



Minutes

Mangum City Hospital Authority Meeting Session

March 22, 2022, at 5:00 PM

City Administration Building at 130 N Oklahoma Ave.

The Trustees of the Mangum City Hospital Authority will meet in regular session on March 22, 2022, at 5:00 PM, in the City Administration Building at 130 N. Oklahoma Ave, Mangum, OK for such business as shall come before said Trustees.

CALL TO ORDER

Chairman Vanzant called the meeting to order at 5:04 pm

ROLL CALL AND DECLARATION OF A QUORUM

PRESENT

Trustee Carson Vanzant
Trustee Cheryl Lively
Trustee Ilka Heiskell
Trustee LaRetha Vincent arrived at 5:12 pm

ALSO PRESENT

Billie Chilson, Secretary
Corry Kendall, Attorney

CONSENT AGENDA

The following items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member (or a community member through a Board member) so requests, in which case the item will be removed from the Consent Agenda and considered separately. If any item involves a potential conflict of interest, Board members should so note before adoption of the Consent Agenda.

Motion to approve the Consent Agenda as presented.

Motion made by Trustee Vanzant, Seconded by Trustee Heiskell.

Voting Yea: Trustee Vanzant, Trustee Lively, Trustee Heiskell

1. Approve 2-22-2022 MCHA meeting minutes.
2. Approve 2-10-2022 Quality meeting minutes.
3. Approve 2-17-2022 Medical Staff meeting minutes.
4. Approve February 2022 claims and April 2022 estimated claims.
5. Approve February 2022 Mangum Family Clinic report.
6. Approve February 2022 Quality report.
7. Approve February 2022 CCO report.
8. Approve February 2022 CEO report.

9. Approve the following policies and procedures previously approved through March 2022 by Corporate, on 3/10/2022 by Quality Control and on 3/17/2022 by Medical Staff.

Compliance Manual

FURTHER DISCUSSION

None

REMARKS

Remarks or inquiries by the audience not pertaining to any item on the agenda.

None.

REPORTS

10. February 2022 financial report.

Andrea Snider gave the financial report for February 22

- Statistics
 - The average daily census in February was 8.43. This is a 5.12 decrease from January, averaging a YTD ADC of 11.12. Total Medicare days decreased 169 days from January, as a result March cash receipts are estimated to decrease correspondingly as well.
 - Cash receipts for the month of January totaled \$1.6M. Of this amount, \$255K is related to COVID grant funds received from OSU for SHIP COVID Testing and Mitigation ARP.
 - Some examples for these funds include:
 - COVID Testing Education
 - Establishment of Alt testing sites
 - Test Result Arrangement and/or Processing
- Balance Sheet Highlights
 - The operating cash balance as of February 28th is \$1.6M, and the Restricted Cash balance increased to \$877K for a total of \$2.4M.
 - Patient Accounts Receivable of \$1.7M is \$624K lower from prior month due to the combination of a lower census in January and collections on patient receivables of \$1.3M.
 - February includes a breakout in the Due from Medicare asset account to track estimated receivables from Medicare separately from the Payables schedule. Current estimated Medicare receivable reflects \$300K.
 - Account Payable reflects an increased balance by \$185K primarily due to timing as a result of the increased cash balance.
 - Due to Medicare saw a net decrease of \$152K reflective of the payment on the principal balance of the ERS loans.
 - Restricted liabilities reflect the amount of restricted cash as no funds have yet been recognized at this time. This balance increased \$255K due to the receipt of COVID grant funds in February.
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- Income Statement Highlights
 - February gross revenue was down \$810K from January due to the material decrease in census days with Net patient revenue reflecting a balance of \$1.2M.

- Accordingly with the drop in patient days, operating expenses for the month were \$1.4M compared to previous months of \$1.5M primarily in labor costs. Purchased services saw an increase of \$94K for the month due to a missed accrual of the January RevOps invoice of \$56K.
- Net loss for the month was (297K).

OTHER ITEMS

11. Discussion and action regarding a renewal contract with Lippincott Solutions.

Motion to approve the contract for a three (3) year term in the amount of \$5,279.61 for the first term, \$5,554.59 for the second term and \$5,820.77 for the third term.

Motion made by Trustee Vanzant, Seconded by Trustee Lively.

