



# City Commission Meeting

August 02, 2022 at 6:00 PM

City Administration Building at 130 N Oklahoma Ave.

## Record of Minutes

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*The Commission of the City of Mangum will meet in regular session on August 2, 2022, at 6:00 PM, in the City Administration Building at 130 N. Oklahoma Ave, Mangum, OK for such business as shall come before said Commission.*

### ORDER OF BUSINESS

#### CALL TO ORDER

Mayor Scott called the meeting to order at 6:00 pm.

#### ROLL CALL AND DECLARATION OF QUORUM

##### PRESENT

Commissioner Adam Kendall  
Commissioner Dale Burnam Arrived at 6:55 pm  
Commissioner Mark Chapman  
Commissioner Dixie Peterson

##### ALSO PRESENT

Butch Clark, Interim City Manager  
Billie Chilson, City Clerk  
Corry Kendall, City Attorney

#### CONSENT AGENDA

*The following items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member (or a community member through a Board member) so requests, in which case the item will be removed from the Consent Agenda and considered separately. If any item involves a potential conflict of interest, Board members should so note before adoption of the Consent Agenda.*

Motion to approve as presented.

Motion made by Commissioner Kendall, Seconded by Commissioner Chapman.

Voting Yea: Commissioner Kendall, Commissioner Chapman, Commissioner Peterson

1. Approve 7-5-22 meeting minutes.
2. Approve 7-26-22 Special City Meeting Minutes.
3. Approve July 2022 claims.
4. Approve June 2022 financials for all departments.
5. Approve August 2022 estimated payroll.

## FURTHER DISCUSSION

*Consideration of any items removed from the consent agenda.*

None.

## REMARKS

*Remarks or inquiries by the audience not pertaining to any item on the agenda.*

Charles Stowe wants to know when the EMS fees will be paid to EMS.

## REPORTS

6. Financial Report by the Interim City Manager Butch Clark.

Butch Clark went over his report and stated it is as presented in attached report.

Sales tax was \$45,634.30 which is down by 7.85% from last month and down by 89,607.99% from the same month last year. The Use Tax was \$9,298.49 which is down by 18.45% from last month and down by 16.15% from the same month last year. Other revenues are \$32,952.96 which is down by 24.67% from last month and up by 27.49% from the same month last year. Transfers in from MUA are the same as last month and up by 4.82% from the same month last year. Overall revenues are \$166,026.57, which is down by 9.17% from last month and up by 7.10% from the same month last year. Expenditures are \$371,488.46 which is up 129.11% from last month and up by 9.72% from the same month last year. Leaving the fund balance for the month a negative \$205,461.89.

MUA Revenues were \$409,844.26 last month which is up by 17.74% from last month and up by 92.18% from the same month last year. MUA expenditures were \$415,294.76 which is up by 12.46% from last month and up by 14.89% for the same month last year. Leaving the fund balance for the month at at negative \$5,450.50.

Balance of Rev. vs. Exp. from July 2021 to June 2022 (total Fund Balance)

General Government: \$-89,607.99 (735,673.45)

Mangum Utility Authority: \$-27,796.74 (732,333.17)

**Total Account Balance: \$3,249,373.96\* (Does not include Revolving Loan Fund, Friends of the Park, Cafeteria Fund ( Flex Spending), or Investments)**

## ORDINANCES & RESOLUTIONS

7. Discussion and possible action to approve Resolution No. 2023-02 amending the FY2023 Airport Operations Budget for Aviation Fuel.

Motion to approve Resolution No. 2023-02 amending the FY2023 Airport Operations Budget for Aviation Fuel.

Motion made by Commissioner Kendall, Seconded by Commissioner Peterson.

Voting Yea: Commissioner Kendall, Commissioner Chapman, Commissioner Peterson

## OTHER ITEMS

8. Update from SWODA on Infrastructure opportunities.

Lisa Church from SWODA gave an update on grants opportunities. SWODA would be glad to help us with any of the grants. She said there is ARPA money for water projects but they will be going through OWRB. They can help us write the grants if we need help.

9. Discussion and possible action with regard to reviewing a structure built upon a sewer easement in the Rancheria First Addition to the City of Mangum, with possible presentation on the feasibility and cost to reroute the sewer lines and vacating the current easement.

Table to future time.

10. Discussion and possible action to approve the application for placement of mobile home at 621 S Louis Tittle Ave. This was tabled to this meeting for more information. The customer has been contacted about being at this meeting to answer questions if needed.

Motion to approve the application.

Motion made by Commissioner Kendall, Seconded by Commissioner Peterson.

