



City Commission Meeting

June 06, 2023 at 6:00 PM

City Administration Building at 130 N Oklahoma Ave.

Record of Minutes

The Commission of the City of Mangum will meet in regular session on June 6th, 2023, at 6:00 PM, in the City Administration Building at 130 N. Oklahoma Ave, Mangum, OK for such business as shall come before said Commission.

ORDER OF BUSINESS

CALL TO ORDER

Mayor Menasco called the meeting to order at 6:14pm.

ROLL CALL AND DECLARATION OF QUORUM

PRESENT

Commissioner Mark Chapman
Commissioner Dixie Peterson
Mayor Jackie Menasco
Commissioner Judith McCaslin
Commissioner Michelle Huckabay

CONSENT AGENDA

The following items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member (or a community member through a Board member) so requests, in which case the item will be removed from the Consent Agenda and considered separately. If any item involves a potential conflict of interest, Board members should so note before adoption of the Consent Agenda.

Motion to approve consent agenda items as presented.

Motion made by Commissioner Peterson, Seconded by Commissioner Chapman.

Voting Yea: Commissioner Chapman, Commissioner Peterson, Commissioner McCaslin,
Commissioner Huckabay

1. Approve May 2, 2023 meeting minutes as presented.
2. Approve May 2023 claims.
3. Approve financials for all departments.
4. Approve June 2023 estimated payroll.

FURTHER DISCUSSION

Consideration of any items removed from the consent agenda.

None.

REMARKS

Remarks or inquiries by the audience not pertaining to any item on the agenda.

None.

REPORTS

5. Interim City Manager Financial Report

Interim City Manager Larry Miller goes over the current monthly financials.

6. Police Department Reports for May 2023 by Chief/Assistant Chief.

Chief Paxton goes monthly reports and calls being down. Explains that one of our officers had a death in the family & also states he was gone to training. In addition to that, there is an officer in CLEET.

OTHER ITEMS

7. Discussion and Possible action to adopt the Fiscal Year 2024 Annual Budget as presented by the City Manager on the attached budget summary.

Interim Larry Miller asks city attorney Corry Kendall, if we can make changes after tonight if we need to add or remove items on the budget. Corry explains that if we make any changes, we need to have a special meeting before or on June 23rd, 2023.

Commissioner Peterson says that we need to change the City Manager budget to remain the same as last years, FY 2022-2023 budget.

Motion to approve the FY 2023-2024 budget, pending the changes made to the City Managers budget.

8. Discussion and possible action to approve invoice # 223100 -1 in the amount of \$3,518.30 for Sanitary Sewer Main and Wastewater Treatment Plant for engineering services from Bill Myers.

Motion to approve.

Motion made by Commissioner Peterson, Seconded by Commissioner McCaslin.
Voting Yea: Commissioner Chapman, Commissioner Peterson, Commissioner McCaslin, Commissioner Huckabay

9. Discussion and possible action to approve Community Garden Proposal for the Margaret Carder Library presented by Joseph Marsh.

Joseph Marsh presents his proposal to start a garden. He goes over opinions people have given him on starting a garden and most have been positive. Commissioner Peterson asks if the community will be responsible to maintain there own garden. Mayor Menasco asks how they will maintain that it stays clean and properly cared for. Interim City Manager Larry Miller asks how many people are interested in garden beds? Approximately 22 people are signed up for summer programs and will be interested

Motion to approve Community Garden at Margaret Carder Library.

Motion made by Commissioner McCaslin, Seconded by Commissioner Huckabay.
Voting Yea: Commissioner Chapman, Commissioner Peterson, Commissioner McCaslin,
Commissioner Huckabay

10. Discussion and possible action to approve the Residential Anti-Displacement and Relocation Assistance Plan under Section 104(d) of the Housing and Community Development Act of 1974, as amended, if such demolition or conversion occurs, before obligating or expending funds that will directly result in such demolition or conversion, the City of Mangum will make public and submit to the Oklahoma Department of Commerce in writing

Clyde Morgan with SWODA goes over the amended Residential Anti-Displacement and Relocation Assistance Plan.

Motion to approve.

Motion made by Commissioner Peterson, Seconded by Commissioner Chapman.
Voting Yea: Commissioner Chapman, Commissioner Peterson, Commissioner McCaslin,
Commissioner Huckabay

11. Discussion and possible action to accept or review the best and most responsible bid for the Water Meter System Replacement Project, opened on June 1, 2023 by Myers Engineering.

No action.

EXECUTIVE SESSION

12. Discussion and possible action with regard to the employment, hiring, appointment, promotion, demotion, disciplining, or resignation of Corry Kendall as City Attorney with possible executive session in accordance with 25 O.S. 307(B)(1).

Motion to enter into executive session at 6:37pm.

Motion made by Commissioner Peterson, Seconded by Commissioner Chapman.
Voting Yea: Commissioner Chapman, Commissioner Peterson, Commissioner McCaslin,
Commissioner Huckabay

Mayor Mensasco declares out of executive session at
7:11pm.

OPEN SESSION

13. Discussion and possible action with regard to executive session.

No action.

EXECUTIVE SESSION

14. Discussion and possible action with regard to reviewing and renewing the City Clerk's contract for the FY2023-2024 with possible executive session in accordance with 25 O.S. 307(B)(1).

Motion to enter into executive session at 7:12pm.

Motion made by Commissioner Peterson, Seconded by Commissioner Chapman.
Voting Yea: Commissioner Chapman, Commissioner Peterson, Commissioner McCaslin,
Commissioner Huckabay

Mayor declared out of executive session at 8:02pm.

OPEN SESSION

15. Discussion and possible action with regard to executive session.

Motion to approve the FY 2023-2024 contract for Erma Mora to continue to be the City Clerk.

EXECUTIVE SESSION

16. Discussion and possible action with regard to the employment, hiring, appointment, promotion, demotion, disciplining, or resignation of Larry Miller as full time City Manager with possible executive session in accordance with 25 O.S. 307(B)(1).

Motion to enter into executive session at 8:03pm

Motion made by Commissioner Peterson, Seconded by Commissioner McCaslin.
Voting Yea: Commissioner Chapman, Commissioner Peterson, Commissioner McCaslin,
Commissioner Huckabay

Mayor Menasco declares out of executive session at 9:25pm.

OPEN SESSION

17. Discussion and possible action with regard to executive session.

Motion to hire Larry Miller as fulltime city manager.

Motion made by Commissioner Peterson, Seconded by Commissioner McCaslin.
Voting Yea: Commissioner Chapman, Commissioner Peterson, Mayor Menasco,
Commissioner McCaslin, Commissioner Huckabay

STAFF AND BOARD REMARKS

Remarks or inquiries by the governing body members, City Manager, City Attorney or City Employees

None.

NEW BUSINESS

Discussion and possible action on any new business which has arisen since the posting of the Agenda that could not have been reasonably foreseen prior to the time of the posting (25 O.S. 311-10)

Set special meeting on June 12th 2023 at 8:30am.

ADJOURN

Motion to Adjourn

Motion to adjourn at 9:28pm.

Motion made by Commissioner Peterson, Seconded by Commissioner Chapman.

Voting Yea: Commissioner Chapman, Commissioner Peterson, Commissioner McCaslin,
Commissioner Huckabay

Jackie Menasco, Mayor

Erma Mora, City Clerk