

# Mangum Family Medical Clinic

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2023

Biennial Review



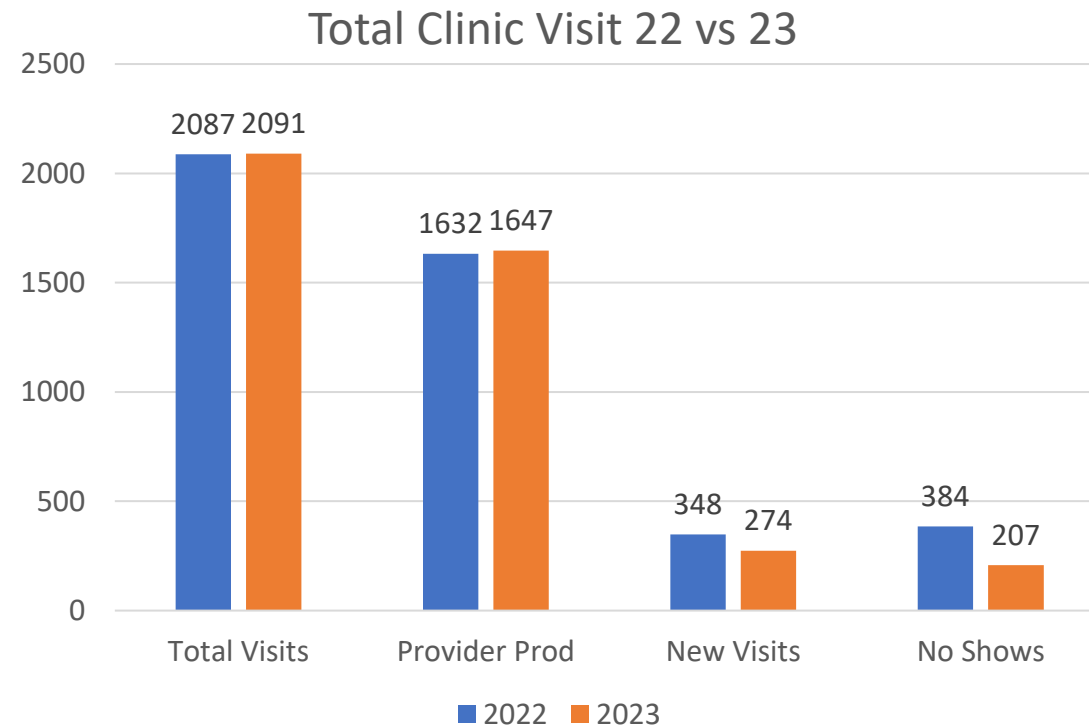


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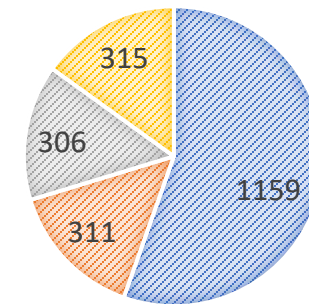


