

Mangum Regional Medical Center
Medical Staff Meeting
Thursday
April 20, 2023

MEMBERS PRESENT:

John Chiaffitelli, DO, Medical Director
William Morgan, MD

Absent:

Guest:

ALLIED HEALTH PROVIDER PRESENT:

Mary Barnes, APRN-CNP
David Arles, APRN-CNP

NON-MEMBERS PRESENT:

Chelsea Church, PhD
Daniel Coffin, CCO
Denise Jackson, RN, Quality
Chasity Howell, RN, Utilization Review Director
Karly Banker, LPN.
Kaye Hamilton, Medical Staff Coordinator

1. Call to order
 - a. The meeting was called to order at 1:00 pm by Dr. John Chiaffitelli, Medical Director.
2. Acceptance of minutes
 - a. The minutes of the March 16, 2023, Medical Staff Meeting were reviewed.
i.Action: Dr. Chiaffitelli, Medical Director, made a motion to approve the minutes.
3. Unfinished Business
 - a. None
4. Report from the Chief Executive Officer
 - a. The interim administrator position is being covered by Cohesive employees Cindy Tillman and Chee Her. Onsite coverage is provided each week by Cindy or Chee along with several other Cohesive clinical leadership staff. Each week the staff is notified of the days we are onsite so if they have

items needing signed or wish to discuss matters in person they can plan accordingly. We are always available to the staff whether onsite or by phone.

- Hospital Staff and Operations Overview
 - The operations of the hospital appear to be going well.
 - The morale of the employees seems to be good, and they are continuing to take care of business as usual even through the change in leadership.
 - Census remains good with an average daily census of 16 for March. The ER saw 168 patients.
- Open positions:
 - Monitor Technician Full Time
 - Cook/Dietary Aide PRN
 - 2 LPN Full Time
 - Human Resources Representative
 - CNA Full Time
 - Housekeeper
 - 2 Business Office Specialist
 - Respiratory Therapist Full Time

5. Committee / Departmental Reports

a. Medical Records

- i. Written report remains in the minutes.

b. Nursing

Excellent Patient Care

- Monthly Education included: Infection Control Nurse educated staff regarding new Urinary Catheter Securement Device as well as the use of Chlorhexidine Wipes for us during Urinary Catheter care on each shift to further combat Catheter Associated Urinary Tract Infections (CAUTI).
- MRMC Radiology provided diagnostic studies for 244 patients in March which represents an increase when compared to February total of 184.
- MRMC Cardiopulmonary Team reports 31 Ventilator days for the Month of March.

Excellent Client Service

- Patients continue to rely on MRMC as their local hospital. Total patient days increased with 503 days in March as compared to 418 patient days in February. This represents a stable average daily census of 16. In addition, MRMC Emergency Department provided care to 168 patients in March.
- March 2023 COVID-19 Stats at MRMC: Swabs (33-PCR & 64-Antigen) with 2 Positive.

- MRMC Lab reported 76 Critical Lab Values: Of which, 100% were responded to in a timely fashion by Nursing and Provider.

Preserve Rural Jobs...

- Recruiting efforts included interviewing regional professionals.
- Local professionals are filling positions at MRMC.

Written report remains in minutes.

c. Infection Control

- Old Business
 - a N/A
- New Business:
 - a. N/A
- Data:
 - a, N/A
- Policy & Procedures Review:
 - Masks now optional for employees, patient, and visitors per Cohesive Covid-19 Task Force; they also reserves the right to change this policy at any time based on community transmission levels.
- Education/In Services
 - a. 1st Quarter Mandatory Skills and Education modules re: Foley Care and Maintenance/Preventing CAUTI; CVCs and PICC lines; Non-Ventilator Hospital-Acquired Pneumonia; Vasopressors and Inotropic Agents assigned via CareLearning on 3/30 with due date 4/15/23.
 - b. Ventilator competency pending initiation and completion by Director of Respiratory Therapy.
 - c. Pending set up of wound care in service with Dianne, possible 4/18 or 2/25.
 - d. NEW INITIATIVE: IUC (Foley Cath) care to be done BID with 2% CHG. Orders added to nursing MAR.
 - e. Trial of new IUC securement device. Introduced to nurses; awaiting feedback as to efficacy.
- Updates: No updates at this time.
- Annual Items:
 - a. ICRA for 2022 is completed; submitted to Quality and Med-staff; pending hospital board approval.
 - b. Annual appointment of IP – Submitted per Quality. Awaiting Governing Board approval.
 - c. Antibiogram for 2022 received from LabCorp.
 - d. Annual TB Risk Assessment completed; Will forward to Quality 4/7/2023.
 - e. MISC: Annual Respiratory Protection Program Evaluation completed/ will forward to Quality 4/7/2023.

Written report remains in minutes.

d. Environment of Care and Safety Report

i. Evaluation and Approval of Annual Plans –

i.i. Old Business - -

a. Evaluation and approval of Annual Plans-Plans will be presented in March meeting.

- Continuing to work on the building. Flooring in Nurses break area and Med Prep room needing replaced – Tile has been ordered.
- 15 AMP Receptacles – all 15 AMP Receptacles will be replaced with 20 AMP Receptacles throughout Hospital – replacement has started.
- Replace all receptacles on generator circuit at Clinic with red receptacles.
- ER Provider office flooring needing replaced-Tile has been ordered.
- Damaged ceiling tile in patient area due to electrical upgrade-Will need more tile to complete.
- Replace ceiling tile that do not fit properly – will need more tile to complete.
- North wall in Nurses breakroom in need of repair
- Chrome pipe needs cleaned and escutcheons replaced on hopper in ER

i.i.i. NewBusiness

a. East Wall in Room 27 Needing Repair around the A/C unit
Written report remains in minutes.

e. Laboratory

i. Tissue Report – Approved – March, 2023

i.i. Transfusion Report – Approved – March, 2023

f. Radiology

i. There was a total of – 244 X-Rays/CT/US

i.i. Nothing up for approval

i.i.i. Updates:

- No new updates.

