

Mangum Regional Medical Center
Medical Staff Meeting
October 21, 2021

MEMBERS PRESENT:

John Chiaffitelli, DO, Medical Director

William Gregory Morgan, III, MD

Absent:

Guest:

ALLIED HEALTH PROVIDER PRESENT:

David Arles, APRN

Mary Barnes, APRN

NON-MEMBERS PRESENT:

William Gregory Morgan, III, M

Chelsea Church, PhD

Dale Clayton, CEO

Karli Bowles, RN, Infection Control Director

Denise Jackson, RN, Quality Director

Chasity Howell, RN, Utilization Review

Lynda James, LPN, Drug Room Tech.

Kaye Hamilton, Medical Staff Coordinator

1. Call to order
 - a. The meeting was called to order at 1:09 pm by Dr. John Chiaffitelli, Medical Director.
2. Acceptance of minutes
 - a. The minutes of the September 23, 2021, Medical Staff Meeting were reviewed.
i.Action: Dr. Chiaffitelli, Medical Director, made a motion to approve the minutes.
3. Unfinished Business
 - a. Review & Consideration of Approval of Policy – COVID – 19 Emergency Paid Leave Policy
i.Action: There doesn't need to be any action taken on this Policy. This is an HR Policy that didn't need to be presented in the Medical Staff Meeting.
4. Report from the Chief Executive Officer
 - a. CEO report – Dale Clayton, CEO
We continue to participate in daily Region 3 Merc briefings.

- Cohesive and hospital leadership continue to ensure the staff and providers are kept up to date regarding any changes or new policies pertaining to COVID-19.
- COVID continues to be a concern with additional precautions taken to protect our patients and staff.
- Attending weekly updates with the Cohesive COVID task force.
- Hospital Staff and Operations Overview
 - Patient care continues to be outstanding
 - Current open positions include RN, LPN, IT,CNA, RT, and Clinic Provider.
 - Newly filled positions include Lab Director, RN, LPN, CNA.
 - Covid Cares Act equipment installation are ongoing. GE Ultrasound, GE Portable X-Ray, Telemetry Cabling, Electrical Upgrades plus several smaller items have been received.
 - Our census has continued to be strong with an increase in average daily census of 12 to 13.
 - The free meal program for employees is ongoing and appreciated.
- Contracts, Agreements and Appointments to be presented to the Governing Board:
 - Barry Davenport, MD – Temporary Courtesy Privileges
 - Trent Elliott, DO, - Temporary Courtesy Privileges
 - Brett Grobman, DO – Courtesy Privileges
 - Fei-Ling Yeh, DO – Recredentialing for Courtesy Privileges
 - Trent Elliott, DO, - Professional Services Agreement
 - Barry Davenport, DO – Professional Services Agreement
 - Novo Nordisk, Inc. 340B Pharmacy Selection Form
 - AstraZeneca Pharmaceuticals, LP340B Limited Distribution Contract Pharmacy Selection Form

Written report remains in the minutes.

5. Committee / Departmental Reports

a. Medical Records

- i. Written report remains in the minutes.

b. Nursing

Excellent Patient Care

- Monthly Education topics included: Skills Fair with focus on Blood and Blood product administration and Postmortem Patient Care. MRMC also hosted an educator for Basic Life Support (BLS),

Advanced Cardiopulmonary Life Support (ACLS). Pediatric Advanced Life Support (PALS), and Basic Arrhythmia interpretation.

- MRMC Radiology Department began training and implementation of the new portable X-ray machine.

Excellent Client Service

- Patients continue to rely on MRMC as their local hospital. Patient days increased from 379 days in August to 381 days in September. This represents an average daily census of 13. In addition, MRMC Emergency Department provided care to 178 patients in September which is greater than August's number of 175.
- August COVID-19 Stats at MRMC: Swabs (143-PCR & 205-Antigen) 23 Positive PCR, 16 Positive Antigen & 309 Negatives total.
- Greer County August COVID-19 Statistics: 732 Positive Cases and 23 Deaths (3.14% death rate).

Preserve Rural Jobs

- Open Positions include Full Time RT, RN, LPN and CNA.
- MRMC has new additions to the Core Staff! We are proud to offer a promotion for a Lab Tech to Lab Manager. MRMC has also hired Core RN, LPN and CNA.
- For the clinical team MRMC continues to pursue core staff members from the area.
- Recruiting efforts included posting of positions on mangumregional.net and Facebook.

