showed improvement on reporting. IT is working with Cohesive IT to figure out a safe way to allow for Providers to be able to get into EMR outside of the facility so they can sign the paperwork within the allotted time. Showing improvement on paperwork.

 - Compliance
 - No complaints or grievances for October.
 - Contracts that were approved for September:
 - PharmaForce
 - Contracts up for review for October:

1. MiMedx Group
2. Contract with Velocity EHS MSDS Online

- Risk Management
 - 8 Medication Variance
 - 1 - LWBS
 - 1 – AMA - Patient were treated in a timely manner. Patient wanted specific procedures done that Provider did not have a reason to perform. X-ray was ordered but before it could be performed patient eloped from the facility. Staff called patients cell phone and patient stated she did not want to be treated anymore.
 - 1 Patient fall with no injury
 - 1 Patient fall with minor injury (abrasion)
 - Working with Infection Control Nurse, CEO and CNO to stay informed with updates and information about COVID-19
 - During the outbreak we have in place:
 1. No visitor for the patient (unless near end of life)
 2. Screening for all entering the Hospital and Annex
 3. Drive through swab for COVID-19
 4. Possible positive COVID-19 patients are seen in the OR2 room with direct ventilation
 5. Positive COVID-19 patients are to stay in COVID wing. We have 5 rooms on the wing. Rooms 12 and 13 have direct ventilation. The other 3 rooms are available for use as well.

- Workman’s Comp
 - There are currently no Workman’s Comp cases currently open
Written report remains in minutes.

- k. Utilization Review
- i. Total Patient days for October: 331
 - i.i. Total Medicare days for October: 275
 - i.i.i. Total Medicaid days for October: 3
 - i.v. Total Swing bed days for October: 293
 - v. Total Medicare SB days for October: 246
- Written reports remain in minutes.

Motion made by Dr. John Chiaffitelli, Medical Director to approve Committee Reports.

6. New Business

- a. Approval of Drug Room Policies & Procedures
 - i. Motion:** made by Dr. Chiaffitelli to approve Drug Room Policies & Procedures.
- b. Approval of Respiratory Policies and Procedures.
 - i. Motion:** made by Dr. Chiaffitelli to approve Respiratory Policies & Procedures.

7. Adjourn

- a. Dr. Chiaffitelli made a motion to adjourn the meeting at 12:26 pm.

Medical Director/Chief of Staff

Date