



# Minutes Mangum City Hospital Authority Amended Session

**December 27, 2022 at 5:00 PM**

*City Administration Building at 130 N Oklahoma Ave.*

---

*The Trustees of the Mangum City Hospital Authority will meet in regular session on December 27th, 2022, at 5:00 PM, in the City Administration Building at 130 N. Oklahoma Ave, Mangum, OK for such business as shall come before said Trustees.*

## **CALL TO ORDER**

Chairman Vanzant called the meeting to order at 6:00pm.

### **PRESENT**

Trustee Carson Vanzant  
Trustee Ilka Heiskell  
Trustee Ronnie Webb

### **ABSENT**

Trustee Cheryl Lively

## **ROLL CALL AND DECLARATION OF A QUORUM**

### **SWEARING IN AND SEATING OF NEW TRUSTEE**

1. Swearing in of Lisa Hopper for Trustee of Mangum City Hospital Authority. Mayor Scott swore in Lisa Hopper as Trustee of Mangum City Hospital Authority.
2. Welcoming and seating of new Trustee Lisa Hopper. Lisa Hopper was welcomed by board members.

## **ROLL CALL AND DECLARATION OF A QUORUM**

### **PRESENT**

Trustee Carson Vanzant  
Trustee Ilka Heiskell  
Trustee Ronnie Webb  
Trustee Hopper

## **CONSENT AGENDA**

*The following items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member (or a community member through a Board member) so requests, in which case the item will be removed from the Consent Agenda and considered separately. If any item involves a potential conflict of interest, Board members should so note before adoption of the Consent Agenda.*

Motion to approve items 1-5 on consent agenda as presented.

Motion made by Trustee Vanzant, Seconded by Trustee Heiskell

Voting Yea: Trustee Vanzant, Trustee Heiskell, Trustee Webb

Voting Abstaining: Trustee Hopper

1. Approve December 1, 2022 MCHA special meeting minutes as presented.
2. Approve November 10, 2022 QAPI Committee meeting minutes as presented.
3. Approve November 17, 2022 Medical Staff meeting minutes as presented.
4. Approve November 2022 claims and January 2023 estimated claims.
5. Approve the following forms, policies and procedures approved through December 2022 by Cohesive Corporate, on 12/15/2022 by MRMC Quality Committee and on 12/20/2022 by MRMC Medical Staff.

Telemetry and Pulse Oximetry Monitoring Policy

Remote Telemetry Monitoring Units Sign in/Sign Out Log

## **FURTHER DISCUSSION**

### **REMARKS**

*Remarks or inquiries by the audience not pertaining to any item on the agenda.*

### **REPORTS**

6. November 2022 CEO Report

November 2022 CEO Report Highlights by Dale Clayton.

Operations Overview

- Patient care continues to be outstanding. Stat patient transfers continue to be well within acceptable timeframes.
- Moderate increase in flu and covid infections.
- Our average daily census for the month was 9 up from 8 last month.
- Emergency Department assisted 203 patients.
- Employees continued to receive free meals compliments of Cohesive.
- We continue to put an emphasis on our social media presence.
- MRMC continues to see a strong interest from clinical and administrative job applicants.
- Mangum Family Clinic is in search of a new provider.
- YTD statistics include 1,643 ER visits; 24,658 Labs completed, and 2,424 Radiology tests completed.

## Contracts, Agreements and Appointments for Governing Board Approval

- 2023 Budget Presentation
- SHIP grant update

Dale informs the board that Cohesive has added 401K match and merit raises are currently in process. Cohesive also gave \$3,000 to put on a Christmas party and provide gifts for prizes. Trustee Heiskell asks if that merit pay is 3% across the board for employees and the answer being "yes, on the next pay period."

### 7. November 2022 CCO Report

#### Excellent Patient Care

- Monthly Education included Protecting Your Practice: The Impact of Documentation presented by Leann Davidson of PLICCO/MEDPRO
- MRMC Cardiopulmonary reports 100% compliance in nebulizer and mask changes.
- MRMC Blood Bank reports ZERO negative reactions during any of the 6 units which were transfused in November. Excellent Client Service
- Patients continue to rely on MRMC as their local hospital. Total Patient days remain stable at 260 days in October and 259 days in November. This represents an average daily census of 9. In addition, MRMC Emergency Department provided care to 203 patients in November.
- November COVID-19 Stats at MRMC: Swabs (49 PCR & 129 Antigen) with 8 Positive PCR.
- MRMC Laboratory completed OSDH CLIA (Clinical Laboratory Improvement Amendments) (a federal program for laboratory oversight and certification) survey. Elisabeth Waltman, OSDH, CLIA Program Supervisor stated "I have been surveying Mangum since 2002. This is the best survey I have ever done here. Their maintenance is religious. This team truly deserves an atta girl". Cohesive sponsored a Pizza Party to celebrate. A Big Thank-You to "The Loop" for the delicious treat.

