



# Mangum Utility Authority Meeting

October 01, 2024 at 6:00 PM, or immediately following City Commission  
City Administration Building at 130 N Oklahoma Ave.

## Record of Minutes

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*The Trustees of the Mangum Utility Authority will meet in regular session on October 1, 2024, immediately following the City of Mangum Commission meeting for such business as shall come before said Trustees.*

### CALL TO ORDER

Chairman Menasco called the meeting to order at 7:12pm.

### ROLL CALL AND DECLARATION OF QUORUM

#### PRESENT

Trustee Michelle Huckabay  
Trustee Judith McCaslin  
Chairman Jackie Menasco  
Trustee Dixie Peterson  
Trustee Mark Chapman

#### ALSO PRESENT

City Manager Erma Mora

### CONSENT AGENDA

*The following items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member (or a community member through a Board member) so requests, in which case the item will be removed from the Consent Agenda and considered separately. If any item involves a potential conflict of interest, Board members should so note before adoption of the Consent Agenda.*

1. Approve September 3, 2024 meeting minutes as presented.
2. Approve September 20, 2024 special meeting minutes as presented.
3. Approve August 2024 Financials for all funds.
4. Approve September 2024 claims.
5. Approve October 2024 estimated payroll.

Motion to approve all items.

Motion made by Trustee Peterson, Seconded by Trustee Chapman.

Voting Yea: Trustee Huckabay, Trustee McCaslin, Chairman Menasco, Trustee Peterson,  
Trustee Chapman

### FURTHER DISCUSSION

None.

## REMARKS

*Remarks or inquiries by the audience not pertaining to any item on the agenda.*

None.

## OTHER ITEMS

6. Discussion and possible action regarding approving or rejecting the bid of JAM Construction for the wastewater discharge improvement project in the amount of \$323,825.00. The bid must be approved by October 14, 2024. However, due to not having an easement approved from the landowner, even if the bid is accepted, we still could not begin work on the project. (Clyde Morgan)

Motion to reject the bid.

Motion made by Trustee Peterson, Seconded by Trustee Chapman.

Voting Yea: Trustee Huckabay, Trustee McCaslin, Chairman Menasco, Trustee Peterson, Trustee Chapman

## STAFF AND BOARD REMARKS

*Remarks or inquiries by the governing body members, City Manager, City Attorney or City Employees*

Mora told the board that she held an all-employee meeting last week which included a taco bar. She also invited Commissioner Huckabay to join, which she did. She added that they discussed what we can do to help each other and make a difference.

## NEW BUSINESS

*Discussion and possible action on any new business which has arisen since the posting of the Agenda that could not have been reasonably foreseen prior to the time of the posting (25 O.S. 311-10)*

Trustee Peterson stated she had a situation at one of her businesses. There was a meter where the sign used to be but it has never worked since they bought the building. They thought the meter was off this entire time and about 5 years ago when they remodeled the city checked it and said it isn't being used, the lines were cut and asked if they wanted to keep it. She was told that they would put an order in to have it removed but it was never put in and they have been charged for the minimum for that meter since. She stated Mora still needs to look into it some more, but she wanted to let the board know what was going on for when it is presented to them.

Trustee Huckabay asked how the meters were going. Mora explained so far there has only been one faulty meter. We are about halfway done, and we had a meeting last week with DEQ. They came to check on the project and the only issue was the vandalized sign at the library that needs to be cleaned up and a little bit of paperwork. There were some issues with the meters where they thought they turned the meters off, but they did not and it caused some property damage. We met with them and taken care of that.

## ADJOURN

*Motion to Adjourn*

Motion made by Trustee Peterson, Seconded by Trustee Chapman.

Voting Yea: Trustee Huckabay, Trustee McCaslin, Chairman Menasco, Trustee Peterson, Trustee Chapman

Meeting adjourned at 7:18pm.

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*Jackie Menasco, Mayor*

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*Codi Gutierrez, City Clerk*