# Statistics.....



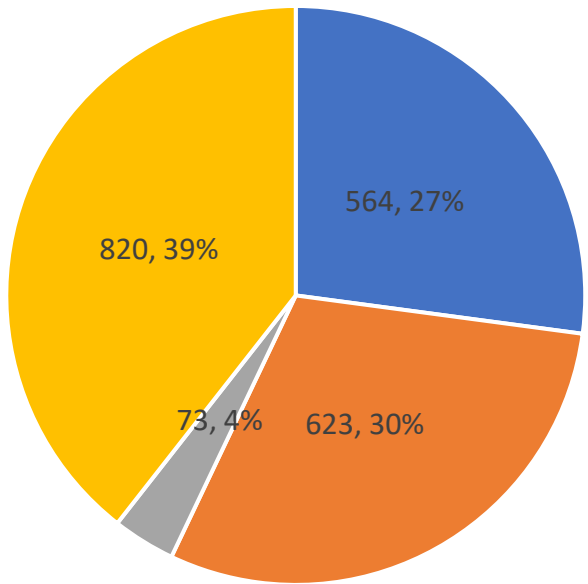
## VISIT PER PROVIDER 2023

■ Amy Sims ■ Kenna Wenthold ■ Mary Barnes ■ Other Providers



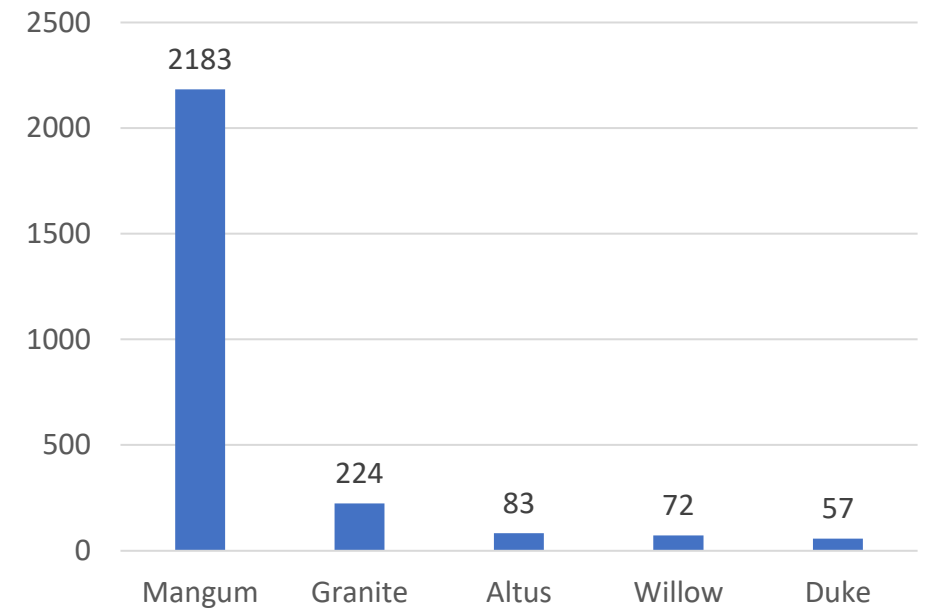
