



Minutes

Mangum City Hospital Authority Session

April 22, 2025 at 5:30 PM
City Administration Building at 130 N Oklahoma Ave.

The Trustees of the Mangum City Hospital Authority will meet in regular session on April 22nd, 2025 at 5:30 PM, in the City Administration Building at 130 N. Oklahoma Ave, Mangum, OK for such business as shall come before said Trustees.

CALL TO ORDER

Chairman Vanzant called the meeting to order at 5:30pm

ROLL CALL AND DECLARATION OF A QUORUM

PRESENT:

Trustee Chery Lively
Trustee Michelle Ford
Chairman Carson Vanzant
Trustee Lisa Hall-Hopper
Trustee Ronnie Webb

ALSO PRESENT:

Kelly Martinez
Adrian Brownen
Cory Kendall
Steve Kyle, Secretary

PRESENT BY PHONE:

Cindy Tillman
Dennis Boyd
Robin Woodward

CONSENT AGENDA

The following items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member (or a community member through a Board member) so requests, in which case the item will be removed from the Consent Agenda and considered separately. If any item involves a potential conflict of interest, Board members should so note before adoption of the Consent Agenda.

1. Approve March 25, 2025, regular meeting minutes as presented.
2. Approve March 2025 Clinic Report
3. Approve March 2025 Medical Staff Minutes
4. Approve March 2025 Quality Report
5. Approve March 2025 CCO Report
6. Approve March 2025 CEO Report

7. Approve the following forms, policies, appointments, and procedures previously approved, on 04/10/2025 Quality Committee and on 04/17/2025 Medical Staff.

Discussion and Possible Action to Approve the Policy and Procedure: MRMC-Environmental Services Policy & Procedure Manual

Discussion and Possible Action to Approve the Policy and Procedure: MRMC-LSP-001-Utility System Management

Discussion and Possible Action to Approve the Policy and Procedure: MRMC-LSP-002- Security Management Plan

Discussion and Possible Action to Approve the Policy and Procedure: MRMC-LSP-003- Fire Management Plan

Discussion and Possible Action to Approve the Policy and Procedure: MRMC-LSP-004- Equipment Management Plan

Discussion and Possible Action to Approve the Policy and Procedure: MRMC-LSP-004- Hazardous Material Management Plan

Discussion related to HIM Delinquencies -None to report.

Trustee Lively wished to discuss Item #4 separately.

Chairman Vanzant made a motion to approve items 1-3 and 5-7.

Motion made by Chairman Vanzant, Seconded by Trustee Hopper.

Voting Yea: Trustee Lively, Trustee Ford, Chairman Vanzant, Trustee Hopper, Trustee Webb

Trustee Lively brought up the concern of a difference in the Quality Report and Medical Staff information with the number of grievances and complaints. Mr. Martinez explained that Quality Report meeting minutes is real time when the Medical Staff approve these minutes a month later. Trustee Lively wanted to ensure these concerns were recognized and discussed in a timelier manner. Mr. Martinez stated these could be discussed in the Executive Session. This is due to HIPAA laws. The consensus of the board is that this would be sufficient.

Motion made by Chairman Vanzant to approve item 4 with the addition of discussing any grievances or concerns in Executive Session.

Motion to approve.

Motion made by Chairman Vanzant, Seconded by Trustee Hopper.

Voting Yea: Trustee Lively, Trustee Ford, Chairman Vanzant, Trustee Hopper, Trustee Webb

REMARKS

Remarks or inquiries by the audience not pertaining to any item on the agenda.

None

REPORTS

8. Financial Report for March 2025

March 2025 Financial Statement

- Statistics
 - Average daily census 6.81 down 4 days from February and down 3 days from YTD monthly average.
 - Acute payer mix 80% Medicare/Medicare Managed Care up from 77% YTD.
 - Swing bed payer 92% Medicare and 8% Medicare Managed Care.
 - Patient days 211 down 82 days from February.
 - The clinic patient days were 8.5.
- Balance Sheet Highlights and Income Sheet Highlights
 - Operating margin Loss \$42,000 up \$7,000 from 2024 monthly Average.
 - Net patient revenue of \$1.3 m roughly \$1,000 from 2024 monthly Average and up \$23,000 from February.
 - 340B revenue \$23,000 with expenses of \$19,000 this is down from 2024 monthly average of \$56,000 providing a \$4,000 increase from February.
 - Operating Expenses \$1.4 m down \$12,000 from February and down \$55,000 from 2024 monthly average.
 - Cash receipts \$1.29m up \$34,000 from 2024 YTD average.
 - Cash disbursements \$1.2m.
 - Cash balance \$520,000 providing 11.4 days of cash on hand up from 2024 average of 8.7.
 - Clinic YTD revenue is \$124,000 with a YTD net loss of \$133,000.

Chairman Vanzant asked if they could have a revenue versus expense report on the Strong Minds program when it begins. Mr. Martinez stated the program has started. Dave Boyd of Cohesive stated they could certainly do a cost report and reimbursement to compare what the hospital would have made without this program.

Trustee Webb asked about advertising the program. Mr. Martinez stated they are doing this in a variety of ways of ways including physician referrals, Face Book and would consider radio with the counselor and or program director performing this. Trustee Webb asked about swing bed patient referrals. Mr. Martinez assured him this would be done.