Written report remains in minutes.

c. Infection Control

- New Business:
 - a. One C-diff acquired in hospital in the month of September. Patient was admitted with diagnosis of UTI and was on multiple antibiotics. According to the hospital census there were no other C-diff cases in the room the patient was admitted to. I do believe that this was started by multiple antibiotic use. Patient was started on Vancomycin, as well as probiotic. The infection started 5 days prior to hospital admission and patient does not have a history of c-diff meaning it will count as a HAI.
- Data:
 - a. 0 CAUTI
 - b. 0 CLABSI
 - c. 1 HAI (C-Diff positive)
- Policy & Procedures:
 - a. Employee health policy updates.
- Education/In Services
 - a. Education over new mask policy (RED) as well as new COVID-19 guidance.
- Updates:

- a. No updates at this time.
- Annual Items:
 - a. No Annual items
- Any additional recommendations from committee:
 - a. N/A

Written report remains in minutes.

d. Environment of Care and Safety Report

- i. Evaluation and Approval of Annual Plans –

i.i. Old Business - -

- a. Evaluation and approval of Annual Plans-Plans will be presented in September meeting.
Continuing to work on the building. Working on flooring in Nurses break area and Med Prep room – Rescheduled - additional tile will need to be ordered. Installing additional outlets on East Side of Patient Hall – Electrical work started 7-26-2021.
Workstations will be installed in each patient room eliminating the need for additional outlets. New oxygen/suction headwall needed in ER1, Headwall ordered – order delayed – currently in production – 9/01/21. Ceiling in SW Room of Lab needing repaired and Cafeteria wall has visible cracks that need addressed.
- b. 15 AMP Receptacles – all 15 AMP Receptacles will be replaced with 20 AMP Receptacles throughout Hospital – replacement has started.
- c. Replace all receptacles on generator circuit at Clinic with red receptacles.
- d. Glass on double door of main hall cracked – Glass ordered.

i.i.i. New Business

- a. Plexiglass for guard at registration is scheduled to arrive on 9/13/2021.
Written report remains in minutes.

e. Laboratory

- i. Tissue Report – Approved – September, 2021
- i.i. Transfusion Report – Approved – September, 2021

f. Radiology

- i. There was a total of – 248 X-Rays/CT/US
- i.i. Nothing up for approval
- i.i.i. Updates:
 - New flooring has been installed in the X-Ray Room
 - Installation of the new X-Ray has begun.

Written report remains in minutes.

g. Pharmacy

- i. Verbal Report by Drug Tech.
 - i.i. Regeneron is stocked in the Pharmacy.
 - i.ii. Bamlanivimab 700mg/20mL and Etesevimab 700/200mL are stocked in the Pharmacy
 - i.iii. Saline flushes are still on backorder and Normal Saline is also on backorder.
- h. Physical Therapy
 - i. No report.
- i. Emergency Department
 - i. No report
- j. Quality Assessment Performance Improvement Risk
 - Risk Management
 - 1. Complaints – 0
 - 2. 3 Falls with no injury
 - 3. 0 Fall with minor injury
 - 4. Death – 1 In Pt 1 ER
 - 5. AMA/LWBS – 8/1
 - Quality
 - o Quality Minutes from previous month included as attachment.
 - o Policy Revisions:
 - 1. Respiratory Protection Program, Employee Health Manual Table of Contents, Employee Seasonal Influenza Vaccine Consent, Hepatitis B Vaccination & Declination Form, MMR Consent Form, Varicella Consent Form, Tdap Consent/Declination Form, Blood Product Administration, Transfusion Reaction Form, OBI Investigation of Suspected Transfusion Reaction Form, Blood Transfusion Form, Emergency Release of Blood, OBI-CL-Form (Transfusion Services Emergency Release of Uncross-matched Blood Form), IV Drips and Titration Parameters, Intravenous Line Management, Patient Grievance Investigative Form, Patient Complaints and Grievances, Grievance Final Response Letter Template, Grievance Extension Letter, Grievance Process Algorithm, Complaints and Grievance Education Handout, All Staff Complaints and Grievances Educational Handout, COVID 19 Standing Orders (Inpatients/Observation Patients), Interpreter Services – Language Line Solutions new account information, Interpreter Services

- HIM – H&P – Completion 32/32 – 100%. Discharge Summary – Completion 30/30 100%
- Med event – 0
- Afterhours access was 106 times.
- Compliance
Written report remains in minutes.

k. Utilization Review

- i. Total Patient days for September: 381
- i.i. Total Medicare days for September: 363
- i.i.i. Total Medicaid days for September: 7
- i.v. Total Swing Bed days for September: 326
- v. Total Medicare SB days for September: 324

Written reports remain in minutes.