# Statistics....

Payor Source 2023



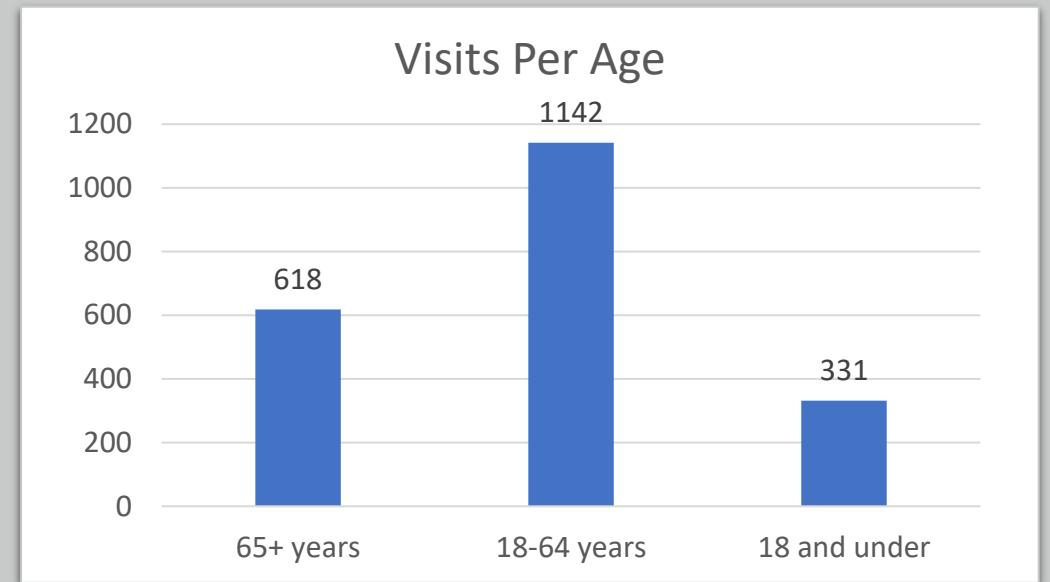
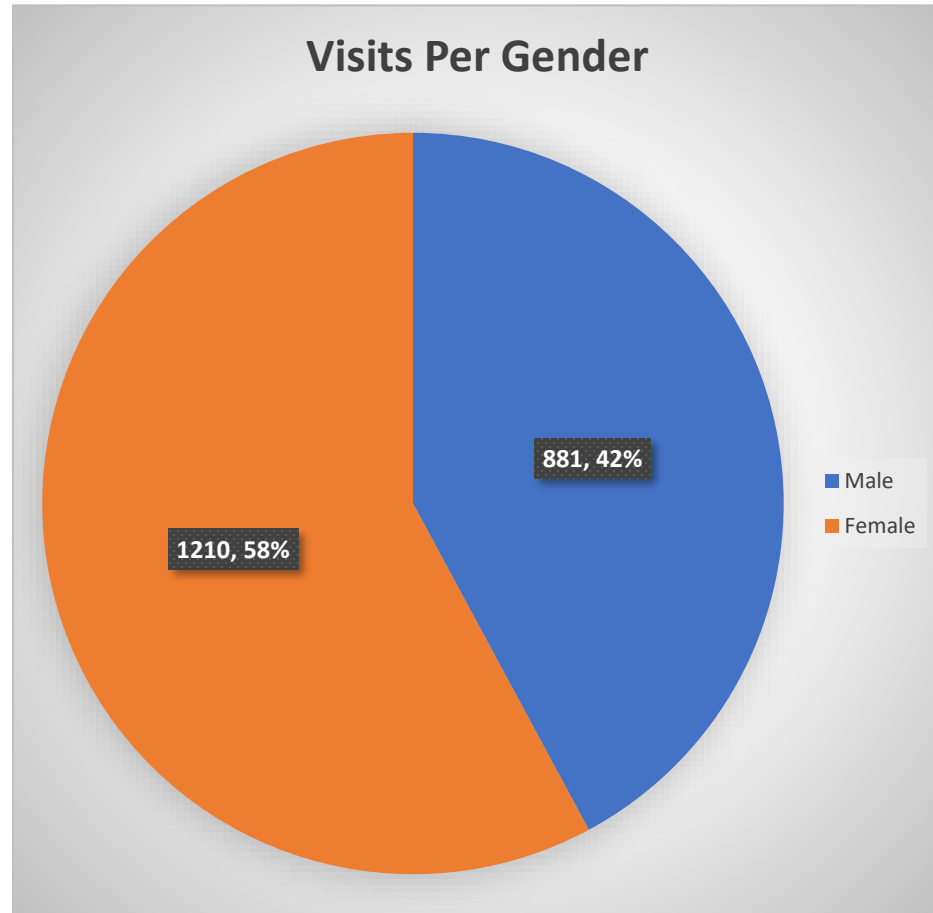
■ Medicare ■ Medicaid ■ Self ■ Private