OTHER ITEMS

9. **Discussion and Possible Action to Approve** the movement of the lab department from the adjacent building to the hospital to the existing OR rooms.

Mr. Martinez stated the lab is currently located in a mobile home that is deteriorating and could no longer handle the weight of the machines. He also added safety concerns over the lab employees walking to the hospital, especially at night. He stated moving the lab to operating room 1 would provide a safe location and was a viable option; however, this would preclude the hospital turning operating room 1 back into a surgery in the future

The board had many concerns about the cost and losing an operating room in the future. Trustee Ford and Trustee Hall-Hopper stated that Medicare was moving towards having centers of excellence and would likely not approve of the current operating suites in the future. Trustee Ford also stated the current payment system will not incentivize rural hospitals for equitable surgery reimbursement. Attorney Kendall added that the surgery center was a great financial loss to the hospital. Mr. Martinez agreed, stating that when many surgeries were performed the surgical staff made money, but Medicare reduced the outpatient reimbursement significantly. Attorney Kendall also reminded the board that the

current lab location was a temporary building. Mr. Martinez added this was a 25-year-old temporary building.

Mr. Martinez also discussed other options such as operating room 2 or the annex. Operating room 2 was too small and the Annex would be over \$100,000 in electrical and plumbing upgrades. This was information obtained when they thought of moving the clinic to the annex. The upgrades would be too costly.

Chairman Vanzant made a motion to table.

Trustee Webb stated he would like to tour the facility before making a decision. Mr. Martinez agreed.

Motion to approve.

Motion made by Trustee Hopper, Seconded by Trustee Ford.

Voting Yea: Trustee Ford, Trustee Hopper

Voting Nay: Trustee Lively, Chairman Vanzant, Trustee Webb

Mr. Martinez stated he will pursue this item and provide additional information to the board as to the viability of moving the lab to OR 1.

- 10. Discussion and Possible Action to Approve** a quote from Webstraurant, Glodal Industries, or Grainger to purchase new ice machine for the patient care hallway.

Mr. Martinez stated the gear box was bad and could not be repaired. He had three bids that were all about the same.

Motion to approve.

Motion made by Chairman Vanzant, Seconded by Trustee Webb.

Voting Yea: Trustee Lively, Trustee Ford, Chairman Vanzant, Trustee Hopper, Trustee Webb

- 11. Discussion and Possible Action to Approve** the Philadelphia Insurance quote for the hospital and attached buildings insurance.

Mr. Martinez stated this is a renewal that will cover hospital equipment.

Motion made by Chairman Vanzant, Seconded by Trustee Webb.

Voting Yea: Trustee Lively, Trustee Ford, Chairman Vanzant, Trustee Hopper, Trustee Webb

- 12. Discussion and Possible Action to Approve** the product service agreement between Lampton Welding providing bulk oxygen to Mangum Regional Medical Center.

Mr. Martinez stated that this was a renewal and includes the lease on the container.

Motion to approve.

Motion made by Trustee Webb, Seconded by Chairman Vanzant.

Voting Yea: Trustee Lively, Trustee Ford, Chairman Vanzant, Trustee Hopper, Trustee Webb

- 13. Discussion and Possible Action to Approve** the HIPAA Privacy Officer Jessica Pineda at Mangum Regional Medical Center for 2025 replacing Jennifer Dreyer.

Motion to approve.

Motion made by Chairman Vanzant, Seconded by Trustee Hopper.

Voting Yea: Trustee Lively, Trustee Ford, Chairman Vanzant, Trustee Hopper, Trustee Webb

- 14. Discussion and Possible Action to Approve** the Oklahoma Department of Transportation Agreement No. EMOS-2025-12 for the Section 5310 Grant Program, providing funds to purchase a transportation van.

Mr. Martinez explained this was the next step in the grant process.

Motion to approve.

Motion made by Trustee Hopper, Seconded by Chairman Vanzant.

Voting Yea: Trustee Lively, Trustee Ford, Chairman Vanzant, Trustee Hopper, Trustee Webb

EXECUTIVE SESSION

- 15.** Discussion and possible action to enter into executive session for the review and approval of medical staff privileges/credentials/contracts for the following providers pursuant to 25 O.S. § 307(B)(1):

None.

OPEN SESSION

- 16.** Discussion and possible action with regard to executive session.

None

STAFF AND BOARD REMARKS

Remarks or inquiries by the governing body members, Hospital CEO, City Attorney or Hospital Employees.

Attorney Kendall stated there are three bills in front of the Oklahoma Legislature to consider. The first, House Bill 1738, would allow contractors providing bids to keep certain information private such as proprietary information. He felt this would pass. The second, House Bill 2295, concerned rural hospitals. The only thing that would affect MRMC would be the board of trustees would need to go to an educational class. He did not think this would pass. The third, House bill 2754, was the Oklahoma Department of Health would work with rural hospitals in funding need grants.

NEW BUSINESS

Discussion and possible action on any new business which has arisen since the posting of the Agenda that could not have been reasonably foreseen prior to the time of the posting (25 O.S. 311-10)

None

ADJOURN

Motion to adjourn.

Motion made by Chairman Vanzant, Seconded by Trustee Hopper.

Voting Yea: Trustee Lively, Trustee Ford, Chairman Vanzant, Trustee Hopper, Trustee Webb

Meeting adjourned at 6:18 pm

Carson Vanzant, Chairman

Steve Kyle, Secretary