



# Minutes

## Mangum City Hospital Authority Session

### November 26, 2024 at 5:00 PM

City Administration Building at 130 N Oklahoma Ave.

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*The Trustees of the Mangum City Hospital Authority will meet in regular session on November 26, 2024, at 5:00 PM, in the City Administration Building at 130 N. Oklahoma Ave, Mangum, OK for such business as shall come before said Trustees.*

#### **CALL TO ORDER**

Chairman Vanzant called the meeting to order at 5:00pm.

#### **ROLL CALL AND DECLARATION OF A QUORUM**

##### **PRESENT**

Trustee Cheryl Lively  
Trustee Michelle Ford  
Trustee Carson Vanzant  
Trustee Lisa Hopper  
Trustee Ronnie Webb

##### **ALSO PRESENT**

Attorney Corry Kendall

#### **CONSENT AGENDA**

*The following items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member (or a community member through a Board member) so requests, in which case the item will be removed from the Consent Agenda and considered separately. If any item involves a potential conflict of interest, Board members should so note before adoption of the Consent Agenda.*

1. Approve October 22, 2024 regular meeting minutes as present.
2. Approve October 2024 Medical Staff meeting minutes as presented.
3. Approve October 2024 Quality Report.
4. Approve October 2024 Clinic Report.
5. Approve October 2024 CCO Report.
6. Approve October 2024 CEO Report.
7. Approve the following forms, policies, appointments, and procedures previously approved, on 11/14/2024 Quality Committee and on 11/21/2024 Medical Staff.

Discussion and Possible Action to Approve the Policy and Procedure:MRMC-340B  
Drug Discount Purchasing Program.

Discussion and Possible Action to Approve the Policy and Procedure: MRMC-  
Compliance Manual with Table of Contents attached.

Discussion related to HIM Delinquencies-none to report.

Motion to approve Consent Agenda.

Motion made by Trustee Webb, Seconded by Trustee Lively.

Voting Yea: Trustee Lively, Trustee Ford, Trustee Vanzant, Trustee Hopper, Trustee Webb

## **FURTHER DISCUSSION**

None.

## **REMARKS**

*Remarks or inquiries by the audience not pertaining to any item on the agenda.*

None.

## **REPORTS**

### 8. Financial Report for October 2024.

#### October 2024 Financial Statement

- Statistics

- o The average daily census (ADC) for October 2024 was 7.26 – (Year-To-Date 10.50 PY fiscal year end of 11.47).

- o Year-To-Date Acute payer mix was approximately 55% MCR/MCR Managed Care combined.

- o Year-To-Date Swing Bed payer mix was 91% MCR & 9% MCR Managed Care. For the prior year end those percentages were 90% & 10%, respectively.

- Balance Sheet Highlights

- o The cash balance as of October 31, 2024, inclusive of both operating & reserves, was \$1.15M. This an increase of \$623K from September 30, 2024, balance was primarily due to an increase in receipts.

- o Days cash on hand, inclusive of reserves, was 23.2 based on October expenses.

- o Net AR decreased by \$123K from October.

- o Payments of approximately \$1.15M were made on AP (prior 3-month avg was \$1.68M).

- o Cash receipts were \$596K more than in the previous month (\$1.78M vs \$1.18M).

- o The Medicare principal balance was completely paid off in the month of August.

- Income Statement Highlights

- o Net patient revenue for October 2024 was \$1.52M, which is approximately an increase of \$122K from the prior month.

- o Operating expenses, exclusive of interest & depreciation, were \$1.53M.

- o 340B revenue was \$19K in October, this is consistent with the prior month. YTD revenue was \$163K. Net profit from this service line YTD is \$36K.