Daniel states that according to HR there have been all kinds of applications in from locals and reasonable folks interested in poor positions. Trustee Heiskell asks if we have, hired any of them? Daniel answers yes, in clinical postions like, nursing & respitory.

Trustee Heiskell if we have any in management that are local or is just in support as in CNAs or do we have local nurses through core or is it all through Cohesive? Answers that yes, the respitaroy management is through the region.

### 8. November 2022 Quality Report

#### Hospital Activity

- Hospital Admission

- o Acute Care Admits: 12 – no change from October (12)
- o Swing-Bed Admits: 8 – no change from October (8)
- o Total Discharges: 19 – no change October (19)
- Total Patient Days, ED Visits, ADC
- o Total Patient: 259 – down from October (260)
- o ED Visits: 203 – up from October (139)
- o Average Daily Census: 9 – up from October (8) AMA/LWBS
- AMA: 2 – down from October (4) □ LWBS: 0 – no change from October (0)

#### Care Management

- 30 Day Readmissions
- o 1 for November

#### Risk Management

- Incidents o Falls without Injury o AMA/LWBS
- o Other Events
- Complaints and Grievances
- o 0 grievance
- Patient Falls
- o Fall with no injury – 2
- o Fall with minor injury – 0
- o Fall with major injury – 0
- Mortality Rate
- o Acute/Swing-Bed Deaths
- 0 (0%) (YTD = 6%)
- o Emergency Department Deaths
- 1 (0%) (YTD = (0%))
- Organ Bank Notifications within 60 minutes of Death (Benchmark 100%)
- o 1 notification within 60 minutes of death/ 1 death for reporting period

#### Infection Control

- Catheter Associated Urinary Tract Infections (CAUTIs) – 0
- Central Line Associated Primary Bloodstream Infections (CLABSIs) – 0

#### Health Information Management

- History & Physical Completion (Benchmark 100%)
  - o 20/20= 100%
- Discharge Summary Completion (Benchmark 100%)
  - o 19/20 = 95 %

#### Nursing

- Code Blue
  - o 1 □ Transfers o Acute Transfers – 2
  - o ED Transfers – 10

### 9. November 2022 Financial Report

#### November 2022 Financial Statement Overview Statistics

- o The average daily census in November was 8.63. This is an increase of .25 from the previous month and brings our YFD ADC to 9.89. As a reminder our target remains 11 ADC.
- o Cash receipts for the month of November totaled \$936K. (Generally speaking, there is approximately a one.two month lag between the net revenue generated each month & the majority of the cash collected).
- o Cash disbursements totaled \$1.48M for the month.

#### Balance Sheet Highlights

- o The operating cash balance as of November is \$278K. The Restricted Cash balance reflects \$403K for a total of \$681K in cash.
- o Accounts Receivable reflects an increase of \$128K primarily due to timing of cash collections. The Due from Medicare asset account reflects \$507K. This amount is per the 8/37/22 interim rate review letter recently received from Novitas. No COVID grant revenue was recognized in November. The amount for the unrecognized funds remains at \$403K. a COH E S IVE 3

#### Income Statement Highlights

- o Gross patient revenue reflects \$1.5M. o Net patient revenue is \$1.4M, reflective of an increase in the Due from Medicare receivable account.

- o Additionally, other operating revenue reflects \$48K, which is primarily 3408 revenue.
- o Operating expenses for the month of November reflect \$1.34M which is \$83K below our current monthly trend of \$1.43M primarily due to the decrease in required labor as a result of lower census and the transition of agency staff to "CORE".
- o November net income resulted in

10. November 2022 Clinic Report

Clinic Operations

- Manager hired. Expected start date in 2/1/2023
- Tiffany Forster resigned effective 1/6/2023. Working on coverage. Quality Report  Metrics continue to be monitored. All within good standing Outreach
- Flu and Covid vaccinations remain ongoing. Take home Covid screens still available.
- Summary
- Aggressively looking for coverage and full-time replacement.
- Excited to have the manager selected and eagerly awaiting her arrival

After clinic report;

Trustee Heiskell expresses concern on the outside appearance of the clinic.

