

Mangum Regional Medical Center  
Medical Staff Meeting  
Thursday  
February 22, 2024

MEMBERS PRESENT:

John Chiaffitelli, DO, Medical Director  
Absent:  
Guest:

ALLIED HEALTH PROVIDER PRESENT:

David Arles, APRN-CNP  
Mary Barnes, APRN-CNP

NON-MEMBERS PRESENT:

Kelley Martinez, RN, CEO  
Chelsea Church, PharmD  
Nick Walker, RN, CCO  
Denise Jackson, RN, Quality  
Megan Smith, RN, Infection Control  
Lynda James, LPN, Pharmacy Tech

1. Call to order
  - a. The meeting was called to order at 11:51 am by Dr. John Chiaffitelli, Medical Director.
2. Acceptance of minutes
  - a. The minutes of the January 18, 2024, Medical Staff Meeting were reviewed.  
**i.Action:** Dr. Chiaffitelli, Medical Director, made a motion to approve the minutes.
3. Unfinished Business
  - a. None
4. Report from the Chief Executive Officer
  - a. We are finishing up the area for the Strong Minds program. We hope to have it out to the state for approval in February.

- Operations Overview
  - We are working with other organizations to try to increase our outpatient, inpatient and swing bed census.
  - We continue to monitor our patient satisfaction. Per our Press Ganey scores our overall ER score is 74.67%.
  - For inpatient our overall score is 100%. This is the highest it has been for the last year. Both data points are from the 4<sup>th</sup> quarter of 2023. As for inpatients, our providers and nurses were at the 99<sup>th</sup> percentile with a box score of 100.
  - We started a manager educational series. This is where we as leaders are learning new techniques on management.
  - We continue to look for a full-time provider for the clinic.
  - We continue to educate our staff and providers of changes regarding documentation and regulations.

Written report remains in the minutes.

## 5. Committee / Departmental Reports

### a. Medical Records

1. Report will be submitted next month.

### b. Nursing

#### Patient Care

- MRMC Education included:
  1. Wound Vac education for nursing staff completed on 01/09/2024.
  2. CPSI updates and education regarding documentation.
  3. Planning for skills fair in March 2024.
- MRMC Emergency Department reports no patient Left Without Being Seen (LWBS).
- MRMC Laboratory reports zero contaminated blood culture set(s).
- MRMC Infection Prevention reports 0 CAUTI.
- MRMC Infection Prevention report 0 CLABSI.
- MRMC Infection Prevention reports 0 HAI, or MDRO for the month of January.

#### Client Service

- Total Patient Days increased with 251 patient days in January 2024 as compared to 254 patient days in December 2023. This represents an average daily census of 7.2. In addition, MRMC Emergency Department provided care to 175 patients in January 2024.
- MRMC Case Management reports 30 Total Admissions for the month of January 2024.

- January 2024 COVID-19 Stats at MRMC: Swabs (1 PCR & 134 Antigen) with 15 Positive.

#### Preserve Rural Jobs

- MRMC filled a fulltime core RN position.
- MRMC has one, PRN CNA position open currently
- Multiple patients either came in person, called, or sent letters thanking staff for their care. One patient also brought a large amount of bird seed for the bird feeders outside of patient windows.
- BLS, ACLS and PALS classes scheduled for 02/14/2024.
- February nurses meeting scheduled for 02/13/2024 at 1730.

Written report remains in minutes.

#### c. Infection Control

- Old Business
    - a Sepsis Screening in ED. Sepsis screen has improved this month; 4/5 the sepsis protocol was followed and completed.
  - New Business
    - a. N/A
  - Data:
    - a, N/A
  - Policy & Procedures Review:
    - a. N/A
  - Education/In Services
    - a. N/A
  - Updates: No updates at this time.
  - Annual Items:
    - a. Completed March 2023
- Written report remains in minutes.

#### d. Environment of Care and Safety Report

- i. Evaluation and Approval of Annual Plans –
- i.i. Old Business - -

- a. Chrome pipe needs cleaned and escutcheons replaced on hopper in ER- could not replace escutcheons due to corroded piping in wall – capped off leaking pipe under the floor to stop leak – will remove or cover hopper – hopper will be covered – remodel starting 12-23-2023.
- b. ER Provider office flooring needing replaced. Tile is onsite.- Remodel is starting 12-18-2023.
- c. Damaged ceiling tile in patient area due to electrical upgrade-will need more tile to complete.
- d. Replace ceiling tile that do not fit properly – will need more tile to complete.

- e. EOC, EM and Life Safety Plans will be evaluated and approved in the February EOC meeting.
  - f. Add additional sanitizer dispensers in patient wing – will need more dispensers.
- i.i.i. New Business
  - a. Appoint 2024 Safety Officer – Mark Chapman appointed 2024 Safety Officer – Motion made by Kelley Martinez and seconded by Kaye Hamilton.

Written report remains in minutes.
- e. Laboratory
  - i. Tissue Report – None – January, 2024 – Approved
  - i.i. Transfusion Report – January, 2024 – Approved
- f. Radiology
  - i. There was a total of – 218 X-Rays/CT/US
  - i.i. Nothing up for approval
  - i.i.i. Updates:
    - o No new updates

Written report remains in minutes.
- g. Pharmacy
  - i. Verbal Report by PharmD.
  - i.i. COVID-19 Medications-Have 1 dose of Bebtelovimab, 30 doses of Remdesivir and 18 Paxlovid doses in-house.
  - i.i.i. P & T Committee Meeting – P&T Meeting will be held on March 21, 2024.
  - iv. Solu-Medrol has been added to the shortage list. We have plenty in house at this time.

Written report remains in the minutes.
- h. Physical Therapy
  - i. No report.
- i. Emergency Department
  - i. No report
- j. Quality Assessment Performance Improvement Risk
  - Risk Management
    - o Grievance – 0
    - o 0 - Fall with no injury
    - o 1 - Fall with minor injury
    - o 0– Fall with major injury
    - o Death – 0
    - o AMA/LWBS – 3/0
  - Quality

- Quality Minutes from previous month included as attachment.

- HIM – H&P – Completion 20/20 = 100% - Discharge Summary 20/20 = 100%
  - Med event – 6
  - Afterhours access was – 76
  - Compliance
- Written report remains in minutes.

k. Utilization Review

- i. Total Patient days for January: 249
- i.i. Total Medicare days for January: 126
- i.i.i. Total Medicaid days for January: 23
- iv. Total Swing Bed days for January: 158
- v. Total Medicare SB days for January: 102

Written report remains in the minutes.

Motion made by Dr. John Chiaffitelli, Medical Director to approve Committee Reports for January, 2024.

6. New Business

- a. Review & Consideration of Approval of Policy & Procedure: MRMC – Corporate Bad Debt Policy

**i.Motion:** made by John Chiaffitelli, DO, Medical Director, to approve Policy and Procedure: MRMC – Corporate Bad Debt Policy.

- b. Review & Consideration of Approval of Appointment: Risk Manager Appointment for Mangum Regional Medical Center

**i.Motion:** made by John Chiaffitelli, DO, Medical Director, to appoint Denise Jackson as Risk Manager for the Mangum Regional Medical Center.

7. Adjourn

- a. Dr Chiaffitelli made a motion to adjourn the meeting at 12:07 pm.

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Medical Director/Chief of Staff

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Date

