



# City Commission Meeting

**February 01, 2022 at 6:00 PM**

*City Administration Building at 130 N Oklahoma Ave.*

## Record of Minutes

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*The Commission of the City of Mangum will meet in regular session on February 1, 2022, at 6:00 PM, in the City Administration Building at 130 N. Oklahoma Ave, Mangum, OK for such business as shall come before said Commission.*

### ORDER OF BUSINESS

#### CALL TO ORDER

Mayor Scott called the meeting to order at 6:00 pm

#### ROLL CALL AND DECLARATION OF QUORUM

##### PRESENT

Commissioner Ronnie Webb  
Commissioner Adam Kendall  
Commissioner Dale Burnam  
Commissioner Mark Chapman

##### ALSO PRESENT

Dave Andren, City Manager  
Billie Chilson, City Clerk  
Corry Kendall, city Attorney

#### CONSENT AGENDA

*The following items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member (or a community member through a Board member) so requests, in which case the item will be removed from the Consent Agenda and considered separately. If any item involves a potential conflict of interest, Board members should so note before adoption of the Consent Agenda.*

Motion to approve Consent Agenda as presented for all items.

Motion made by Commissioner Kendall, Seconded by Commissioner Webb.

Voting Yea: Commissioner Webb, Commissioner Kendall, Commissioner Burnam, Commissioner Chapman

1. Approve 1-4-22 minutes.
2. Approve January 2022 Claims.
3. Approve Financials from all funds.
4. Approve February 2022 estimated payroll.
5. Approve open bid/quote from Northern Safety & Industrial, based on lowest and most responsible bid (\$9,950.64) and recommendation from staff for the purchase of three (3) sets of bunker gear to replace expired gear, as budgeted for in the FY2022 Annual Budget. Budgeted allocation was for \$12,000.

6. Discussion and possible action to approve the General Election Proclamation calling for the election to be held on the 16th day of March. Correction on the date, It is the 15<sup>th</sup>.

## **FURTHER DISCUSSION**

*Consideration of any items removed from the consent agenda.*

None

## **REMARKS**

*Remarks or inquiries by the audience not pertaining to any item on the agenda.*

Dixie Peterson wanted to know who to talk to to have something on the agenda. Who decides if it goes on the agenda? Dave explained that she can contact him or any of the Commissioners.

How do you get copies of contracts and other documents? It was explained if you go to the front desk they will help you.

## **REPORTS**

7. City Managers financial report for December 2021.

Dave gave his reports.

Sales tax is \$41,507.74 which is down by 10.03% from last month and down by 9.00% from the same month last year. The Use Tax is \$8,639.61 which is up by 12.94% from last month and down by 6.77% from the same month last year. Other revenues are \$44,158.67 which is down by 30.40% from last month and down by 41.31% from the same month last year. Transfers-in from MUA are the same as last month and up by 4.82% from the same month last year. Overall revenues are \$172,716.86, which is down by 11.72% from last month and down by 15.71% from same month last year. Expenditures are \$165,043.25 which is down by 19.48% from last month and up by 8.78% from the same month last year. Leaving the fund balance for the month at a negative \$7,673.61.

MUA Revenues were \$336,908.10 which is down by 6.29% from last month and up by 7.58% from the same month last year. MUA expenditures were \$347,908.10 which is down by 3.56% from last month and up by 6.22% from the same month year. Leaving the fund balance for the month at a negative \$10,945.99

Balance of Revenues vs Expenditures from July 2021 to December 2021.

General Government: \$51,231.79

Mangum Utility Authority: \$136,641.45

## **ORDINANCES & RESOLUTIONS**

8. Discussion and possible action to approve Resolution 2022-17 Amending the Fleet Management Fund Budget for the Shop Truck deductible that was collected by OMAG.

Motion to approve Resolution 2022-17 Amending the Fleet Management Fund Budget for the Shop Truck deductible that was collected by OMAG.

Motion made by Commissioner Webb, Seconded by Commissioner Kendall.

Voting Yea: Commissioner Webb, Commissioner Kendall, Commissioner Burnam, Commissioner Chapman

9. Discussion and possible action to approve Resolution 2022-19 Amending the Perpetual Care Fund Budget to convert a parks tractor over for cemetery use.  
Motion to approve Resolution 2022-19 Amending the Perpetual Care Fund Budget to convert a parks tractor over for cemetery use. resolution 2022-19.  
Motion made by Commissioner Kendall, Seconded by Commissioner Chapman.  
Voting Yea: Commissioner Webb, Commissioner Kendall, Commissioner Burnam, Commissioner Chapman
10. Discussion and possible action to approve Resolution 2022-20 Amending the General Fund Budget for the purpose of hiring an additional full-time employee for the Street Department.  
Motion to approve Resolution 2022-20 amending the General Fund Budget for the purpose of hiring an additional full-time employee for the Street Department.  
Motion made by Commissioner Webb, Seconded by Commissioner Kendall.  
Voting Yea: Commissioner Webb, Commissioner Kendall, Commissioner Burnam, Commissioner Chapman
11. Discussion and possible action to approve Resolution 2022-21, a resolution declaring a revenue loss, pursuant to the American Rescue Plan Act of 2021.  
Motion to approve Resolution 2022-21, a resolution declaring a revenue loss, pursuant to the American Rescue Plan Act of 2021.  
Michael Ryburn from SWODA explained about why this resolution should be passed.  
Motion made by Commissioner Webb, Seconded by Commissioner Kendall.  
Voting Yea: Commissioner Webb, Commissioner Kendall, Commissioner Burnam, Commissioner Chapman

## OTHER ITEMS

12. Presentation by Deborah Glasgow, Executive Director of the Southwest Oklahoma Development Authority (SWODA), on the ARPA Management program. Discussion on entering into a contractual agreement with SWODA to provide management services for the City of Mangum's ARPA funding.  
Michael Ryburn from SWODA spoke about the ARPA Management program. He explained that they are doing this for several Cities and can help with anything we might need on this program. The cost of this contract is covered by the ARPA money  
We will schedule a special meeting on the 8th of September if everyone is available so the contract can be approved.
13. Discussion and possible action to approve the Interlocal Agreement for the Operation of Emergency Medical Services between the City of Mangum and the Greer County Special Ambulance Service District.  
Webb asked some questions about how the contract is worded on the service. He feels like we should spell it out a little better.  
Motion to approve the Interlocal Agreement for the Operation of Emergency Medical Services between the City of Mangum and the Greer County Special Ambulance Service District.

Motion made by Commissioner Webb, Seconded by Commissioner Kendall.  
Voting Yea: Commissioner Webb, Commissioner Kendall, Commissioner Burnam,  
Commissioner Chapman

**STAFF AND BOARD REMARKS**

*Remarks or inquiries by the governing body members, City Manager, City Attorney or City Employees*

None

**NEW BUSINESS**

*Discussion and possible action on any new business which has arisen since the posting of the Agenda that could not have been reasonably foreseen prior to the time of the posting (25 O.S. 311-10)*

None

**ADJOURN**

Motion to adjourn at 6:35 pm

Motion made by Commissioner Kendall, Seconded by Commissioner Chapman.  
Voting Yea: Commissioner Webb, Commissioner Kendall, Commissioner Burnam, Commissioner Chapman

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*Mary Jane Scott, Mayor*

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*Billie Chilson, City Clerk*