Written report remains in minutes.

g. Pharmacy

i. Verbal Report by Pharmacist.

i.i. COVID-19 Medications-Have 1 dose of Bebtelovimab, 30 doses of Remdesivir and 18 Paxlovid doses in-house.

i.i.i. P & T Committee Meeting – March 30, 2023

i.v. Drug Shortage/Outages are as follows: Clinimix,
Optiray (all Contrast), furosemide injection.

Children’s suspension antibiotics, Tylenol and Ibuprofen

DRS and PIC to monitor on a routine basis.

- v. Solu-Medrol has been added to the shortage list. We have plenty in house at this time.

Written report remains in the minutes.

- h. Physical Therapy
 - i. No report.

- i. Emergency Department
 - i. No report

- j. Quality Assessment Performance Improvement Risk

- Risk Management

- Grievance – 0
- 3 - Fall with no injury
- 1 - Fall with minor injury
- 0 – Fall with major injury
- Death – 2
- AMA/LWBS – 5/0

- Quality

- Quality Minutes from previous month included as attachment.
 - Policy Revisions: HIM Policy Manuel (TOC attached), 380.0 Medical Records Policy, Conditions of Admission Policy, Conditions of Admission Form, Social Media Policy
 - Other New Business: HIPAA Security Officer Appointment - Jared Ballard, HIPAA Privacy Officer Appointment – Jennifer Dreyer, Respiratory Protection Program Hazard Assessment, Respiratory Protection Program Evaluation Check list, Respiratory Program Evaluation Summary for 2022.
 - HIM – H&P – Completion 20/20 = 100% - Discharge Summary 20/20 = 100%
 - Med event – 3
 - Afterhours access was – 140
 - Compliance
- Written report remains in minutes.

- k. Utilization Review

- i. Total Patient days for March: 503
- i.i. Total Medicare days for March: 429
- i.i.i. Total Medicaid days for March: 13
- i.v. Total Swing Bed days for March: 428
- v. Total Medicare SB days for March: 428

Written report remains in the minutes.
Motion made by Dr. John Chiaffitelli, Medical Director to approve
Committee Reports for March, 2023.

6. New Business

- a. Review & Consideration of Approval of Annual Review & Evaluation – MRMC – HIM Policy Manual - Table of Contents for the MRMC: HIM Policy & Procedure Manual is attached.
i.Motion: made by John Chiaffitelli, DO, Medical Director, to approve MRMC – HIM Policy Manual – Table of Contents for the MRMC: HIM Policy & Procedure Manual is attached.
- b.. Review & Consideration of Approval of Policy & Procedure : MRMC – 380.0 Medical Records Policy
i.Motion: made by John Chiaffitelli, DO, Medical Director, to approve MRMC – 380.0 Medical Records Policy.
- c. Review & Consideration of Approval of Table of Contents: – MRMC – 2023 TB Risk Assessment for 2022
i.Motion: made by John Chiaffitelli, DO, Medical Director, to approve MRMC – 2023 TB Risk Assessment for 2022.
- d. Review & Consideration of Approval of HIPAA Security Officer: MRMC: -- HIPAA :
- Security Officer Appointment – Jennifer Dryer
i.Motion: made by John Chiaffitelli, DO, Medical Director, to approve MRMC – HIPAA Security Officer Appointment – Jennifer Dryer.
- e. Review & Consideration of Approval of HIPAA Privacy Officer: MRMC: HIPAA
Privacy Officer Appointment – Jared Ballard
i.Motion: made by John Chiaffitelli, DO, Medical Director, to approve MRMC - HIPAA Privacy Officer Appointment – Jared Ballard.
- f. Review & Consideration of Approval of Hazard Assessment: MRMC – Respiratory
Protection Hazard Assessment
i.Motion: made by John Chiaffitelli, DO, Medical Director, to approve MRMC - Respiratory Protection Hazard Assessment.
- g. Review & Consideration of Approval of Evaluation Checklist: MRMC – Respiratory
Respiratory Protection Program Evaluation Checklist
i.Motion: made by John Chiaffitelli, DO, Medical Director, to approve MRMC - Respiratory Protection Program Evaluation Checklist.
- h. Review & Consideration of Approval of Evaluation Summary: MRMC – Respiratory
Protection Program Evaluation Summary for 2022.
i.Motion: made by John Chiaffitelli, DO, Medical Director, to approve MRMC - Respiratory Protection Program Evaluation Summary for 2022.
- i. Review & Consideration of Approval of Policy & Procedure: MRMC – Condition of
Admission Policy.
i.Motion: made by John Chiaffitelli, DO, Medical Director, to approve Policy & Procedure: MRMC – Condition Admission Policy.
- j. Review & Consideration of Approval of a Form: MRMC – Conditions of Admission
Form
i.Motion: made by John Chiaffitelli, DO, Medical Director, to approve MRMC - Conditions of Admission Form.
- k. Review & Consideration of Approval of Policy & Procedure: MRMC – Social Media
Policy
i.Motion: made by John Chiaffitelli, DO, Medical Director to approve Policy &

Procedure: MRMC – Social Media Policy.

7. Adjourn

- a. Dr Chiaffitelli made a motion to adjourn the meeting at 1:15 pm.

Medical Director/Chief of Staff

Date