Geography 2023



■ Series1

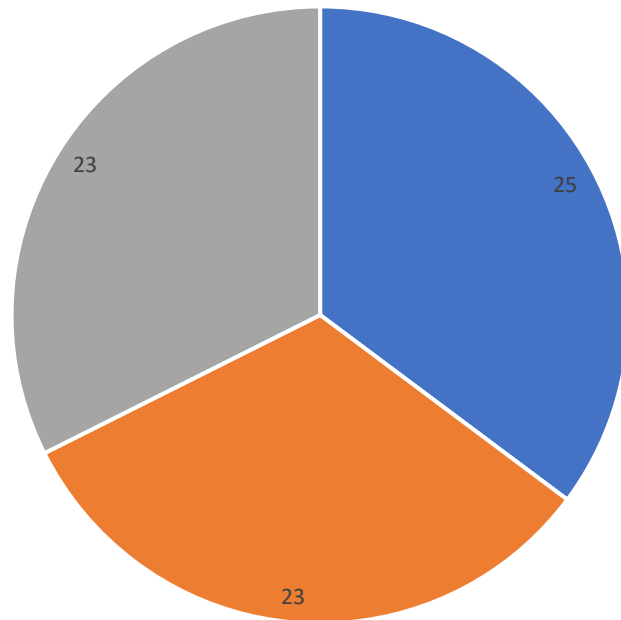
# Statistics.....



