



Minutes

Mangum City Hospital Authority Session

January 23, 2024 at 5:00 PM

City Administration Building at 130 N Oklahoma Ave.

The Trustees of the Mangum City Hospital Authority will meet in regular session on January 23, 2024, at 5:00 PM, in the City Administration Building at 130 N. Oklahoma Ave, Mangum, OK for such business as shall come before said Trustees.

CALL TO ORDER

Chairman Vanzant calls meeting to order at 5:04pm

ROLL CALL AND DECLARATION OF A QUORUM

PRESENT

Trustee Cheryl Lively
Trustee Michelle Ford
Chairman Carson Vanzant
Trustee Lisa Hopper

ABSENT

Trustee Ronnie Webb

CONSENT AGENDA

The following items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member (or a community member through a Board member) so requests, in which case the item will be removed from the Consent Agenda and considered separately. If any item involves a potential conflict of interest, Board members should so note before adoption of the Consent Agenda.

1. Approve November 28, 2023 regular meeting minutes as presented
2. Approve November 2023 Quality meeting minutes as presented
3. Approve November 2023 Medical Staff meeting minutes as presented
4. Approve November 2023 Quality Report
5. Approve November 2023 Clinic Report
6. Approve November 2023 CCO Report
7. Approve November 2023 CEO Report
8. Approve December 28th, 2023 Emergency Meeting Minutes as presented.
9. Approve December 2023 Quality meeting minutes as presented.
10. Approve December 2023 Medical Staff meeting minutes as presented.

11. Approve December 2023 Quality Report.
12. Approve December 2023 Clinic Report.
13. Approve December 2023 CCO Report.
14. Approve December 2023 CEO Report.
15. Discussion and possible action to approve the following forms, policies, appointments, and procedures previously approved by Corporate Management, on 12/14/23 Quality Committee and on 12/14/23 Medical Staff
16. Discussion and possible action with regard to accept the Policy & Procedure: Quality Policy Manuel
17. Discussion and possible action with regard to accept the Policy & Procedure: Drug Room Policy Manuel
18. Discussion and possible action with regard to accept the Policy & Procedure: Radiology Policy Manuel
19. Discussion and possible action with regard to accept the Policy & Procedure: Emergency Department Policy Manuel
20. Discussion and possible action with regard to accept the Policy & Procedure: IT Department Manuel
21. Discussion and possible action with regard to accept the Policy & Procedure: Hospital Policy/Form/Order Set/Protocols and other Document Review Process
22. Discussion and possible action with regard to accept the Policy & Procedure: Policy, Protocols, Forms, or other Document Development, Review, and Implementation Process

Trustee Lively asks, "Which policy stated staff would not be reimbursed mileage within 25 miles for hospital errands?" Cohesive states this has since been removed and updated, did not state the policy but recalls this being changed and confirms any mileage will be reimbursed. Chairman Vanzant then questions the liability if something was to happen. Hospital is responsible if the employee is clocked in conducting hospital business. Board is in agreeance that anyone asked to drive for hospital business must show proof of vehicle insurance.

Motion to approve Consent Agenda made by Chairman Vanzant, Seconded by Trustee Ford.
Voting Yea: Trustee Lively, Trustee Ford, Chairman Vanzant, Trustee Hopper

FURTHER DISCUSSION

None.

REMARKS

Remarks or inquiries by the audience not pertaining to any item on the agenda.

None.

REPORTS

23. November and December Financial Reports 2023

Presented by Andrea Snider:

November 2023 Financial Statement Overview

- Statistics

- The average daily census (ADC) for November 2023 was 8.07 – (Year-To-Date 11.61 vs PY fiscal year end of 9.86).
- Year-To-Date Acute payer mix was approximately 77% MCR/MCR Managed Care combined & consistent with the prior fiscal year end.
- Year-To-Date Swing Bed payer mix was 91% MCR & 9% MCR Managed Care. For the prior year end those percentages were 93% & 7%, respectively.