Voting Yea: Trustee Vanzant, Trustee Lively, Trustee Heiskell, Vincent

12. Discussion and action regarding a renewal contract with Blue Cross and Blue Shield.

Motion to approve the renewal contract with Blue Cross and Blue Shield.

Motion made by Trustee Heiskell, Seconded by Trustee Lively.

Voting Yea: Trustee Vanzant, Trustee Lively, Trustee Heiskell, Trustee Vincent

13. Discussion and action regarding renewal of Directors and Officers Liability insurance coverage.

Motion to approve the renewal of Directors and Officers Liability insurance coverage.

Motion made by Trustee Heiskell, Seconded by Trustee Vanzant.

Voting Yea: Trustee Vanzant, Trustee Lively, Trustee Heiskell, Trustee Vincent

14. Discussion and action regarding renewal of General Liability and Professional Liability insurance coverage.

Two quotes were received. The first one is MedPro in the amount of \$66,076 for a 0 deductible and \$61,533 with a \$5,000.00 deductible. The second one is THIE (Texas Hospital Insurance Exchange) in the amount of \$64,910.00 for a \$0 Deductible and \$60,499 for a \$5,000 deductible.

Motion to approve MedPro with the \$5,000 deductible.

Motion made by Trustee Vanzant, Seconded by Trustee Lively.

Voting Yea: Trustee Vanzant, Trustee Lively, Trustee Heiskell, Trustee Vincent

15. Discussion and action regarding adding additional authorized signers on the current Hospital bank account.

Current signers are Billie Chilson, Cheryl Lively, Ilka Heiskell.

Motion made by Vanzant to add Vanzant and Vincent to the signers.

Vincent said she would rather not be a signer.

Amended motion to add Vanzant as a signer to the current Hospital bank account.

Motion made by Trustee Heiskell, Seconded by Trustee Vincent.

Voting Yea: Trustee Vanzant, Trustee Lively, Trustee Heiskell, Trustee Vincent

16. Discussion and action regarding adding authorized signers to complete set up of the new ARPA interest bearing bank account.

Motion to use the same signers as the regular bank account.

Billie Chilson, Cheryl Lively, Ilka Heiskell, Carson Vanzant.

Motion made by Trustee Heiskell, Seconded by Trustee Vanzant.

Voting Yea: Trustee Vanzant, Trustee Lively, Trustee Heiskell, Trustee Vincent

17. Discussion and action regarding adding Andrea Snider with online view only access to the new ARPA interest bearing bank account.

Motion to approve adding Andrea Snider the online view only access to the new ARPA interest bearing bank account.

Motion made by Trustee Heiskell, Seconded by Trustee Vanzant.

Voting Yea: Trustee Vanzant, Trustee Lively, Trustee Heiskell, Trustee Vincent

18. Discussion and possible action to make a recommendation to the City Commissioners to fill the vacancy on the Mangum City Hospital Authority Board. This vacancy can create a hardship for the board to meet if someone else is unable to be at the meetings. The board should have (5) members and only has four (4) and has been that way for a number of months.

Vanzant recommends Dr. Shane Booth and gave a little background on him.

Vincent recommends Carolyn Hooley and gave a little background on her.

Table

EXECUTIVE SESSION

19. Discussion and possible action regarding the review and approval of medical staff privileges/credentials/contracts of the following providers with possible executive session in accordance with 25 O.S. § 307(B) (1):

Motion to approve the following privileges/credentials/contracts. (No executive session needed)

Motion made by Trustee Vanzant, Seconded by Trustee Vincent.

Voting Yea: Trustee Vanzant, Trustee Lively, Trustee Heiskell, Trustee Vincent

OPEN SESSION

20. Discussion and possible action with regard to executive session, if any.

No executive session needed.

STAFF AND BOARD REMARKS

Remarks or inquiries by the governing body members, City Manager, City Attorney or City Employees

Jamal from Cohesive asked when would you like to meet on the Strategic Planning?

It was decided to put it on the April 26th meeting.

NEW BUSINESS

Discussion and possible action on any new business which has arisen since the posting of the Agenda that could not have been reasonably foreseen prior to the time of the posting (25 O.S. 311-10)

ADJOURN

Motion to Adjourn at 5:50 pm

Motion made by Trustee Vanzant, Seconded by Trustee Lively.

Voting Yea: Trustee Vanzant, Trustee Lively, Trustee Heiskell, Trustee Vincent

Carson Vanzant, Chairman

Billie Chilson, City Clerk