



Minutes

Mangum City Hospital Authority Session

October 22, 2024 at 5:00 PM

City Administration Building at 130 N Oklahoma Ave.

The Trustees of the Mangum City Hospital Authority will meet in regular session on October 22, 2024, at 5:00 PM, in the City Administration Building at 130 N. Oklahoma Ave, Mangum, OK for such business as shall come before said Trustees.

CALL TO ORDER

Chairman Vanzant called the meeting to order at 5:01pm.

ROLL CALL AND DECLARATION OF A QUORUM

PRESENT

Trustee Michelle Ford
Trustee Carson Vanzant
Trustee Lisa Hopper
Trustee Ronnie Webb

ABSENT

Trustee Cheryl Lively

ALSO PRESENT

City Attorney Corry Kendall

CONSENT AGENDA

The following items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member (or a community member through a Board member) so requests, in which case the item will be removed from the Consent Agenda and considered separately. If any item involves a potential conflict of interest, Board members should so note before adoption of the Consent Agenda.

1. Approve September 24, 2024 regular meeting minutes as presented.
2. Approve September 2024 Medical Staff meeting minutes as presented.
3. Approve September 2024 Quality Report.
4. Approve September 2024 Clinic Report.
5. Approve September 2024 CCO Report.
6. Approve September 2024 CEO Report.
7. Approve the following forms, policies, appointments, and procedures previously approved, on 10/10/2024 Quality Committee and on 10/17/2024 Medical Staff.

Discussion and Possible Action to Approve the Policy and Procedure: MRMC-Respiratory Therapy Decannulation Risk Assessment.

Discussion and Possible Action to Approve the Policy and Procedure: MRMC-Decannulation Prevention Program

Discussion and Possible Action to Approve the Policy and Procedure: MRMC- Post Decannulation Analysis Worksheet.

Discussion and Possible Action to Approve the Policy and Procedure: MRMC-Decannulation Precautions

Discussion related to HIM Delinquencies-none to report.

Motion to approve consent items 1, 2, 4, 5, and 6.

Motion made by Trustee Vanzant, Seconded by Trustee Webb.

Voting Yea: Trustee Ford, Trustee Vanzant, Trustee Hopper, Trustee Webb

FURTHER DISCUSSION

Item 3 - Hopper asked about the issues in the lab because there have been issues over the last couple of months and do they know what the issues are. Martinez explained some of the issues with the interface and new reference lab, CPL. They are hoping to hear about the interface this week so that the issues will be resolved in the reports and correct responses will start coming in through the system. The specimens were rejected due to lack of specimens received. Hopper asked if the hospital's case management was on or off sight, she was concerned they may have missed some services. Martinez explained they have both on and off sight. He explained that part of the readmits may have been because they needed a higher level of care and then they were readmitted. He also stated that they did have some readmits but that was because they went home too early and had to come back but none of them went home without services. Hopper asked about radiology not reading because they were busy and stated that is not an acceptable excuse for a contractor. Martinez explained DIA is very busy and sometimes the hospital does routine readings as STAT read. In this instance they missed their one-hour turnaround and when they were called on it they explained that the test wasn't as critical as a stroke CT. He explained this is being monitored but if they cancel DIA there are very limited resources available. Ford asked about the falls that were reported and if there were 5 different people. Martinez explained three were one patient and the other two falls were two separate patients.

Motion to approve item #3.

Motion made by Trustee Vanzant, Seconded by Trustee Ford.

Voting Yea: Trustee Ford, Trustee Vanzant, Trustee Hopper, Trustee Webb

Item 7 - No questions.

Motion to approve item #7.

Motion made by Trustee Vanzant, Seconded by Trustee Hopper.

Voting Yea: Trustee Ford, Trustee Vanzant, Trustee Hopper, Trustee Webb

REMARKS

Remarks or inquiries by the audience not pertaining to any item on the agenda.

None.

REPORTS

8. Financial Report for September 2024.

Financial Report given by Adrian Brownen.