Motion made by Dr. John Chiaffitelli, Medical Director to approve Committee Reports.

6. New Business

- Review & Consideration of Approval of Policy: Respiratory Protection Program
i.Motion: made by Dr. Chiaffitelli to approve Policy – Respiratory Protection Program
- Review & Consideration of Approval of Policy: Updated COVID – Employee Health Manual Table of Contents
i.Motion: made by Dr. Chiaffitelli to approve Policy – Employee Health Manual Table of Contents.
- Review & Consideration of Approval of Vaccine Consent: Employee Seasonal Influenza
i.Motion: made by Dr. Chiaffitelli to approve Consent – Employee Seasonal Influenza Vaccine Consent.
- Review & Consideration of Approval of Form: Hepatitis B Vaccination & Declination Form
i.Motion: made by Dr. Chiaffitelli to approve Form – Hepatitis B Vaccination & Declination Form.
- Review & Consideration of Approval of Form: MMR Consent Form
i.Motion: made by Dr. Chiaffitelli to approve Form – MMR Consent Form.
- Review & Consideration of Approval of Form: Varicella Consent Form
i.Motion: made by Dr. Chiaffitelli to approve Policy – Varicella Consent Form.
- Review & Consideration of Approval of Form: Tdap Consent/Declination Form
i.Motion: made by Dr. Chiaffitelli to approve Form – Tdap Consent/Declination Form
- Review & Consideration of Approval of Policy: Blood Product Administration
i.Motion: made by Dr. Chiaffitelli to approve Policy – Blood Product Administration
- Review & Consideration of Approval of Form: Transfusion Reaction Form
i.Motion: made by Dr. Chiaffitelli to approve Form – Transfusion Reaction Form
- Review & Consideration of Approval of Form: OBI Investigation of Suspected Transfusion Reaction Form
i.Motion: made by Dr. Chiaffitelli to approve Form – OBI Investigation of

Suspected Transfusion Reaction Form.

- k. Review & Consideration of Approval of the Form: Blood Transfusion Administration Form
 - i.Motion:** made by Dr. Chiaffitelli to approve Form – Blood Transfusion Administration Form.
- l. Review & Consideration of Approval of Policy: Emergency Release of Blood
 - i.Motion:** made by Dr. Chiaffitelli to approve the Policy – Emergency Release of Blood.
- m. Review & Consideration of Approval of Form: OBI-CL-Form (Transfusion Services Emergency Release of Uncross-matched Blood Form)
 - i.Motion:** made by Dr. Chiaffitelli to approve the Form – OBI-CL-Form (Transfusion Services Emergency Release of Uncross-matched Blood Form).
- n. Review & Consideration of Approval of Policy: IV Drips and Titration Parameters
 - i.Motion:** made by Dr. Chiaffitelli to approve Policy – IV Drips and Titration Parameters
- o. Review & Consideration of Approval of Policy: Intravenous Line Management
 - i.Motion:** made by Dr. Chiaffitelli to approve the Policy - Intravenous Line Management
- p. Review & Consideration of Approval of Policy: COVID 19 Standing Orders (Inpatients/Observation Patients)
 - i.Motion:** made by Dr. Chiaffitelli to approve Policy COVID 19 Standing Orders (Inpatients/Observation Patients)
- q. Review & Consideration of Approval of the Account Information: Interpreter Services – Language Line Solutions new account information
 - i.Motion:** made by Dr. Chiaffitelli to approve of the Account Information: Interpreter Services – Language Line Solutions new account information.
- r. Review & Consideration of Approval of the Policy: Interpreter Services
 - i.Motion:** made by Dr. Chiaffitelli to approve Policy Interpreter Services.
- s. Review & Consideration of Approval of the Professional Services Agreement Stephen Trent Elliott, DO
 - i.Motion:** made by Dr. Chiaffitelli to approve the Professional Services Agreement for Stephen Trent Elliott, DO.
- t. Review & Discussion of Approval of the Professional Services Agreement for Barry Davenport, MD
 - i.Motion:** made by Dr. Chiaffitelli to approve Professional Services Agreement for Barry Davenport, MD.

7. Adjourn

- a. Dr. Chiaffitelli made a motion to adjourn the meeting at 1:24 pm

Medical Director/Chief of Staff

Date

