



City Commission Meeting Budget Retreat

March 19, 2022 at 2:00 PM

City Administration Building at 130 N Oklahoma Ave.

Record of Minutes

The Commission of the City of Mangum will meet in special session on March 19th, 2022, at 2:00 PM, in the City Administration Building at 130 N. Oklahoma Ave, Mangum, OK for such business as shall come before said Commission.

ORDER OF BUSINESS

CALL TO ORDER

Mayor Scott called the meeting to order at 2:00 pm.

ROLL CALL AND DECLARATION OF QUORUM

PRESENT

Commissioner Adam Kendall
Commissioner Dale Burnam
Commissioner Mark Chapman

ABSENT

Commissioner Ronnie Webb

ALSO PRESENT

Dave Andren, City Manager

Billie Chilson, City Clerk

Corry Kendall, City Attorney

OTHER ITEMS

1. Swearing in of Dixie Peterson for Commissioner of Utilities.

Mayor Scott swore in Dixie Peterson as Commissioner of Utilities.

2. Swearing in of Mark Chapman for the Commissioner of Public Highways.

Mayor Scott swore in Mark Chapman as Commissioner of Public Highways.

OTHER ITEMS

3. Welcome new members Dixie Peterson and Mark Chapman.

Welcomed new member Dixie Peterson and returning member Mark Chapman.

ROLL CALL AND DECLARATION OF QUORUM

PRESENT

Commissioner Adam Kendall
Commissioner Dale Burnam
Commissioner Mark Chapman
Commissioner Dixie Peterson

ALSO PRESENT

Dave Andred, City Manager
Billie Chilson, City Clerk
Corry Kendall, City Attorney

OTHER ITEMS

4. Presentation, discussion of the Mangum Utility Authority, City of Mangum and all its related funds' estimated needs and revenues for Fiscal Year 2023 with emphasis on prioritizing funding and projects.

Budget Retreat Goals

- Identify project priorities for the City
- Prioritize those projects for placement into the FY 2023 Annual Budget.

Staff Priorities for FY23

- Continue to raise the transfers to the Capital Improvement Funds to 5% by 2026.
- Continue to Modernize the Fleet
- Employee Retention.

General Government Capital Improvement Fund

- GGCIF Currently set at 1% of all taxes received.
 - \$7,990.00 for FY2022.
- Requested in 2021 to raise to 2% for FY23 (~\$16K)
 - Requesting 3% (~\$24K) for FY2023

MUA Capital Improvement Fund

- MUACIF currently set at 1% of all utility revenues received (0.5% from Electric)
 - \$27,280 for FY2022
- Requested in 2021 to raise to 2% for FY2023 (1% Electric)
 - Requesting 2% across the board (~\$87K) for FY2023

Power Plant Capital Improvement Fund

- PPCIF currently set at:
 - 10% of all OMPA payments received
 - \$27,280 for FY 2022

- 100% of all Power Plant fees collected
 - \$41,250 for FY2022
- Requesting no change for FY2023

Fleet Modernization

All fleet vehicles are funded through the Fleet Management Fund (Fund 9)

Initially funded by the remaining 2006 Hospital Sales Tax Refunding Bond. (\$184K)

Continues to be funded through lease payments received from departments (Vehicle Replacement cost + 3% for inflation, maintenance, and fuel)

- FY2023 Vehicle/Equipment Purchases
 - Police Department (1 Patrol unit, \$50,000)
 - Fire Department (1 Command Unit, (50,000)
 - Parks Department (1Zero Turn Mower, \$5,000) (1 half ton quad cab P/U, 27000)
 - Street Department (1 5yd Dump truck, \$125K)
(Convert 1 ton dump track to a flatbed)
 - Electric Department (1 Compact Pick-up, \$25K)
 - Sanitation/Recycle Center (! Wood/Brush chipper, \$50.K*)

Employee Retention

- Requesting \$310K increase in personnel expenses
 - Current Personnel Cost \$2.387M
 - Requesting \$2.698M
- Creating a Pay Classification sheet based on skills and longevity.
- Budget Retreat Priorities
 1. Employee Retention
 2. Vehicle Modernization
 3. Employee Stipend \$10,000.
 4. Capital Improvements funds
 5. Omega Mapping/Vista (Cemetery) \$65,000.

ADJOURN

Motion to adjourn at 4:14 pm.

Motion made by Commissioner Kendall, Seconded by Commissioner Burnam.

Voting Yea: Commissioner Kendall, Commissioner Burnam, Commissioner Chapman, Commissioner Peterson

Mary Jane Scott, Mayor

Billie Chilson, City Clerk