Said she drove by the clinic and there were decorations that are still up from previous holidays. Trustee Heiskell says that shows neglect and an attitude of nobody caring and that is the visual of what patients are seeing. Trustee Vanzant states that him as a board member, is more focused on patients before decorations. Trustee Heiskell says it is super important and needs addressed. Trustee Webb respectfully disagrees as well as Trustee Vanzant.

Trustee Hopper asks if Medicaid still pays based on the patients that are signed to provider in a lump sum or versus how often they see the patient? Answering that they are going through a change and they don't have a formal contract to offer. Supposedly they are going to be paid in actual office coding.

Trustee Vanzant says he is concerned with all the no shows and it being so high and would like to see a text reminder happen. Trustee Hopper asks if we charge patients for no shows and says 32 no shows a month is, pretty high. Stating other offices do charge for no shows.

## OTHER ITEMS

11. Discussion and possible action to approve the 2023 budget.

Trustee Webb asks if there is anything specific they should be looking at on the 2023 budget, such as an increase or decrease? Dennis answers that, there is a very high level of peace and despite the covid dollars they received last year, they found more opportunities in getting rid of some debt. He also states that a lot of hours go in the budget and each department spending time on it. Trustee Vanzant then asks what does the "EBIDA" mean on the budget? Explanation being that the only impact affecting the EBIDA is primarily different operating expenses that occur. Trustee Vanzant asks if there will be an increase to the debt that we owe, due to the increase in? Andrea says that in April 2023 one debt will be paid off and the next being in March 2024.

Motion to approve 2023 budget.

Motion made by Trustee Vanzant, Seconded by Trustee Webb.

Voting Yea: Trustee Hopper, Trustee Hopper, Trustee Heiskell, Trustee Webb

12. Discussion and possible action to approve the SHIP-ARP grant update.

Andrea states that the 11 items they are requesting for approval is, additional to the previously already preapproved list. the funds will have been fully allocated before the deadline of December 31st, 2022. Trustee Webb asks if this is in reference to 'just the 11 highlighted, ..answer being yes.

Motion approve.

Motion made by Trustee Webb, Seconded by Trustee Vanzant.

Voting Yea: Trustee Hopper, Trustee Vanzant, Trustee Heiskell, Trustee Webb

13. Discussion and possible action to approve the 340B Compliance Partners agreement.

Dennis speaks on all the benefits with this program. The main benefit of the 340B is that they take care of the external audit fees and they take care of all compliance reporting. Trustee Heiskell asks if this program where we sign up for medication and partner with our local pharmacies? Dennis answers, yes.

Motion to approve.

Motion made by Trustee Vanzant, Seconded by Trustee Heiskell.

Voting Yea: Trustee Hopper, Trustee Heiskell, Trustee Heiskell, Trustee Webb

14. Discussion and possible action regarding the Blue Cross Blue Shield of Oklahoma Payor Contracts.

Motion made by Trustee Webb, Seconded by Trustee Hopper.

Voting Yea: Trustee Hopper, Trustee Heiskell, Trustee Webb

Voting Nay: Trustee Vanzant

## **EXECUTIVE SESSION**

15. Discussion and possible action regarding the review and approval of medical staff privileges/credentials/contracts of the following providers with possible executive session in accordance with 25 O.S. § 307(B) (1):

John Chiaffitelli, DO – Active Privileges Terrie Gibson, MD - Courtesy Privileges

Motion to approve.

## **OPEN SESSION**

16. Discussion and possible action in regard to executive session.

No Action.

## **STAFF AND BOARD REMARKS**

*Remarks or inquiries by the governing body members, City Manager, City Attorney or City Employees*

None.

## **NEW BUSINESS**

*Discussion and possible action on any new business which has arisen since the posting of the Agenda that could not have been reasonably foreseen prior to the time of the posting (25 O.S. 311-10)*

None.

## **ADJOURN**

*Motion to Adjourn*

Motion to adjourn at 6:20pm

Motion made by Trustee Vanzant, Seconded by Trustee Webb.

Voting Yea: Trustee Hopper, Trustee Heiskell, Trustee Vanzant, Trustee Webb

Duly filed and posted at **7:00 a.m. on the 23rd day of December 2022**, by the Secretary of the Mangum City Hospital Authority.

---

*Carson Vanzant, Chairman*

---

*Erma Mora, City Clerk*