# Statistics....

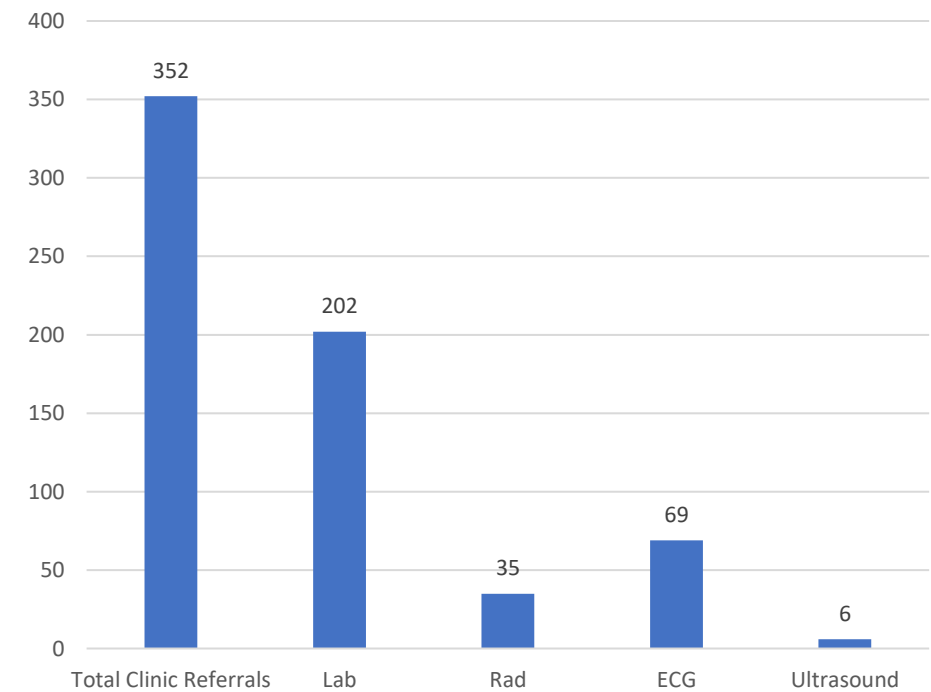
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Outgoing Referrals



■ Orthopedic ■ Neurology ■ Cardiology

In House Referrals



# Medical Records/Chart Review.....

- Medical Records/Chart Reviews are performed monthly by both the Clinic Manager and the Supervising MD/DO. The Clinic Manager is focusing more on demographics and standardized forms while the Supervising Provider is focusing more on note content and appropriateness of treatment.
- Appendix A



# Policy and Procedures....

- 2023 brought change to Mangum Family Clinic in regard to the Policy and Procedure Manual. InQseek is no longer the P&P vender of choice but instead all policies are initiated and maintained at a corporate level with the approval of the hospital board.
- RHC Clinic policies and procedures can be found on *Share Point* using the manager's administrative access.
- Evidence of compliance is noted in the *Evidence Binder* located in the manager's office.



# Policy & Procedures.....

File Explorer window showing the directory structure for Cohesive Policies and Procedures - RHC Policies and Procedures.

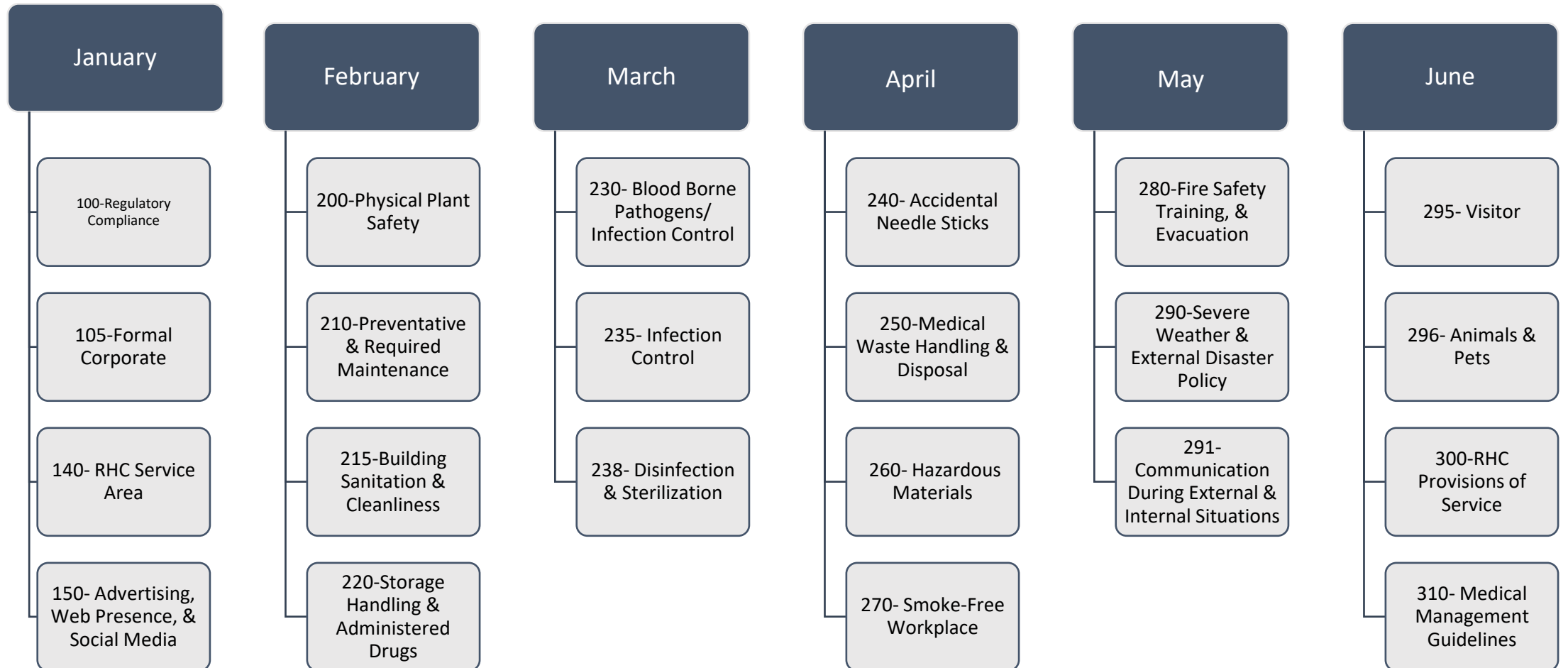
Address bar: Cohesive Policies and Procedures - RHC Policies and Procedures

