

Mangum Regional Medical Center  
Medical Staff Meeting  
Thursday  
August 22, 2024

MEMBERS PRESENT:

John Chiaffitelli, DO, Medical Director  
Laura Gilmore, MD  
Sonja Langley, MD  
Absent:  
Guest:

ALLIED HEALTH PROVIDER PRESENT:

Mary Barnes, APRN-CNP

NON-MEMBERS PRESENT:

Chelsea Church, PharmD  
Kelley Martinez, RN, CEO  
Nick Walker, RN, CCO  
Denise Jackson, RN, Quality  
Chasity Howell, RN – Utilization Review  
Lynda James, LPN, Pharmacy Tech

1. Call to order
  - a. The meeting was called to order at 12:55 pm by Dr. John Chiaffitelli, Medical Director.
2. Acceptance of minutes
  - a. The minutes of the July 18, 2024, Medical Staff Meeting were reviewed.  
**i.Action:** Dr. Chiaffitelli, Medical Director, made a motion to approve the minutes.
3. Unfinished Business
  - a. Discussion and Possible Action to remove KOH Wet Preps as a service Provided at the Mangum Regional Medical Center Lab  
**i.Motion:** Dr Chiaffitelli, Medical Director, made a motion to approve the removal of KOH Wet Preps as a service provided at the Mangum Regional Medical Center Lab
  - b. Discussion and Possible Action to remove Gastrocult as a service provided at the Mangum Regional Medical Lab

**i.Motionr:** Dr Chiaffitelli, Medical Director, made a motion to approve the removal of Gastrocult as a service provided at the Mangum Regional Medical Center Lab.

4. Report from the Chief Executive Officer
    - a. Sports physicals continue to take place at our clinic.
      - o Operations Overview
        - o We have applied for the grant to purchase the van for Strong Minds and other transportation needs. We are Just waiting to hear back if we are going to receive the grant.
        - o Patient rounds continue to provide positive feedback from our patients.
        - o Looking at clinic collections for July we collected a total of \$2,032.18 at time of service.
        - o The hospital collected \$9,380.25 in copays and collections for the month of July.
        - o The public adjuster has started his work, the meteorologist report is back and it appears that we have a good date of loss. We continue to move forward with the roof project.
        - o We are looking forward to supporting the community and schools this school year.
- Written report remains in the minutes.

5. Committee / Departmental Reports

a. Medical Records

1. Resolved the issue concerning documentation needed for suture removal visits. Going forward there should be a provider note in the actual suture removal visit.
2. Swing bed chart is fixed.

Written report remains in the minutes.

b. Nursing

Patient Care

- MRMC Education included:
  1. Nursing documentation/updates are communicated to nursing staff weekly.
  2. With an uptick in Covid cases, nursing staff reminded to be cautious with any patient presenting with symptoms.
- MRMC Emergency Department reports 0 patients Left Without Being Seen (LWBS).
- MRMC Laboratory reports 0 contaminated blood culture set(s).
- MRMC Infection Prevention reports 0 CAUTI.

- MRMC Infection Prevention report 0 CLABSI.
- MRMC Infection Prevention reports 1 HAI, or 1 MDRO for the month of July.

#### Client Service

- Total Patient Days decreased with 327 patient days in July 2024 as compared to 363 patient days in June 2024. This represents an average daily census of 10.5. In addition, MRMC Emergency Department provided care to 132 patients in July 2024.
- MRMC Case Management reports 27 Total Admissions for the month of July 2024.
- July 2024 COVID-19 Stats at MRMC: Swabs (0 PCR & 24 Antigen) with 3 Positive.

#### Preserve Rural Jobs

- Planning for nursing skills fair has begun, scheduled for early October 2024.
- MRMC has LPN position and one CNA position openly currently, interviews are scheduled.
- Patients continue to voice their praise and appreciation for the care received at MRMC. We continue to strive for excellence and improving patient/community relations.

Written report remains in minutes.

#### c. Infection Control

- Old Business
  - a. None
- New Business
  - a. N/A
- Data:
  - a, N/A
- Policy & Procedures Review:
  - a. N/A
- Education/In Services
  - a. Monthly EPIC meeting for IP education.
  - b. Weekly Call with Corp. IP.
  - c. Weekly Lunch and Learns.
  - d. Staff education
- Updates: Employees are offered flu shots through the influenza vaccine program.
- Annual Items:
  - a. Completed March 2023
  - b. ICRA approved by Board March, 2024.

May and June Meeting Minutes will be reported next month.

