



City Commission Meeting

January 05, 2021 at 6:00 PM
Mangum Welcome Center, 119 E Jefferson

Record of Minutes

The Commission of the City of Mangum will meet in regular on Tuesday, January 05, 2021, at 6:00 PM. This session will be held publicly in two separate locations via live videoconferencing. Mayor Scott and Commissioner Gay will be at the City Hall Annex, 131 N. Oklahoma Ave. while Commissioner Webb, Commissioner Reese and Commissioner Bowman will be at the Welcome Center, 119 E Jefferson St. Both locations will be open to the public and the session will be broadcast live on YouTube (Search YouTube for "City of Mangum"). In an effort to follow the Mayors Executive Order that prohibits gatherings of 10 or more people on City owned and operated property, we may ask that visitors move to a location that is not full, or to watch the proceedings live on YouTube. Masks are required to be worn by all those in attendance.

ORDER OF BUSINESS

CALL TO ORDER

Mayor Scott called the meeting to order at 6:16 p.m.

ROLL CALL AND DECLARATION OF QUORUM

PRESENT

Commissioner Ron Gay
Commissioner Ronnie Webb
Commissioner Travis Reese
Commissioner Shelly Bowman

Also present: Dave Andren, City Manager
Billie Chilson, City Clerk
Corry Kendall, City Attorney

CONSENT AGENDA

The following items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member (or a community member through a Board member) so requests, in which case the item will be removed from the Consent Agenda and considered separately. If any item involves a potential conflict of interest, Board members should so note before adoption of the Consent Agenda.

Items 1 thru 3 were approved in one motion.

Motion made by Commissioner Webb, Seconded by Commissioner Gay.

Voting Yea: Commissioner Gay, Commissioner Webb, Commissioner Reese, Commissioner Bowman

1. Approve minutes for the regular session on December 1, 2020
2. Approve December 2020 Claims.

3. Approve January 2021 estimated payroll.

FURTHER DISCUSSION

Consideration of any items removed from the consent agenda.

None

REMARKS

Remarks or inquiries by the audience not pertaining to any item on the agenda.

None

REPORTS

4. Financial Report by the City Manager

Sales Tax is down by 20.39% from last month and down by 11.63% from the same month last year. The Use Tax is down by 4.15% from last month and up by 1.05% from the same month last year. Other revenues are down by 1.84% from last month and down by 71.89% from the same month last year. Transfers-in from MUA are the same as last month and down 27.90% from the same month last year. Overall revenues are \$155,084.14, which is down by 7.13% from last month and down 41.50% from same month last year. Expenditures are \$161,821.75 which is up by 11.29% from last month and down by 27.71% from the same month last year. Leaving the fund balance for the month at a negative \$26,737.61.

MUA Revenues were \$334,229.92 which is down by 9.80% from last month and down by 2.24% from the same month last year. MUA expenditures were \$334,111.98 which is down by 14.32% from last month and no difference from the same month last year. Leaving the fund balance for the month a positive \$117.94.

Balance of Revenues vs. Expenditures from July 2020 to November 2020.

General Government: \$72,417.31
\$157,945.76

Mangum Utility Authority:

On another note, the new Website is up and running we are very excited about it. We did not get the online payment site up yet. It should be up by the end of next week.

We now have the Fuel pump up and working again.

I am getting daily reports on COVID-19 from the Oklahoma Health Department.

They is now a portal to login to schedule yourself for the COVID shot. They will be posting on social media.

5. Financial reports for all funds from November 2020

The City Manager said that this report is the one you get every month. You will notice that the Water Department is very short in materials and supplies due to the water breaks. He stated that he had to sign a purchase order for parts even though they did not have the fund in that line item. We will need to do a budget amendment within the next few months.

OTHER ITEMS

6. Discussion and possible action to accept the FY2021 Rural Economic Action Plan (REAP) Grant in the amount of \$10,820.00.

Motion to accept the FY2021 Rural Economic Action Plan (REAP) Grant in the amount of \$10,820.00.

Motion made by Commissioner Gay, Seconded by Commissioner Reese.
Voting Yea: Commissioner Gay, Commissioner Webb, Commissioner Reese,
Commissioner Bowman

7. Discussion and possible action to approve a Service Agreement between Institute for Building Technology and Safety (IBTS) and the City of Mangum. This service agreement is IBTS to provide building code and fire code inspection services, this will include in-person inspections of any and all work being performed within the City that requires a building permit. Rates for services are attached to the agreement, all fees for services shall be paid through the permit fees collected.