Search bar: Search Cohesive Policies and Procedures - RHC Policies ...

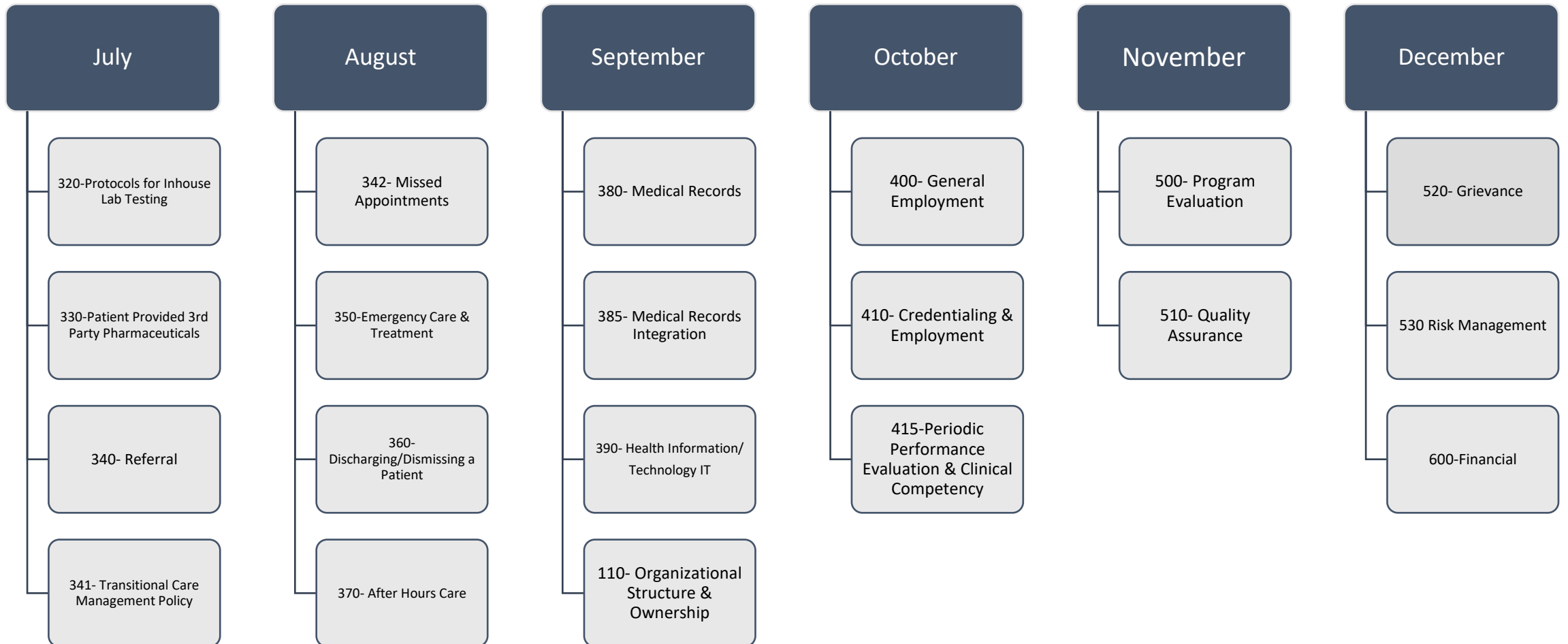
Name	Status	Date modified	Type	Size
520.0 RHC Patient Complaint and Grieva...	☁	11/7/2023 10:13 AM	Microsoft Word D...	63 KB
Adm Org Structure and Ownership 110	☁	11/7/2023 10:13 AM	Microsoft Word D...	100 KB
admin Advertising and Social media 150	☁	11/7/2023 10:14 AM	Microsoft Word D...	82 KB
admin Non-Discriminatory 130	☁	11/7/2023 10:14 AM	Microsoft Word D...	107 KB
admin org chart structure 120	☁	11/7/2023 10:14 AM	Microsoft Word D...	71 KB
Admin Reg Compliance 100	☁	11/7/2023 10:14 AM	Microsoft Word D...	102 KB
admin RHC service location 140	☁	11/7/2023 10:14 AM	Microsoft Word D...	82 KB
env Accidental Needle Sticks 240	☁	11/7/2023 10:14 AM	Microsoft Word D...	84 KB
env Animals and Pets 296	☁	11/7/2023 10:14 AM	Microsoft Word D...	88 KB
env Blood Pathogen Exposure Control 230	☁	11/7/2023 10:14 AM	Microsoft Word D...	88 KB
env Building Sanitation and Cleanliness 2...	☁	11/7/2023 10:14 AM	Microsoft Word D...	88 KB
env Communication During Int Ext Situat...	☁	11/7/2023 10:14 AM	Microsoft Word D...	84 KB
env Disinfection and Sterilization 238	☁	11/7/2023 10:14 AM	Microsoft Word D...	85 KB
env Fire Safety Training Evac 280	☁	11/7/2023 10:14 AM	Microsoft Word D...	86 KB
env Hazzardous Material 260	✓	1/12/2024 9:42 AM	Microsoft Word D...	94 KB
env Infection Control 235	✓	11/7/2023 10:14 AM	Microsoft Word D...	85 KB
env Medical Waste and Disposal 250 (1)	☁	11/7/2023 10:14 AM	Microsoft Word D...	84 KB
env Physical Plant Safety 200	☁	11/7/2023 10:14 AM	Microsoft Word D...	83 KB
env Preventive and Required Maintenanc...	☁	11/7/2023 10:14 AM	Microsoft Word D...	89 KB
env Severe Weather and Ext Disaster 290 ...	☁	11/7/2023 10:14 AM	Microsoft Word D...	99 KB
env Smoke Free Work 270	✓	11/7/2023 10:14 AM	Microsoft Word D...	81 KB

45 items

# Policy & Procedures



# Policy & Procedures (cont.)



# BioMedical Equipment....



- Preventative and Periodic maintenance is performed by Trimedx on a systematic schedule. Appendix B

# Quality Assurance (QAPI)....

## Charting

[illegible]



Roadblocks to success...

PROVIDER TURNOVER



EMR COMMUNICATION

# Summary

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2023 was a challenge given provider instability. However, new provider and new staff present great opportunity to grow in 2024

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New hospital administration is supportive and very interactive into the day-to-day operations of the clinic. Good things to come!

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Mangum Family Clinic is dedicated to the health needs of this community and are willing to immerse ourselves into the community inside and outside the clinic walls.

# 2024 Goals



No provider turnover in the year 2024.



Increase patient services that compliment the hospital.



Aim towards a visit volume in the 200 range once the new provider reaches a comfortable stride.



Return to the community involvement that the clinic was once known for.

The background of the image is a solid teal color. It is populated with numerous speech bubbles of various colors, including red, yellow, pink, and light grey. Each speech bubble contains a large, dark blue question mark. The bubbles are scattered across the frame, some overlapping, creating a sense of many questions or inquiries.

Questions, Concerns, Comments....

