



City Commission Meeting

September 06, 2022 at 6:00 PM

City Administration Building at 130 N Oklahoma Ave.

Record of Minutes

The Commission of the City of Mangum will meet in regular session on September 6th, 2022, at 6:00 PM, in the City Administration Building at 130 N. Oklahoma Ave, Mangum, OK for such business as shall come before said Commission.

ORDER OF BUSINESS

CALL TO ORDER

Mayor Scott called the meeting to order at 6:00pm.

ROLL CALL AND DECLARATION OF QUORUM

PRESENT

Commissioner Dale Burnam
Commissioner Mark Chapman
Commissioner Dixie Peterson

ALSO PRESENT

Butch Clark, Interim City Manager
Billie Chilson, City Clerk
Corry Kendall, City Attorney
Erma Mora, HR

CONSENT AGENDA

The following items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member (or a community member through a Board member) so requests, in which case the item will be removed from the Consent Agenda and considered separately. If any item involves a potential conflict of interest, Board members should so note before adoption of the Consent Agenda.

Motion to approve as presented.

Motion made by Commissioner Peterson, Seconded by Commissioner Chapman.

Voting Yea: Commissioner Burnam, Commissioner Chapman, Commissioner Peterson

1. Approve 08-02-22 meeting minutes.
2. Approve 08-10-22 Special City Meeting Minutes
3. Approve 08-23-22 Special City Meeting Minutes
4. Approve August 2022 claims.
5. Approve July 2022 financials for all departments.
6. Approve September 2022 estimated payroll.

FURTHER DISCUSSION

Consideration of any items removed from the consent agenda.

None.

REMARKS

Remarks or inquiries by the audience not pertaining to any item on the agenda.

Gary Kerbo wants credit for electric from several years ago. Mayor Mary Jane Scott said she would get with Billie (City Clerk) and Butch (Interim City Manager) and the billing clerks and give him a call after getting all the information together.

REPORTS

7. Financial Report by Interim City Manager for July 2022.

Interim City Manager talked about work comp audit not being in fiscal year budget otherwise as presented.

Sales tax was \$46,886.55 which is up by 3.36% from last month and down by 15.54% from the same month last year. The Use Tax was \$9,764.33 which is up by 5.01% from last month and up by 13.23% from the same month last year. Other revenues are \$27,963.58 which is down by 24.67% from last month and down by 7.749% from the same month last year. Transfers in from MUA are the same as last month and up by 0.00% from the same month last year. Overall revenues are \$169,213.64, which is down by 1.92% from last month and down by 6.65% from the same month last year. Expenditures are \$230,778.64 which is down 37.88% from last month and up by 86.64% from the same month last year. Leaving the fund balance for the month a negative \$61,565.00.

MUA Revenues were \$509,801.38 last month which is up by 24.39% from last month and down by 13.62% from the same month last year. MUA expenditures were \$501,410.48 which is up by 20.74% from last month and down by 3.02% for the same month last year. Leaving the fund balance for the month at a positive \$8,390.90.

Balance of Rev. vs. Exp. from July 2022 (Total Fund Balance)

General Government: \$-61,565.00 (672,209.82)

Mangum Utility Authority: \$8,390.90 (663,400.28)

Total Account Balance :\$3,131,396.98* (Does not include Revolving Loan Fund, Friends of the Park Fund, Cafeteria Fund (Flex Spending), or Investments)

OTHER ITEMS

8. Progress and updates on the Theater by Ray Heiskell.

Ray Heiskell spoke on theater building and getting the restrooms done. Ray stated he set up a go fund me page to get major issues done. So far raised is \$750.00 to use towards electric and plumbing issues. Estimated total cost is about \$1,500.00. Wants to get new proposal done for a better total.

