



City Commission Meeting

November 01, 2022 at 6:00 PM

City Administration Building at 130 N Oklahoma Ave.

Record of Minutes

The Commission of the City of Mangum will meet in regular session on November 1st, 2022, at 6:30 PM, in the City Administration Building at 130 N. Oklahoma Ave, Mangum, OK for such business as shall come before said Commission.

ORDER OF BUSINESS

CALL TO ORDER

Mayor Scott called the meeting to order at 6:00pm.

ROLL CALL AND DECLARATION OF QUORUM

PRESENT

Commissioner Dale Burnam
Commissioner Larry Miller
Commissioner Mark Chapman
Commissioner Dixie Peterson

ALSO PRESENT

Phil Paxton, City Manager
Erma Mora, City Clerk
Misty Roberts, Administrative Assistant
Corry Kendall, City Attorney

CONSENT AGENDA

The following items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member (or a community member through a Board member) so requests, in which case the item will be removed from the Consent Agenda and considered separately. If any item involves a potential conflict of interest, Board members should so note before adoption of the Consent Agenda.

1. Approve 10-04-22 meeting minutes.
2. Approve October claims.
3. Approve September 2022 financials for all departments.
4. Approve November 2022 estimated payroll.

Motion to approve items as presented.

Motion made by Commissioner Peterson, Seconded by Commissioner Miller.

Voting Yea: Commissioner Burnam Commissioner Miller, Commissioner Chapman, Commissioner Peterson.

FURTHER DISCUSSION

Consideration of any items removed from the consent agenda.

None

REMARKS

Remarks or inquiries by the audience not pertaining to any item on the agenda.

None

REPORTS

5. City Managers Financial Report for September 2022.

City Manager, Phil Paxton goes over financial report.

ORDINANCES & RESOLUTIONS

6. Discussion and possible action to approve Resolution No. 2023-12 authorizing application for American Rescue Plan Act (ARPA) grant from the Oklahoma Water Resources Board.

City Manager Phil Paxton speaks on water grant application, mainly for water tower downtown to be refurbished. Maximum grant in the program is a million dollars. Commissioner Dixie Peterson asks if the grant is available every year and CM answers saying it is an ARPA grant.

Motion to approve

Motion made by Commissioner Peterson, Seconded by Commissioner Miller.

Voting Yea: Commissioner Burnam, Commissioner Chapman, Commissioner Peterson, Commissioner Miller

7. Discussion and possible action to approve Resolution No. 2023-13 amending the FY 2023 budget for fire donations accepting and expensing the money received.

Interim Fire Chief Chris Christian informs the board that the money received in donations from the mud bog amounted to \$4354.06.

Motion to approve.

Motion made by Commissioner Peterson, Seconded by Commissioner Miller.

Voting Yea: Commissioner Burnam, Commissioner Chapman, Commissioner Peterson, Commissioner Miller

8. Discussion and possible action to approve Resolution No. 2023-14 amending the budget for fire donation fund and general fund to purchase tools and equipment.

Interim Fire Chief Chris Christian informs the board he wants to purchase tools and equipment to be able to do their own maintenance and not have to bother the mechanic. FD is requesting to move the \$2900.00 from the donations for the expenses.

Commissioner Larry Miller states it will be more efficient as long as it does not get them in overtime.

Motion to approve.

Motion made by Commissioner Peterson, Seconded by Commissioner Miller.
Voting Yea: Commissioner Burnam, Commissioner Chapman, Commissioner Peterson, Commissioner Miller

9. Discussion and possible action to approve Engineer Agreement with Myers Engineering for services for the ARPA grant applications.

City Manager states that one of the grant requirements was to send out certified letters to engineering companies. He informs that some did not respond and Myers responded quickly and has also done work in Mangum. Also tells the board that he spoke with the head engineer and he likes the way the engineer communicated with him.

Motion made by Commissioner Peterson, Seconded by Commissioner Miller.
Voting Yea: Commissioner Burnam, Commissioner Chapman, Commissioner Peterson, Commissioner Miller

10. Discussion and possible action with regard to approving Resolution 2023-15 declaring the property located at 420 Navajoe unsuited for continued public use, declaring the property surplus property, and authorizing the property to be appraised.