(Commissioner Burnam arrived at 6:55 pm.)

Sherry Rockhold, spoke about the trailer house. It is for her daughter in-law and granddaughter to live in. She also wanted to know about the utilities

Amended motion that Ms. Rockhold get all items that are required by the City Ordinances and bring to Butch Clark, Interim City Manager for his review and if everything is verified and okay, he will issue a permit.

Motion made by Commissioner Kendall, Seconded by Commissioner Chapman.  
Voting Yea: Commissioner Kendall, Commissioner Chapman, Commissioner Peterson

11. Discussion and possible action to accept the best and most responsible bid for Fire Fighter Bunker Gear.

Assistant Fire Chief said that they would like to get the bunker gear from Northern Safety. That is what they bought last year and are very happy with them.

Motion to accept the Assistant Fire Chiefs recommendation to go with Northern Safety & Industrial in the amount of \$10,437.49.

Motion made by Commissioner Kendall, Seconded by Commissioner Peterson.  
Voting Yea: Commissioner Kendall, Commissioner Burnam, Commissioner Chapman, Commissioner Peterson

12. Discussion and possible action to accept the best and most responsible bid for Fire Department Command Vehicle.

Command Vehicle. This will be set up for 2 radios, maps, and can be used for the Chief or assistant chief to be able to help direct the firefighters to where they are needed. This is the State Bid and the only dealer he could find with State Bids.

Accept the quote from John Vance in the amount \$43,569.00. and the up fitters in the amount of \$11,426.25 for a total of \$54,995.25.

Motion made by Commissioner Kendall, Seconded by Commissioner Burnam.  
Voting Yea: Commissioner Kendall, Commissioner Burnam, Commissioner Peterson  
Voting Nay: Commissioner Chapman

## **EXECUTIVE SESSION**

13. Discussion and possible action to enter into executive session to discuss the employment, hiring, appoint, promotion, demotion, discipling or resignation of any individual salaried public officer or employee. Specifically the raise for the Fiscal Year for the City Clerk. In accordance with 25 O.S. 307(B)(1).

Motion to enter executive session at 7:23 pm.

Motion made by Commissioner Kendall, Seconded by Commissioner Peterson.  
Voting Yea: Commissioner Kendall, Commissioner Burnam, Commissioner Chapman,  
Commissioner Peterson

Mayor Scott declared out at 7:49 pm

## **OPEN SESSION**

14. Discussion and possible action in regard to executive session, if needed.

Motion to adhere to the budget as it was approved.

Motion made by Commissioner Kendall, Seconded by Commissioner Burnam.  
Voting Yea: Commissioner Kendall, Commissioner Burnam, Commissioner Chapman,  
Commissioner Peterson

## **EXECUTIVE SESSION**

15. Discussion and possible action to enter into executive session to discuss the employment, hiring, appoint, promotion, demotion, discipling or resignation of any individual salaried public officer or employee. Specifically to discuss details regarding the new City Clerk. In accordance with 25 O.S. 307(B)(1).

Motion to enter executive session at 7:50 pm

Motion made by Commissioner Kendall, Seconded by Commissioner Peterson.  
Voting Yea: Commissioner Kendall, Commissioner Burnam, Commissioner Chapman,  
Commissioner Peterson

Mayor declared out at 8:09 pm

## **OPEN SESSION**

16. Discussion and possible action in regard to executive session, if needed.

No action

#### **OTHER ITEMS**

17. Swearing in of new City Clerk to be effective on October 1, 2022.

Table

#### **STAFF AND BOARD REMARKS**

*Remarks or inquiries by the governing body members, City Manager, City Attorney or City Employees*

Adam Kendall said he is resigning, as he had a new job and that he would not be able to attend the meeting as required.

Mike Kyle. Why is the City spending money to move a power line and water sewer line for someone on the North side of town but is not working with the people in the south part of town to get their utilities on.

He also said with respect to the Mayor it is time she steps down.

#### **NEW BUSINESS**

*Discussion and possible action on any new business which has arisen since the posting of the Agenda that could not have been reasonably foreseen prior to the time of the posting (25 O.S. 311-10)*

Butch asked the board about there feeling on a Caiman which is a small species of alligator.

#### **ADJOURN**

18. Motion to adjourn at 8:17 pm

Motion made by Commissioner Kendall, Seconded by Commissioner Burnam.  
Voting Yea: Commissioner Kendall, Commissioner Burnam, Commissioner Chapman,  
Commissioner Peterson

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*Mary Jane Scott, Mayor*

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*Billie Chilson, City Clerk*