- Clinic (RHC) Income Statement Highlights - actual & projected (includes swing bed rounding):

- o Current month average visits per day = 6.64
- o Projected operating revenues (YTD) = \$418K
- o Projected operating expenses (YTD) = \$852K
- o Projected operating loss (YTD) = -(\$433K)

Vanzant asked for the loss for the prior 4 years at the clinic to be pulled to be reviewed for comparison. He also asked how the loss affects the cost report. Boyd explained that currently the losses are combined but that he can isolate them for review. Webb asked if the hospital has considered having specialists come to the clinic once or twice a month. Martinez explained they currently have a Cardiologist with the Integris Group that comes, and they are always looking for others that are willing to come to this area. It is difficult to find physicians that are willing to come this far. Vanzant stated that his concern is that the hospital will be in financial jeopardy due to the clinic's lack of income. Hopper discussed that once the community sees that these providers will be here long term then they may begin seeing more patients. She discussed that people do not like to change providers and until they see some consistency at the clinic, they are not going to change providers. Webb discussed boosting the Facebook advertisements for the new provider.

## OTHER ITEMS

9. Discussion and Possible Action to Approve the Service of Cybersecurity and Infrastructure Security Agency (CISA) for assessment and tabletop services of cybersecurity  

Calvin Harley with Cybersecurity and Infrastructure Security Agency introduced himself and explained what they do. He explained that they help companies mitigate risk vulnerabilities through their networks. They also do assessments, tabletop exercises, scenarios and workshops with staff. The packets that were presented have things they offer and these are free of charge. This service is available because the hospital is owned by the City of Mangum.

Motion to approve the hospital to work with CISA.

Motion made by Trustee Vanzant, Seconded by Trustee Lively.

Voting Yea: Trustee Lively, Trustee Ford, Trustee Vanzant, Trustee Hopper, Trustee Webb
10. Discussion and Possible Action to Approve the eClinicalWorks work order for the interface between eClinicalWorks and TruBridge for the Mangum Clinic.  

Martinez explained that there is currently no bridge between the clinic and the hospital computer programs. When a patient is sent to the clinic for a blood draw the lab reports do not communicate between the two different systems. This interface would allow this to happen. They are currently having to fax orders and reports between the clinic and hospital. The cost is a one-time charge of \$5000.00 and an annual 18% maintenance fee for the length of the agreement. Truebridge was built more for a hospital setting and ECW is faster and built more for a clinical setting and this is why the two separate systems were put in. The clinic sends approximately 4 to 6 orders for labs per day. The board does not think this is cost-effective at this time and is open to revisiting once the numbers go up.

No action taken.

11. Discussion and Possible Action to Approve the TruBridge eClinicalWorks Bidirectional performance interface agreement.  
No action taken.
12. Discussion and Possible Action to Approve the TruBridge and eClinicalWorks interface performance expectations agreement.  
No action taken.
13. Discussion and Possible Action to Approve the CareLearning-Third Party Content Usage Agreement for the education platform used by the hospital.  
Allows the hospital to upload education materials to the new pyxis. The cost for all Cohesive facilities is \$500 but the cost is split and will only cost our hospital \$100.  
Motion to approve.  
Motion made by Trustee Ford, Seconded by Trustee Hopper.  
Voting Yea: Trustee Lively, Trustee Ford, Trustee Vanzant, Trustee Hopper, Trustee Webb
14. Discussion and Possible Action to Approve the Tecumseh Oxygen & Medical Supply Agreement for the Provision & Maintenance of Durable Medical Equipment and Business Associate Agreement.  
This is a medical equipment vendor that would save the hospital money on wound vacs as well as some other equipment that the hospital does not have or needs more of. There is no cost unless they are renting equipment. There is no one local of this size for them to use. The hospital would use them more for swing bed patient needs. Vanzant asked who the owner or majority stake holder is for Tecumseh Oxygen & Medical Supply. Martinez stated he did not know and that he had only met with Rick and did not recall his last name. Boyd stated that Cohesive did just purchase Tecumseh Oxygen & Medical Supply. Kendall stated due to Cohesive owning this company, the DME vendor should be bid out before making a decision. Any entity that is owned by the management company should be disclosed and per State Law there must be bids. Martinez explained this would not be an exclusive contract, they could use other vendors. Webb made a motion to approve prior to the information about Cohesive owning the company and did withdraw his motion after learning this information. There are currently contracts with Medi-ride and Staffing Solutions which Cohesive owns and they are non-owning minority stakeholder ERCM. It was an oversight that it was not disclosed that Cohesive owns Tecumseh.  
No action taken.
15. Discussion and Possible Action to Approve the Business Associate Agreement Between Mangum Regional Medical Center and Sinor EMS for transport services to and from the hospital.  
Martinez explained this was on the last meeting and got skipped over. There is no exclusivity for this transport company.  
Motion to approve.  
Motion made by Trustee Ford, Seconded by Trustee Hopper.  
Voting Yea: Trustee Lively, Trustee Ford, Trustee Vanzant, Trustee Hopper, Trustee Webb