9. Discussion from Ronnie Myers pertaining to fire on July 19th 2022.

Ronnie Myers is concerned on the 110 acres being burned during the wildfire and leaving him without a fence. He got an estimate for the rebuilding of a fence and the cost is about \$10,000. Requesting that since the insurance company didn't pay, he is forced to start a

lawsuit against the City. He is wanting to come to some agreement. Mickey Lively, Ronnie Myers insurance agent states that he talked to our agent and the only way it can be covered is through our liability. Ronnie Myers wants the fence replaced and the cost of the loss of his grass.

10. Discussion on the request from the Mangum Housing Authority to retain the P.I.L.O.T (Payment in lieu of Taxes) funds in the amount of \$5,999.03 for this year, or at least the amount of \$1,670.00 for the upkeep of the Mangum City Property located west of the MHA's facility. The Housing authority is requesting \$1,670.00 which includes 16 mowing's at \$75.00 per mow = \$1,200.00, 2 sprays at \$235.00 = \$470.00, this would leave a balance due to the City in the amount of \$4,329.03.

Vote will be done during the special meeting on the 22nd of September.

11. Discussion and possible action to approve funds for the rerouting of electric line, located at Dalhia & Mesquite in the amount of approximately \$13,802.89.

Mickey Lively states on January 13th 2021 he contacted City Hall and spoke with Code Enforcement 3 different times. He also called OKIE811 and states that all proper lines were located. Purchased building permit after project was completed and said City Manager (Dave Andren) told him our electric pole was on his easement. Mickey made arrangements with City Manager to buy the extra property and gave to city to put line in on that area. Mickey states that the electric pole was on the City's easement and he contacted the City.

Motion to speak with Dustin Lively regarding the details he previously had with City Manager.

Motion made by Commissioner Peterson, Seconded by Commissioner Chapman.
Voting Yea: Commissioner Burnam, Commissioner Chapman, Commissioner Peterson

12. Discussion and possible action to move Fleet Management funds from the line item in Police Department Capital Outlay and move funds to the Parks Department, Street Department and General Superintendent Capital Outlay to purchase new vehicles.

Motion to table

Motion made by Commissioner Chapman, Seconded by Commissioner Peterson.
Voting Yea: Commissioner Burnam, Commissioner Chapman, Commissioner Peterson

13. Discussion and possible action to accept government pricing bids for one (1) 2023 Extended Cab Ford Ranger and two (2) Crew Cab Ford Rangers for the total amount of \$98,185.00.

Motion to table

Motion made by Commissioner Chapman, Seconded by Commissioner Burnam.
Voting Yea: Commissioner Burnam, Commissioner Chapman, Commissioner Peterson

14. Discussion and possible action to reappoint LaRetha Vincent to the Mangum City Hospital Authority Board.

Motion to discuss.

Motion made by Commissioner Peterson, Seconded by Commissioner Chapman

No action

ORDINANCES & RESOLUTIONS

15. Discussion and possible action to approve resolution no. 2022-03 appointing the judge counters and clerks for the special election on 09-20-2022.

Motion to approve Resolution No. 2022-03 appointing the judge counters and clerks for the special election on 09-20-2022.

Motion made by Commissioner Peterson, Seconded by Commissioner Chapman.

Voting Yea: Commissioner Burnam, Commissioner Chapman, Commissioner Peterson

16. Discussion and possible action to approve resolution no. 2023-04 amending the budget for the ARPA Fund to appropriate fund to pay SWODA for the Grant Administration and to put a fence up around the water tower and a panic bar on the door at the chlorinator.

Motion to approve. Resolution No. 2023-04 amending the budget for the ARPA Fund to appropriate fund to pay SWODA for the Grant Administration and to put a fence up around the water tower and a panic bar on the door at the chlorinator.

Motion made by Commissioner Peterson, Seconded by Commissioner Chapman.

Voting Yea: Commissioner Burnam, Commissioner Chapman, Commissioner Peterson

17. Discussion and possible action to approve Resolution No. 2023-05 A resolution of the City of Mangum, Oklahoma amending the fiscal year 2023 in the general fund accepting the body worn video grant money from OMAG and appropriating the money to purchase the body worn video.