- Balance Sheet Highlights

- The cash balance as of November 30, 2023, inclusive of both operating & reserves, was \$1.14M. This decrease of \$377K from October 31, 2023, balance was primarily due to a decrease in patient cash receipts which decreased by \$227K from the prior month.
- Days cash on hand, inclusive of reserves, was 24.7 based on November YTD expenses.
- Net AR decreased by \$4K from October.
- Payments of approximately \$1.36M were made on AP (prior 3-month avg was \$1.33M).
- Cash receipts were \$227K less than in the previous month (\$985K vs \$1.2M).
- The Medicare principal balance decreased by \$333K. The ERS loans were approved, and the CY2023 liability was approximately \$182K less than previously projected, net of a \$69K downpayment. In addition, a principal payment of \$82K was applied against the FY17 ERS loan. The FY17 loan should be paid-in-full in March 2024.

24. Mangum FY2024 Budget Assumptions

2024 Budget Assumption include an average daily Census of 11.00 vs current year of 11.33 which is about a 3% decrease. We have budgeted the payer mix allocation to be consistent with the current year. SHOPP estimate has gone up for 2024 \$827,727.00 which is about a \$134K increase from the current year. Gross revenue to be budgeted \$23.6M for 2024

25. Mangum FY2024 Budget (Cash basis)

EBIDA for cash basis averages \$902K and net income for loss is \$0.00

Motion to adopt the Cash Basis made by Trustee Ford, Seconded by Trustee Hopper
Voting Yea: Trustee Lively, Trustee Ford, Chairman Vanzant, Trustee Hopper

26. Presentation on the Mangum Regional Medical Center audit from CLA, LLP, for the period ending December 31, 2021.

Tabled per City Attorney, not complete

OTHER ITEMS

27. Discussion and possible action to approve the Pharmacy Consultants-Consulting Agreement

Motion made by Chairman Vanzant, Seconded by Trustee Ford.

Voting Yea: Trustee Lively, Trustee Ford, Chairman Vanzant, Trustee Hopper

28. Discussion and possible action to approve the Memorandum of Understanding Between Mangum Regional Medical Center and The Oklahoma Department of Mental Health and Substance Abuse Services

Memorandum on guidelines for supplying Narcan, Oklahoma Department of Mental Health and Substance Abuse Services provide it free of charge to the Hospital only requiring the hospital to collect a zip code and age group from the person requesting it.

City Attorney is requesting this item be tabled.

29. Discussion and possible action to approve the Hospital Administrator to Sign the MRMC-Master Services Agreement

Kelly states Line Items 29 & 30 were agreements the Board have already approved for the 2018/2019 audit by CLA however they sent them to the Hospital Administrator for electronic signature. Requesting approval from the Board to sign so they may start the audit.

City Attorney is requesting this item be tabled.

30. Discussion and possible action to approve the Hospital Administrator to Sign the MRMC-Statement of Work-Agreed Upon Procedures

City Attorney is requesting this item be tabled.

31. Discussion and possible action to approve the Hospital Administrator to sign the agreement MRMC-LifeShare for organ and tissue procurement

City Attorney is requesting the line item be tabled.

Advises Board the agreement should be signed by them and not authorize the Hospital Administrator to sign on their behalf.

32. Discussion and possible action to approve the MRMC- Aetna Better Health Hospital Agreement

Motion made by Trustee Ford, Seconded by Trustee Hopper.

Voting Yea: Trustee Lively, Trustee Ford, Chairman Vanzant, Trustee Hopper

33. Discussion and possible action to approve the MRMC-Aetna Better Health Provider Agreement

Motion made by Trustee Ford, Seconded by Trustee Hopper.

Voting Yea: Trustee Lively, Trustee Ford, Chairman Vanzant, Trustee Hopper

34. Discussion and possible action to approve the MRMC- Aetna Better Health RHC Agreement Mangum Family Clinic

Motion made by Trustee Ford, Seconded by Trustee Hopper.

Voting Yea: Trustee Lively, Trustee Ford, Chairman Vanzant, Trustee Hopper

35. Discussion and possible action to approve the MRMC-Evident Subscription Services Agreement Service Addendum Adding Communication Center

City Attorney is requesting this item be tabled.

36. Discussion and possible action to approve the FY2024 Budget (Accrual Basis)

Adopted the Cash Basis. No Action

37. Discussion and possible action to approve calendar year 2024 meeting dates.

Motion made by Trustee Ford, Seconded by Trustee Lively.