16. Discussion and Possible Action to Approve ACH authorization form for current vendor Nuance Communications due to changes in their payment policies.

Martinez explained that since 2023 Nuance has stopped taking checks, but the hospital was just notified. They cannot do an ACH without authorization from the board. This is for the Dragon transcription program for the physicians at the clinic for \$202.00.

Motion to approve

Motion made by Trustee Webb, Seconded by Trustee Hopper.

Voting Yea: Trustee Lively, Trustee Ford, Trustee Vanzant, Trustee Hopper, Trustee Webb

17. Discussion and Possible Action on why payroll checks are being processed a year or more late.

Martinez explained this is for Cohesive staffing which is about a year behind. Cohesive has already paid the employees and the hospital is trying to get caught up on paying Cohesive. Hopper asked how payroll is current and is the hospital debt increasing? Boyd explained they are paying the latest invoices first and these are the latest invoices, that is what is being paid now. Part of the management fees are being used to pay part of the payroll. Due to the ERS debt, Cohesive gave the hospital a type of loan so that payroll could be paid since the Hospital was not in a place to make payments until 2024. There is debt that is still being accrued. This information is reflected on the financials under AP Cohesive line. Hopper stated that the item was not worded exactly the way it was meant. Boyd stated that the debt is a combination of all debts including the ERS debt. He will try to put something together to better explain the debts. Vanzant stated that the report would be helpful for the meeting with the City Council to help show where the hospital started and where it is now.

## EXECUTIVE SESSION

18. Discuss and make possible action to enter into executive session for the review and approval of **medical staff privileges/credentials/contracts** for the following providers pursuant to 25 O.S. § 307(B)(1):

## OPEN SESSION

19. Discussion and possible action with regard to executive session.

## STAFF AND BOARD REMARKS

*Remarks or inquiries by the governing body members, City Manager, City Attorney or City Employees*

Martinez stated that the December 17th meeting there will be no quality, medical staff or financial reports for this meeting. The meeting can either be moved to December 30th or the reports will be on the January meeting. It was chosen to hold the board meeting on December 17th and have the reports at January's meeting.

There was discussion about moving the meeting to a time later than 5:00pm. The times discussed were 6:00 pm and 5:30 pm. This will be added to the meeting agenda for December.

The secretary announced that the meeting with the city council will be on January 7th.

The credentialing will be at December's meeting.

**NEW BUSINESS**

*Discussion and possible action on any new business which has arisen since the posting of the Agenda that could not have been reasonably foreseen prior to the time of the posting (25 O.S. 311-10)*

None.

**ADJOURN**

*Motion to Adjourn*

Motion made by Trustee Lively, Seconded by Trustee Vanzant.

Voting Yea: Trustee Lively, Trustee Ford, Trustee Vanzant, Trustee Hopper, Trustee Webb

Meeting adjourned at 6:25 pm.

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*Carson Vanzant, Chairman*

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*Codi Gutierrez, City Clerk*