



Special Mangum Utility Authority Meeting

February 05, 2024 at 5:00 PM, or immediately following City Commission

City Administration Building at 130 N Oklahoma Ave.

Record of Minutes

The Trustees of the Mangum Utility Authority will meet in special session on February 5th, 2024, immediately following the City of Mangum Commission meeting for such business as shall come before said Trustees.

CALL TO ORDER

Chairman Menasco called meeting to order at 8:54pm

ROLL CALL AND DECLARATION OF QUORUM

PRESENT

Trustee Michelle Huckabay
Trustee Judith McCaslin
Chairman Jackie Menasco
Trustee Dixie Peterson
Trustee Mark Chapman

Also Present:

Interim City Manager
City Attorney

CONSENT AGENDA

The following items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member (or a community member through a Board member) so requests, in which case the item will be removed from the Consent Agenda and considered separately. If any item involves a potential conflict of interest, Board members should so note before adoption of the Consent Agenda.

1. Approve January 2nd, 2024 meeting minutes as presented.
2. Approve January 19th, 2024 Special Meeting Minutes as presented.
3. Approve December 2023 financials for all funds.
4. Approve January 2024 claims.
5. Approve February estimated payroll.

Motion to approve Consent Agenda made by Trustee Peterson, Seconded by Trustee Chapman.
Voting Yea: Trustee Huckabay, Trustee McCaslin, Chairman Menasco, Trustee Peterson, Trustee Chapman

FURTHER DISCUSSION

None.

REMARKS

Remarks or inquiries by the audience not pertaining to any item on the agenda.

None.

ORDINANCES & RESOLUTIONS

6. Discussion and possible action to approve Joint Resolution 2024-0102-01 allowing Interim City Manager and/or Interim City Clerk to make changes to CD accounts as it pertains to City Policy such as renew, close, and open as they reach maturity.

Motion made by Trustee Peterson, Seconded by Trustee McCaslin.

Voting Yea: Trustee Huckabay, Trustee McCaslin, Chairman Menasco, Trustee Peterson, Trustee Chapman

OTHER ITEMS

7. Discussion and possible action to approve invoice #223009-3 in the amount of \$5,277.59 for Sanitary Sewer Main and Wastewater Treatment, Plant Upgrade with Myers Engineering.

Motion made by Trustee Peterson, Seconded by Trustee Chapman.

Voting Yea: Trustee Huckabay, Trustee McCaslin, Chairman Menasco, Trustee Peterson, Trustee Chapman

8. Discussion and possible action to purchase a 2019 John Deere 310SL Loader Backhoe in the amount of \$55,000.00 for Streets Department to be paid out of the ARPA fund. (*Streets Dept. Supervisor*)

City Manager wants to make a correction on this request because item reads the City is requesting to spend ARPA fund and realized this is already a budgeted item for the purchase of two different pieces of equipment.

Motion to purchase as budgeted made by Trustee Peterson, Seconded by Trustee Chapman.

Voting Yea: Trustee Huckabay, Trustee McCaslin, Chairman Menasco, Trustee Peterson, Trustee Chapman

9. Discussion and possible action to surplus vehicles, equipment and other items that has accumulated over time ranging no less than \$1.00 and no more than \$5000.00. Funds received from the surplus items will be put in the proper departments budget the items came from.

Motion to declare these items surplus and authorize City Manager to bid, auction or determine how she deems it feasible made by Trustee Peterson, Seconded by Trustee McCaslin.

Voting Yea: Trustee Huckabay, Trustee McCaslin, Chairman Menasco, Trustee Peterson,

Trustee Chapman

EXECUTIVE SESSION

10. Discussion and possible action to enter into executive session to discuss the employment, hiring, appoint, promotion, demotion, discipling or resignation of any individual salaried public officer or employee. Specifically to discuss details regarding the Interim City Manager, In accordance with 25 O.S. 307(B)(1).

OPEN SESSION

11. Discussion and possible action in regard to executive session, if needed.

Motion to amend Interim City Manager's contract made by Trustee Peterson, Seconded by Trustee McCaslin.
Voting Yea: Trustee Huckabay, Trustee McCaslin, Chairman Menasco, Trustee Peterson, Trustee Chapman

EXECUTIVE SESSION

12. Discussion and possible action to enter into executive session to discuss the employment, hiring, appoint, promotion, demotion, discipling or resignation of any individual salaried public officer or employee. Specifically to discuss details regarding the City Attorney In accordance with 25 O.S. 307(B)(1).

OPEN SESSION

13. Discussion and possible action in regard to executive session, if needed.

No Action

STAFF AND BOARD REMARKS

Remarks or inquiries by the governing body members, City Manager, City Attorney or City Employees

None.

NEW BUSINESS

Discussion and possible action on any new business which has arisen since the posting of the Agenda that could not have been reasonably foreseen prior to the time of the posting (25 O.S. 311-10)

ADJOURN

Motion to Adjourn

Motion to adjourn made by Trustee Peterson, Seconded by Trustee McCaslin.

Voting Yea: Trustee Huckabay, Trustee McCaslin, Chairman Menasco, Trustee Peterson, Trustee Chapman

9:04pm

Jackie Menasco, Mayor

Ally Kendall, Interim City Clerk