Voting Yea: Trustee Lively, Trustee Ford, Trustee Hopper

Voting Nay: Chairman Vanzant

38. Discussion and possible action with regard to accepting the FY2021 Audit completed by CLA, LLP, for the period ending December 31, 2021, and submitting the audit in accordance with applicable state statutes.

No Action- Not Available

EXECUTIVE SESSION

39. Discuss and make a decision to enter into executive session for the review and approval of **medical staff privileges/credentials/contracts** for the following providers pursuant to 25 O.S. § 307(B)(1):

- **Credentialing- DIA Associates**

- Jeremiah Daniel, DO – Courtesy
- Nancy Emelife, MD- Courtesy
- Nehyar-Hefazi Torghabeh, MD– Courtesy
- Austin Marsh, MD- Courtesy
- Jessica Millslap, MD- Courtesy
- Aubrey Jade Slaughter, MD- Courtesy

- **Contract- Dr. Fei Ling Yeh D.O.**

Motion to approve Credentialing Only and Table Contract presented made by Chairman Vanzant, Seconded by Trustee Hopper.

Voting Yea: Trustee Lively, Trustee Ford, Chairman Vanzant, Trustee Hopper

OPEN SESSION

40. Discussion and possible action in regard to executive session, if needed.

EXECUTIVE SESSION

41. Discussion and possible action with regard to approving the settlement agreement between the Mangum City Hospital Authority and Surgery Center of Altus, LLC; Alliance Health Southwest Oklahoma, LLC d/b/a Affinity Health Partners; Medsurg Consulting LLC, Alliance Management Group, LCC; Quartz Mountain Investments, LLC; Praxeo Health LLC d/b/a Praxeo Health Services, LLC; Darrell Parke; Frank Avignone IV; Greenfield Resources Ltd. Co.; The Rybar Group; Affinity Health Partners, LLC; Chimeric Consulting LLC; Chicane Group LLC; and any other third-party defendants or litigants involved in the litigation consolidated under case number CJ-2019-04 (Greer County, Oklahoma) where, with advice of counsel, public disclosure will seriously impair the public body's ability to process the claim, litigation, or proceeding in the public interest, with possible executive session in accordance with 25 O.S. 307(B)(4).

Chairman Vanzant enters into Executive Session at 6:03pm

OPEN SESSION

42. Discussion and possible action in regard to executive session, if needed.

Chairman Vanzant declares out of Executive Session at 6:30pm

Motion to approve made by Chairman Vanzant, Seconded by Trustee Hopper.
Voting Yea: Trustee Lively, Trustee Ford, Chairman Vanzant, Trustee Hopper

STAFF AND BOARD REMARKS

Remarks or inquiries by the governing body members, City Manager, City Attorney or City Employees

Trustee Hopper requests a list of Core Staff and Agency Staff for visual moving forward. Chairman Vanzant questions, "As a board member struggling to make the best financial decisions, why are we paying a staffing agency for employees?" Kelley states corporate is working on a new staffing model and hoping by April they can have that set. Assures the board that agency staff members are called off first allowing core to have more hours, agency staff are not guaranteed a certain number of hours. Cohesive is limiting overtime however core has the first opportunity if situations occur and it is needed. Trustee Hopper adds, "We shouldn't be relying on staffing agencies when we have people local willing to work and have a vested interest in our communities." Trustee Ford asks, "Is there a way to turn this around based off of the current arrangements in place?" Kelley says yes, when they post jobs, they receive applicants. Trustee Lively agrees and mentions she feels this is what is best for our city, and we need the money to stay here, local employees would invest here and just makes sense moving forward.

NEW BUSINESS

Discussion and possible action on any new business which has arisen since the posting of the Agenda that could not have been reasonably foreseen prior to the time of the posting (25 O.S. 311-10)

Trustee Hopper would like to make a motion to agree that the settlement funds be utilized to cover all outstanding legal fees, including attorney fees and cost. Second made by Chairman Vanzant.

Voting Yea: Trustee Lively, Trustee Ford, Chairman Vanzant, Trustee Hopper

ADJOURN

Motion to Adjourn

Motion to adjourn made by Chairman Vanzant, Seconded by Trustee Ford.
Voting Yea: Trustee Lively, Trustee Ford, Chairman Vanzant, Trustee Hopper

6:42pm

Carson Vanzant, Chairman

Ally Kendall, Secretary