# Hospital Vendor Contract Summary Sheet

1. ☒ **Existing Vendor** ☐ **New Vendor**

2. **Name of Contract:** Professional Services Agreement

3. **Contract Parties:** inQuiSeek and inQDocs and MRMC

4. **Contract Type Services:** RHC survey ready services and RHC policy management system

5. **Impacted Hospital Departments:** Mangum Family Clinic

6. **Contract Summary:** inQuiSeek and inQDocs are contracted to provide RHC survey ready services and RHC policy management system. They charge $75.00 per month. These services are no longer needed and can be maintained inhouse. Recommending to terminate agreement with inQuiSeek and inQDocs.

7. **Cost:** Savings of $900.00 per year.

8. **Prior Cost:** $900.00 per year.

9. **Term:** 1 year.

10. **Termination Clause:** 30 day written notice.

11. **Other:**

**[HOSPITAL NAME / HOSPITAL LOGO]**

[Date]

**(Via Email jharper@inquiseek.com and pharper@inquiseek.com)**
**(Via Certified Mail, Return Receipt Requested)**

Jeff Harper
Patricia G. Harper
InQuiseek, LLC
940 Ratcliff St.
Shreveport, LA 71104

**Re: Termination Notice**

Dear Jeff and Patricia,

This letter is notice of Mangum City Hospital Authority, dba Mangum Regional Medical Center's (the "Hospital") intent to terminate the Professional Services Agreement dated June 25, 2019 (the "Agreement") made between InQuiseek, LLC and the Hospital.

This letter is also notice of the Hospital's intent to terminate the inQDocs policy development and maintenance services (the "inQDocs Services) referenced in the Agreement.

Please consider this letter as written notice of termination of the Agreement and the inQDocs Services, which will take effect in thirty (30) days; therefore, this termination is effective on May 1, 2023. It has been determined that these services are no longer needed.

We appreciate the services InQuiseek and InQDocs have provided for the Hospital. If you have any questions or would like to discuss, please contact me at (800-942-2904) or email ctillman@chmcok.com.

Kind Regards,

Cindy Tillman