City Manager speaks regarding the property in Altus on Navajoe and it being unsuitable and non livable. CM contacted a realtor and after putting out the sign, they received 2 bids to buy it. Commissioner Larry Miller asks if it is "as is bid", Phil answers yes.

Corry Kendall speaks on the Oklahoma laws to sell the property.

Motion to approve resolution to make property available to sell.

Motion made by Commissioner Miller, Seconded by Commissioner Peterson.
Voting Yea: Commissioner Burnam, Commissioner Chapman, Commissioner Peterson, Commissioner Miller

11. Discussion and possible action to appoint new board members for Mangum Housing Authority Board of Commissioners; Terry Williams Angie Young

Motion to approve.

Motion made by Commissioner Miller, Seconded by Commissioner Chapman.
Voting Yea: Commissioner Burnam, Commissioner Chapman, Commissioner Peterson,
Commissioner Miller

12. Discussion and possible action with regard to advertising the Nighthawk Sweeper for sale via sealed bid, setting date and time to open such bids, and determine the medium to be used to advertise.

City Manager states that a guy from Waco Texas wanted to trade for a reconditioned pelican, which is what we have. CM did some research and states it was basically stealing the sweeper and suggests at this time, the only option is to advertise and ask for sealed bids.

City Attorney Corry Kendall informs the board that we need to declare it surplus.

Motion to approve.

Motion to amend motion adding surplus to the motion.

Motion made by Commissioner Chapman, Seconded by Commissioner Peterson.
Voting Yea: Commissioner Burnam, Commissioner Chapman, Commissioner Peterson,
Commissioner Miller

13. : Discussion and possible action to hire a surveyor to survey property bounded by East Cleveland on the north, North Kern street on the east if North Kern Street extended to US 283, US 283 to the south, and Colorado Street on the West, less and except any property already included within the corporate city limits of the City of Mangum within that bounded area in order to determine all potential property owners whose must give consent or must be provided notice prior to any annexation in accordance with 11 O.S. 21-103.

Motion to approve.

Motion made by Commissioner Peterson, Seconded by Commissioner Miller.
Voting Yea: Commissioner Burnam, Commissioner Chapman, Commissioner Peterson,
Commissioner Miller

OTHER ITEMS

14. Discussion and possible action to approve calendar year 2023 meeting dates, payroll calendar and holiday schedule.

Motion to approve.

Motion made by Commissioner Miller, Seconded by Commissioner Peterson.
Voting Yea: Commissioner Burnam, Commissioner Chapman, Commissioner Peterson,
Commissioner Miller

EXECUTIVE SESSION

15. Discussion and possible action to enter into executive session to discuss the employment, hiring, appoint, promotion, demotion, discipling or resignation of any individual salaried public officer or employee, specifically for the position of City Judge. In accordance with 25 O.S. 307(B)(1).

Motion to enter executive session at 6:28pm

Mayor Scott declared out of executive session at 6:33pm

Motion made by Commissioner Chapman, Seconded by Commissioner Peterson.
Voting Yea: Commissioner Burnam, Commissioner Chapman, Commissioner Peterson,
Commissioner Miller

OPEN SESSION

16. Discussion and possible action regarding executive session if needed.

Motion to approve hiring Lynn Housley as City Judge.

Motion made by Commissioner Chapman, Seconded by Commissioner Peterson.
Voting Yea: Commissioner Burnam, Commissioner Chapman, Commissioner Peterson,
Commissioner Miller

STAFF AND BOARD REMARKS

Remarks or inquiries by the governing body members, City Manager, City Attorney or City Employees

None

NEW BUSINESS

Discussion and possible action on any new business which has arisen since the posting of the Agenda that could not have been reasonably foreseen prior to the time of the posting (25 O.S. 311-10)

None

ADJOURN

Motion to Adjourn

Motion to adjourn at 6:30pm

Motion made by Commissioner Peterson, Seconded by Commissioner Chapman.
Voting Yea: Commissioner Burnam, Commissioner Chapman, Commissioner Peterson, Commissioner Miller

Mary Jane Scott, Mayor

Erma Mora, City Clerk