September 2024 Financial Statement Overview

- Statistics
 - o The average daily census (ADC) for September 2024 was 6.58 – (Year- To-Date 10.87 PY fiscal year end of 11.47).
 - o Year-To-Date Acute payer mix was approximately 76% MCR/MCR Managed Care combined.
 - o Year-To-Date Swing Bed payer mix was 87% MCR & 12% MCR Managed Care. For the prior year end those percentages were 90% & 10%, respectively.
- Balance Sheet Highlights
 - o The cash balance as of September 30, 2024, inclusive of both operating & reserves, was \$522K. This a decrease of \$140K from August 31, 2024, balance was primarily due to an increase in disbursements.
 - o Days cash on hand, inclusive of reserves, was 12.1 based on September expenses.
 - o Net AR decreased by \$166K from August.
 - o Payments of approximately \$1.32M were made on AP (prior 3-month avg was \$1.65M).
 - o Cash receipts were \$906K less than in the previous month (\$1.18M vs \$2.09M).
 - o The Medicare principal balance was completely paid off in the month of August.
- Income Statement Highlights
 - o Net patient revenue for September 2024 was \$1.40M, which is approximately a decrease of \$40K from the prior month.
 - o Operating expenses, exclusive of interest & depreciation, were \$1.34M.
 - o 340B revenue was \$19K in September, an increase of \$6K from the prior month. YTD revenue was \$143K. Net profit from this service line YTD is \$33K.
- Clinic (RHC) Income Statement Highlights - actual & projected (includes swing bed rounding):
 - o Current month average visits per day = 6.43
 - o Projected operating revenues (YTD) = \$414K
 - o Projected operating expenses (YTD) = \$839K
 - o Projected operating loss (YTD) = -(\$425K)

Vanzant asked if there was a balance sheet that was available. Boyd explained there is a balance sheet in the packet and that he would go over it. Cash on hand is over 12 days and all Medicare debt has been paid off and they try to maintain at least 10 days on hand. They have a Medicare receivable out and they are expecting that very soon. They are expecting this year's to be around \$340,000. Ford asked Boyd to explain the Cohesive loan of \$5 million and the accounts payable due to Cohesive of \$13 million. Boyd explained that they could not physically pay 9.8 million and pay Cohesive AP so they issued an interest free 0% interest loan for the amount to pay off all the Medicare debt. The AP is mostly payroll and some management fees. Ford asked if they are reserving the cash and using the excess cash to pay off Medicare. Kendall tried to explain it by stating, when it comes to putting debt on the cost report it must be realized at some point. If you don't realize it then it was a false claim and you have to take it off which would mess up the cost report. By reducing the

amount of money in a loan it made the debt legitimate thereby allowing us to keep the cost report to allow for credit. Boyd stated that the plan is to try to continuously make significant payments. He added that looking at the aging report from last month, there are a couple of things to write off that were taken care of in the settlement. The only vendors that were owed were 60 days and 90 days was for Cohesive. They have tried to make sure all vendors are kept current. The main priority is to make sure the Medicare debt is paid off and to take care of the vendors.

OTHER ITEMS

9. Discussion and possible action with regard to the operations of Mangum Regional Medical Center to include Mangum City Hospital Authority Board, City Commission Board, Hospital Administrator, Cohesive Financial Services and Cohesive CEO.

Tabled

10. Discussion and Possible Action to Approve The Sysmex Service Agreement Quote for Beyond Care Remote services for Hematology.

This is a renewal service agreement on the Sysmex machine in the lab. The amount is now \$6,462 per year which is down from \$8,400 with no changes in the agreement.

Motion to approve the contract.

Motion made by Trustee Vanzant, Seconded by Trustee Ford.

Voting Yea: Trustee Ford, Trustee Vanzant, Trustee Hopper, Trustee Webb

11. Discussion and Possible Action to Approve The Werfen Capital Purchase Proposal to Purchase the Hemochron Signature Elite equipment and services to be used exclusively by the laboratory for coagulation studies.

Martinez explained this is to perform the coags in the hospital. They are currently doing them on the big chemistry machine. The cost on the big machine is \$14,000 per year and the new one will be \$9,218 with \$668 for supplies. This will include a 2-year service agreement and they do get reimbursed for it. Pricing is guaranteed for 3 years.

Motion to approve.

Motion made by Trustee Webb, Seconded by Trustee Vanzant.

Voting Yea: Trustee Ford, Trustee Vanzant, Trustee Hopper, Trustee Webb

12. Discussion and Possible Action to Approve The Business Associate Agreement Between Mangum Regional Medical Center and ETC Transport to provide EMS transport services to and from the hospital.

Martinez explained this is part of the condition participation saying they have to have contracts with all vendors and transport agencies are now considered vendors. The Business Association Agreement is to cover HIPPA. They do not have to use this company exclusively and they will use them mostly for non-emergency transport and emergent when Greer County EMS or Survival Flight are not available.

Motion to approve.

Motion made by Trustee Hopper, Seconded by Trustee Webb.