# Appendix A (Provider Chart Review)



NOVEMBER 2022

## Chart Review Form

Provider: Amy Sims

Credential of Degree: Nurse Practitioner

Reviewer: Jessica Waldbusser

Credential of Degree: Clinic Manager/RMA

Instructions: Complete columns and check whether all components are present in the medical record. Indicate N/A to encounter, i.e., no lab ordered, ect. Chart Deficiencies should be reported during staff or quality meetings.

Date of Service:	11-1-23		11-2-23		11-3-23		11-7-23		11-9-23		11-13-23		11-16-23		11-20-23		11-21-23		11-27-23	
Medical Record #	10160		11077		11167		11125		11171		11175		11174		11186		11187		9936	
REVIEW AREAS	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Demographics Complete and Updated	✓		✓		✓		✓		✓		✓		✓		✓		✓		✓	
Patient Consents Complete and Updated	✓		✓		✓		✓		✓		✓		✓		✓		✓		✓	
Chief Complaint (CC)	✓		✓		✓		✓		✓		✓		✓		✓		✓		✓	
History of Present Illness (HPI)	✓		✓		✓		✓		✓		✓		✓		✓		✓		✓	
Personal, Family and Social History & Problem List	✓		✓		✓		✓		✓		✓		✓		✓		✓		✓	
Review of Systems/Symptoms (ROS)	✓		✓		✓			✓	✓		✓		✓		✓			✓	✓	
Pertinent to the documented CC and HPI	✓		✓		✓			✓	✓		✓		✓		✓			✓	✓	
Note is signed, complete, and clearly understood.	✓		✓		✓			✓	✓		✓		✓		✓			✓	✓	
Diagnostic testing: Lab / Radiology (if applicable)	N/A		N/A		N/A		N/A		N/A		N/A		N/A		✓		N/A		N/A	
Follow-up, referrals, or consults (if applicable)	✓		N/A		N/A		N/A		N/A		✓		N/A		N/A		N/A		✓	
Procedure Consent, (if applicable)		✓	N/A		N/A		✓		N/A		N/A		N/A		N/A		N/A		N/A	
The diagnosis or diagnoses are supported by the documentation.	✓		✓		✓		✓		✓		✓		✓		✓		✓		✓	
The treatment plan is consistent with the assessment and diagnoses	✓		✓		✓		✓		✓		✓		✓		✓		✓		✓	
All medications administered are congruent and appropriate	N/A		N/A		N/A		✓		N/A		N/A		N/A		N/A		N/A		N/A	
All current medications and dosages are clearly listed or reconciled.	✓		✓		✓		✓		✓		✓		✓		✓		✓		✓	
The documentation components support the appropriate level of service for the encounter.	✓		✓		✓		✓		✓		✓		✓		✓		✓		✓	
Discharge status, Instructions & Education	N/A		N/A		N/A		N/A		N/A		N/A		N/A		N/A		N/A		N/A	

If any are checked in the "NO" column, please comment on the Summary of Findings for possible deficiency or discrepancy.