Motion to approve a Service Agreement between Institute for Building Technology and Safety (IBTS) and the City of Mangum.

Dave explained that we don't have anyone trained or has the credentials to do the inspections.

Motion made by Commissioner Bowman, Seconded by Commissioner Webb.
Voting Yea: Commissioner Gay, Commissioner Webb, Commissioner Reese,
Commissioner Bowman

8. Discussion and possible action to accept the bids for the roofs at City Hall Annex/Fire Dept./Shop 131 N. Oklahoma Ave and City/Fire Department 201 N. Oklahoma Ave..

Motion to accept the bid from White Tiger Roofing, LLC to repair the roof in the front entrance of City hall and the ponding area of the annex building in the amount of \$5,500.00.

Motion made by Commissioner Gay, Seconded by Commissioner Reese.
Voting Yea: Commissioner Gay, Commissioner Webb, Commissioner Reese,
Commissioner Bowman

9. Discussion and possible action to renew the Independent Contractor Agreement with West Texas Turf, LLC, for the agronomic maintenance of the Mangum Golf Course.

Motion to approve the Independent Contractor Agreement with West Texas Turf, LLC, for the agronomic maintenance of the Mangum Golf Course.

The board discussed the contract and wanted to know if we could do a contract that was for 6 months or to June 30, 2021. City Manager said normally we do all contract for a year, however this one does have a termination clause in where we can get out of it if we are not able to fund it in the new year or just unhappy with the work done.

Motion made by Commissioner Reese, Seconded by Commissioner Gay.
Voting Yea: Commissioner Gay, Commissioner Reese, Commissioner Bowman

Voting Nay: Commissioner Webb

ORDINANCES & RESOLUTIONS

10. Approve Resolution no. 2021-21 amending the FY2021 Annual Budget. Accepting funds from a REAP Grant that was awarded by the State of Oklahoma Department of Commerce in October 2020, and received in December 2020. Funds are to be received into the General Fund Grant revenue line item and expensed in the Police Department Capital Improvements line item for use at the Animal Shelter to install a Central Heat and Air System.

Motion to approve Resolution no. 2021-21 amending the FY2021 Annual Budget. Accepting funds from a REAP Grant.

Motion made by Commissioner Webb, Seconded by Commissioner Reese.
Voting Yea: Commissioner Gay, Commissioner Webb, Commissioner Reese,
Commissioner Bowman

11. Discussion and possible action to approve Resolution 2021-23; a resolution amending the FY2021 Annual Budget for the Fire Grant Fund allocating funds from Fund Balance (prior year unexpended donations)

Motion to approve Resolution 2021-23; a resolution amending the FY2021 Annual Budget for the Fire Grant Fund allocating funds from Fund Balance (prior year unexpended donations).

Motion made by Commissioner Gay, Seconded by Commissioner Bowman.
Voting Yea: Commissioner Gay, Commissioner Webb, Commissioner Reese,
Commissioner Bowman

12. Discussion and possible action to approve Resolution no. 2021-24 amending the FY2021 Mangum Utility Authority Budget for the Waste Water Department. This Resolution allocates funds from the EOY FY2020 Fund Balance from the MUA operating Budget to pay for Engineering Service to assist with the requirement of the ODEQ Consent Order.

Motion to approve Resolution no. 2021-24 amending the FY2021 Mangum Utility Authority Budget for the Waste Water Department.

This Resolution allocates funds from the EOY FY2020 Fund Balance from the MUA operating Budget to pay for Engineering Service to assist with the requirement of the ODEQ Consent Order.

Motion made by Commissioner Webb, Seconded by Commissioner Bowman.
Voting Yea: Commissioner Gay, Commissioner Webb, Commissioner Reese,
Commissioner Bowman

NEW BUSINESS

Discussion and possible action on any new business which has arisen since the posting of the Agenda that could not have been reasonably foreseen prior to the time of the posting (25 O.S. 311-10)

None.

STAFF AND BOARD REMARKS

Remarks or inquiries by the governing body members, City Manager, City Attorney or City Employees

None.

MOTION TO ADJOURN

Motion to Adjourn at 7:05 p.m.

Motion made by Commissioner Gay, Seconded by Commissioner Reese.

Voting Yea: Commissioner Gay, Commissioner Webb, Commissioner Reese, Commissioner Bowman

Mary Jane Scott, Mayor

Billie Chilson, City Clerk