#### d. Environment of Care and Safety Report

- i. Evaluation and Approval of Annual Plans –

i.i. Old Business - -

- a. Chrome pipe needs cleaned and escutcheons replaced on hopper in ER- could not replace escutcheons due to corroded piping in wall – capped off leaking pipe under the floor to stop leak – hopper will be covered – remodel postponed.
- b. ER Provider office flooring needing replaced. Tile is onsite.- remodel is postponed.
- c. EOC, EM and Life Safety Plans will be evaluated and approved in the July EOC meeting.

i.i.i. New Business

- a. None.

Written report remains in minutes.

e. Laboratory

- i. Tissue Report – None – July, 2024 – Approved
- i.i. Transfusion Report – July, 2024 – Approved

Written report remains in minutes.

f. Radiology

- i. There was a total of – 143 X-Rays/CT/US
- i.i. Nothing up for approval
- i.i.i. Updates:

- o PM completed on CT.

Written report remains in minutes.

g. Pharmacy

- i. Verbal Report by PharmD.
- i.i. P & T Committee Meeting – P&T Committee Meeting was held on September 05, 2024.
- i.i.i. Sterile Cipro IV and Levaquin 750mh IV has been added to the shortage list.

Written report remains in the minutes.

h. Physical Therapy

- i. No report.

i. Emergency Department

- i. No report

j. Quality Assessment Performance Improvement  
Risk

- Risk Management

- o Grievance –
- o Fall with no injury –
- o Fall with minor injury –
- o Fall with major injury –

- Death –
  - AMA/LWBS –
  - Quality
    - Quality Minutes
  - HIM – H&P –H&P completion –  
Progress Note completion –
  - Med event –
  - Afterhours access was –
  - Compliance
- There weren't any minutes available this month.

k. Utilization Review

- i. Total Patient days for June: 363
  - i.i. Total Medicare days for June: 288
  - i.i.i. Total Medicaid days for June: 4
  - iv. Total Swing Bed days for June: 320
  - v. Total Medicare SB days for June: 256
- Written report remains in the Minutes.

Motion made by Dr. John Chiaffitelli, Medical Director to approve Committee Reports for July, 2024.

6. New Business

- a. Review & Consideration of Approval of Policy & Procedures: MRMC – Hospital Financial Assistance Policy  
**i.Motion:** made by John Chiaffitelli, DO, Medical Director, to approve MRMC – Hospital Financial Assistance Policy.
- b.Review & Consideration of Approval of a Form: MRMC – Patient Post-Fall Review Form  
**i.Motion:** made by John Chiaffitelli, DO, Medical Director, to approve MRMC – Patient Post-Fall Review Form.
- c.Review & Consideration of Approval of an Assessment: MRMC – Review & Consideration of Approval of Assessment: MRMC – HIPAA Security Risk Assessment 2024  
**i.Motion:** made by John Chiaffitelli, DO, Medical Director, to approve MRMC – HIPAA Security Risk Assessment 2024
- d.Review & Consideration of Approval of Policy & Procedure: MRMC – EOC – Policy & Procedure – 301 Generator Policy  
**i.Motion:** made by John Chiaffitelli, DO, Medical Director, to Table MRMC – EOC – Policy & Procedure – 301 Generator Policy
- e. Review & Consideration of Approval of Policy & Procedure: MRMC – EOC – Policy & Procedure – 302 – HVAC Policy  
**i.Motion:** made by John Chiaffitelli, DO, Medical Director, to Table MRMC – EOC Policy & Procedure – 302 – HVAC Policy.
- f.Review & Consideration of Approval of Policy & Procedure: MRMC – EOC – Policy &

Procedure – 303 – Medical Gases Policy

**i.Motion:** made by John Chiaffitelli, DO, Medical Director, to Table MRMC – EOC – Polocu & Procedure – 303 – Medical Gases Policy

g.Review & Consideration of Approval of Policy & Procedure: MRMC – EOC – Policy & Procedure – 305 – Electrical Wiring Policy

**i.Motion:** made by John Chiaffitelli, DO, Medical Director, to Table MRMC – EOC - Policy & Procedure – 305 – Electrical Wiring Policy.

h.Review & Consideration of Approval of Policy & Procedure: MRMC – LSP – 002 – Security Management Plan Policy

**i.Motion:** made by John Chiaffitelli, DO, Medical Director, to approve MRMC – LSP – 002 – Security Management Plan Policy.

i.Review & Consideration of Approval of Policy & Procedure: MRMC – LSP – 003 – Fire Management Plan Policy.

**i.Motion:** made by John Chiaffitelli, DO, Medical Director, to approve MRMC – LSP – 003 – Fire Management Plan Policy.

j. Discussion was held about placing ER and acute discharge prescriptions through Trubridge.

## 7. Adjourn

a. Dr Chiaffitelli made a motion to adjourn the meeting at 1:28 pm.

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Medical Director/Chief of Staff

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Date