# Appendix B (Maintenance Log)

BIOMEDICAL INVENTORY										
Control#	Device	Description	Manufacturer	Model	Serial Number	Department	Location	INSPECTION DUE	STATUS	INTERVALS
38278	Table, Exam-Treatment	Ritter	105		0000373	Clinic	ROOM 3-NORTH SIDE	10/2023	Active	12 Months
38285	Oto-Opto-Innoscopes	Welch Allyn	74710		?	Clinic	ROOM 2-NORTH SIDE	10/2023	Active	12 Months
38286	Light, Exam-Treatment	Ritter	152		V520680	Clinic	ROOM 3-NORTH SIDE	10/2023	Active	12 Months
38287	Oto-Opto-Innoscopes	Welch Allyn	74710		?	Clinic	ROOM 3-NORTH SIDE	10/2023	Active	12 Months
38291	Oto-Opto-Innoscopes	Welch Allyn	74710		?	Clinic	ROOM 1-NORTH SIDE	10/2023	Active	12 Months
38299	Oto-Opto-Innoscopes	Welch Allyn	74710		?	Clinic	ROOM 4-SOUTH SIDE	10/2023	Active	12 Months
38300	Light, Exam-Treatment	Ritter	152		V520691	Clinic	ROOM 1-NORTH SIDE	10/2023	Active	12 Months
38302	Oto-Opto-Innoscopes	Welch Allyn	74710		?	Clinic	ROOM 3-SOUTH SIDE	10/2023	Active	12 Months
38303	Light, Exam-Treatment	Ritter	152		V520690	Clinic	ROOM 3-SOUTH SIDE	10/2023	Active	12 Months
38304	Table, Exam-Treatment	Midmark	404		80001544	Clinic	ROOM 5-SOUTH SIDE	10/2023	Active	12 Months
38305	Table, Exam-Treatment	Ritter	104		V520690	Clinic	ROOM 3-SOUTH SIDE	10/2023	Active	12 Months
38307	Light, Exam-Treatment	Ritter	152		V520688	Clinic	ROOM 1-SOUTH SIDE	10/2023	Active	12 Months
38308	Oto-Opto-Innoscopes	Welch Allyn	74710		?	Clinic	ROOM 1-SOUTH SIDE	10/2023	Active	12 Months
47781	Table, Exam-Treatment	Ritter	105		00003002	Clinic	ROOM 2-NORTH SIDE	10/2023	Active	12 Months
47783	Nebulizer	Parl Respiratory	PRONEB ULTRA II		AC0805635	Clinic	ROOM 2-NORTH SIDE	10/2023	Active	12 Months
51719	Oto-Opto-Innoscopes	Welch Allyn	767		?	Clinic	ROOM 3-SOUTH SIDE	10/2023	Active	12 Months
57232	Centrifuge	Select	CS96		1T1800779	Clinic	LAB AREA	10/2023	Active	12 Months
57290	Scale, Adult	Debecke	N/A		N/A	Clinic	HALL-SOUTH SIDE	10/2023	Active	12 Months
57292	Scale, Infant	Health-O-Meter	5500L		5500093619	Clinic	HALL-NORTH SIDE	10/2023	Active	12 Months
58621	Refrigerator	Hot Point	CTX18BA2Q/WW		12540154	Clinic	LAB AREA	10/2023	Active	12 Months
58622	Freezer	Marval Scientific	4FXWVR-PL		HCAFX102	Clinic	LAB AREA	10/2023	Active	12 Months
58623	Refrigerator	Marval Scientific	6RFXBL-P		2014215038H	Clinic	LAB AREA	10/2023	Active	12 Months
62686	Pump, Suction	Aeros	CARE-E-VAC II		GAJ0045	Clinic	ROOM 1-SOUTH SIDE	10/2023	Active	12 Months
64139	Nebulizer	Medquip	CN-02MD		04578	Clinic		4/2024	Active	12 Months
64140	Table, Exam-Treatment	Midmark	105		00003095	Clinic	ROOM 1-NORTH SIDE	10/2023	Active	12 Months
64142	Analyzer, Urine	Siemens	CUNCEK STATUS +		045917	Clinic		10/2023	Active	12 Months
64143	Light, Ultraviolet	Burton Medical	31603		096007	Clinic		10/2023	Active	12 Months
64144	Light, Ultraviolet	Burton Medical	31603		096005	Clinic		10/2023	Active	12 Months
69571	Table, Exam-Treatment	Midmark	204-001		V1514502	Clinic	Room 4-South Side	10/2023	Active	12 Months
69572	Table, Exam-Treatment	Midmark	204-001		V1512706	Clinic	Room 1-South Side	10/2023	Active	12 Months
69574	Hematology Analyzer	Stan Bio Lab	HEMO-POINT H2		3008-10-0410	Clinic	Lab Area	10/2023	Active	12 Months
70394	Defibrillator	Medtronic	LifePak 12		08055463	Clinic	Crash Cart	10/2023	Active	6 Months
71722	Electrocardiograph (ECG)	General Electric	MAC 5500		8CD062309229A	Clinic		10/2023	Active	12 Months
71845	Nebulizer	Drive	18060		29M25088161	Clinic		10/2023	Active	12 Months
71846	Vital Signs Monitor	Mindray	ACUITY RR 7		03-00038716	Clinic		10/2023	Active	12 Months
71847	Scale, Adult	Global	244203			Clinic		10/2023	Active	12 Months
72352	Pump, IV	ICU Medical	PLUM 360™ Infuser		44429977	Clinic	Room 1-South Side	10/2023	Active	12 Months
89903	Immunology Analyzer	Becton Dickinson	BD VERITIC PLUS		2012260852580	Clinic		10/2023	Active	12 Months

2022 / 2023

# Completed Signatures

2023 Biennial Review

Signatures

Clinic Administration

Date

Hospital Administration

Date

Provider(s)

Date