Voting Yea: Trustee Ford, Trustee Vanzant, Trustee Hopper, Trustee Webb

13. Discussion and Possible Action to Approve The Business Associate Agreement Between Mangum Regional Medical Center and Sinor EMS to provide EMS transport services to and from the hospital.

14. Discussion and Possible Action to Approve The Business Associate Agreement Between Mangum Regional Medical and Cross County EMS to provide EMS transport services to and from the hospital.

Martinez explained this is the same situation as item #12.

Motion to approve.

Motion made by Trustee Vanzant, Seconded by Trustee Hopper.

Voting Yea: Trustee Ford, Trustee Vanzant, Trustee Hopper, Trustee Webb

15. Discussion and Possible Action to Approve The Business Associate Agreement Between Mangum Regional Medical and LifeCare Mobility Transportation to provide EMS transport services to and from the hospital.

Martinez explained this is the same situation as item #12.

Motion to approve.

Motion made by Trustee Webb, Seconded by Trustee Hopper.

Voting Yea: Trustee Ford, Trustee Vanzant, Trustee Hopper, Trustee Webb

16. Discussion and Possible Action to Approve The ASD Healthcare-Specialty Pharmaceutical Purchase and Sale Agreement for pharmaceutical plasma/specialty product.

Martinez explained this is one of the vendors that works with Amerisource Bergen and they can purchase supplies from them. This will guarantee their GOP pricing.

Motion to approve the sales agreement.

Motion made by Trustee Webb, Seconded by Trustee Hopper.

Voting Yea: Trustee Ford, Trustee Vanzant, Trustee Hopper, Trustee Webb

17. Discussion and Possible Action to Approve The Russell Electric and Security Services-Quote for wireless panic buttons.

Martinez explained they have Russell's Security for the fire monitoring already and they had the Sheriff's Department come out and check for vulnerabilities at the hospital. They recommended panic buttons for the nurses and the registration windows. With this, there would be three wireless buttons for the charge nurse, ER nurse and another person. There will also be three stationary buttons located at the front registration desk, back registration desk and possibly in Physical Therapy. This initial cost is \$895.00 and then \$35.00 per month for 3 years. Russell's will monitor and send directly to the Sheriff's Department.

Motion to approve.

Motion made by Trustee Vanzant, Seconded by Trustee Ford.

Voting Yea: Trustee Ford, Trustee Vanzant, Trustee Hopper

Voting Nay: Trustee Webb

18. Discussion and Possible Action to approve Resolution No. 10-22-2024 adopting a Title VI Plan for the Mangum Regional Medical Center and confirming that the governing body for the Mangum Regional Medical Center Reviewed and Approved the Title VI Plan

Martinez explained this was an ODOT recommendation after they sent them the minutes from when the board approved the plan. This was not specific enough for them, so a resolution was created. The minutes did not specifically say the board approved the Title VI plan.

Motion to approve Resolution 10-22-2024 adopting the Title VI plan.

Motion made by Trustee Webb, Seconded by Trustee Hopper.

Voting Yea: Trustee Ford, Trustee Hopper, Trustee Webb

Voting Nay: Trustee Vanzant

STAFF AND BOARD REMARKS

Remarks or inquiries by the governing body members, City Manager, City Attorney or City Employees

Hopper stated that she noticed there were 16 no shows at the clinic and wanted to know if anything had been put in place for reminders to patients. Martinez explained that there were phone calls made by staff the day before to confirm appointments, patients confirmed but did not show. Vanzant inquired about text messages. Martinez explained there is a part of ECW that will do that, but it is \$.55 per text message but it will go down the more they send. He stated that as the numbers get greater, they do expect to move toward the automated calls.

Webb asked when the social media would be launched. Martinez stated that they had a meeting last week and they have to get with Legal for the picture release forms. Also, Dr. Sanda and Dr. Nelson are going to start posting on Facebook.

Ford asked if they had any idea why September was so low in the hospital. Martinez stated the referrals from different parts of the state were down. Swing beds are also up and down for other hospitals as well and Medicare is now wanting everyone to be outpatient procedures unless they have underlying issues.

NEW BUSINESS

Discussion and possible action on any new business which has arisen since the posting of the Agenda that could not have been reasonably foreseen prior to the time of the posting (25 O.S. 311-10)

None.

ADJOURN

Motion to Adjourn

Motion made by Trustee Vanzant, Seconded by Trustee Hopper.

Voting Yea: Trustee Ford, Trustee Vanzant, Trustee Hopper, Trustee Webb

Meeting adjourned at 5:45pm.

Carson Vanzant, Chairman

Codi Gutierrez, City Clerk