Motion to approve Resolution No. 2023-05 A resolution of the City of Mangum, Oklahoma amending the fiscal year 2023 in the general fund accepting the body worn video grant money from OMAG and appropriating the money to purchase the body worn video.

Motion made by Commissioner Peterson, Seconded by Commissioner Chapman.

Voting Yea: Commissioner Burnam, Commissioner Chapman, Commissioner Peterson

EXECUTIVE SESSION

18. Discussion and possible action to enter into executive session to discuss the employment, hiring, appoint, promotion, demotion, discipling or resignation of any individual salaried public officer or employee, specifically for the position of City Manager. In accordance with 25 O.S. 307(B)(1).

Motion to enter executive session at 7:11PM

Motion made by Commissioner Peterson, Seconded by Commissioner Chapman.

Voting Yea: Commissioner Burnam, Commissioner Chapman, Commissioner Peterson

Mayor Scott declared out of executive session at 8:12PM

OPEN SESSION

19. Discussion and possible action in regard to executive session if needed.

Motion to approve the hiring of Phil Paxton as City Manager to start employment on September 12th 2022.

Motion made by Commissioner Peterson, Seconded by Commissioner Chapman.
Voting Yea: Commissioner Burnam, Commissioner Chapman, Commissioner Peterson

EXECUTIVE SESSION

20. Discussion and possible action to enter into executive session to discuss the employment, hiring, appoint, promotion, demotion, discipling or resignation of any individual salaried public officer or employee, specifically for the position of City Judge. In accordance with 25 O.S. 307(B)(1).

Motion to enter executive session at 8:14 PM

Motion made by Commissioner Peterson, Seconded by Commissioner Chapman.
Voting Yea: Commissioner Burnam, Commissioner Chapman, Commissioner Peterson

Mayor Scott declared out at 8:24PM

OPEN SESSION

21. Discussion and possible action in regard to executive session if needed.

Motion to not give City Judge raise.

Motion made by Commissioner Peterson, Seconded by Commissioner Chapman.
Voting Yea: Commissioner Burnam, Commissioner Chapman, Commissioner Peterson

EXECUTIVE SESSION

22. Discussion and possible action to enter into executive session to discuss the employment, hiring, appoint, promotion, demotion, discipling or resignation of any individual salaried public officer or employee. Specifically to discuss details regarding the new City Clerk. In accordance with 25 O.S. 307(B)(1).

Motion to enter executive session at 8:26 pm.

Motion made by Commissioner Peterson, Seconded by Commissioner Chapman.
Voting Yea: Commissioner Burnam, Commissioner Chapman, Commissioner Peterson

Mayor Scott declared out at 8:32 pm.

OPEN SESSION

23. Discussion and possible action in regard to executive session, if needed.

Motion to approve Erma Mora's acceptance of the City Clerk contract.

Motion made by Commissioner Peterson, Seconded by Commissioner Chapman.
Voting Yea: Commissioner Burnam, Commissioner Chapman, Commissioner Peterson

OTHER ITEMS

24. Swearing in of new City Clerk to be effective on October 1, 2022.

Erma Mora was sworn in at 8:35 pm to take effect 10-01-2022.

STAFF AND BOARD REMARKS

Remarks or inquiries by the governing body members, City Manager, City Attorney or City Employees
None.

NEW BUSINESS

Discussion and possible action on any new business which has arisen since the posting of the Agenda that could not have been reasonably foreseen prior to the time of the posting (25 O.S. 311-10)
None.

ADJOURN

Motion to adjourn at 8:35 PM.

Motion made by Commissioner Peterson, Seconded by Commissioner Chapman.
Voting Yea: Commissioner Burnam, Commissioner Chapman, Commissioner Peterson

Mary Jane Scott, Mayor

Erma Mora, City Clerk