



City Commission Meeting

June 07, 2022 at 6:00 PM

City Administration Building at 130 N Oklahoma Ave.

Record of Minutes

The Commission of the City of Mangum will meet in regular session on June 7, 2022, at 6:00 PM, in the City Administration Building at 130 N. Oklahoma Ave, Mangum, OK for such business as shall come before said Commission.

ORDER OF BUSINESS

CALL TO ORDER

ROLL CALL AND DECLARATION OF QUORUM

CONSENT AGENDA

The following items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member (or a community member through a Board member) so requests, in which case the item will be removed from the Consent Agenda and considered separately. If any item involves a potential conflict of interest, Board members should so note before adoption of the Consent Agenda.

Motion to approve consent agenda as presented for items 1 through 8..

Motion made by Commissioner Kendall, Seconded by Commissioner Chapman.

Voting Yea: Commissioner Kendall, Commissioner Burnam, Commissioner Chapman, Commissioner Peterson

1. Approve 5-3-22 minutes.
2. Approve 6-2-22 Special Meeting / Public Hearing Minutes.
3. Approve May 2022 claims.
4. Approve April 2022 financials for all departments.
5. Approve June 2022 estimated payroll.
6. Approve the Engagement Letter with Jana A Walker, CPA, PLLC for the FY 2022 Audit. No changes from previous year.
7. Approve the Jail Contract with Greer County. No changes from previous year.
8. Approve service agreement renewal with ProDent, Inc. to provide Network Administration and Information Technology Services to the City of Mangum. No changes from previous year

FURTHER DISCUSSION

Consideration of any items removed from the consent agenda.

REMARKS

Remarks or inquiries by the audience not pertaining to any item on the agenda.

No comments from the audience.

Kendall said that he has had citizens asking when will the \$12.00 EMS fee be billed and paid out.

The City Manager explained that it was held up because there was one signature that was missing and had to get with EMS to get it. It was sent back to the State and has been approved. It will be billed out at the end of June and will be paid to EMS the first of August.

REPORTS

9. City Managers Financial Report for April 2022.

Dave gave his monthly report.

Sales tax was \$52,823.35 which is down by 35.24% from last month and up by 10.75% from the same month last year. The Use Tax was \$10,222.32 which is up by 52.43% from last month and up by 31.76% from the same month last year. Other revenues are \$30,911.07 which is down by 24.16% from last month and up by 6.91% from the same month last year. Transfers-in from MUA are the same as last month and up by 4.82% from the same month last year. Overall revenues are \$172,369.58, is down 16.91% from last month and up by 8.29% from same month last year. Expenditures are \$161,680.86 which is up 4.20% from last month and up by 15.80% from the same month last year. Leaving the fund balance for the month at a positive \$10,688.72.

MUA Revenues were \$345,313.59 which is down by 4.09% from last month and up by 6.5% from the same month last year. MUA expenditures were \$381,750.53 which is down by 11.10% from last month and up by 10.15% from the same month year. Leaving the fund balance for the month at a negative \$36,436.94.

Balance of Revenues vs Expenditures from July 2022 to April 2022.

General Government: \$94,888.40 (862,850.38)

Mangum Utility Authority: -\$1,333.65 (805,122.87)

Total Account Balance: \$3,191,990.078 (does not include Revolving Loan Fund, Friends of the Park Fund, Cafeteria Fund (Flex Spending), or Investments)

ORDINANCES & RESOLUTIONS

10. Discussion and possible action to approve Resolution No. 2022-_____, a Resolution of the City of Mangum, Oklahoma, Adopting the annual budget for the City of Mangum, Oklahoma, for the Fiscal Year 2023.

Motion to approve Resolution No. 2022-32, a Resolution of the City of Mangum, Oklahoma, Adopting the annual budget for the City of Mangum, Oklahoma, for the Fiscal Year 2023.

Commissioner Peterson asked about the Fleet Fund and if we are purchasing Police department vehicles.

The City Manager answered yes. He said that he has a schedule on how long each vehicle should last before it is replaced. The departments transfer money from their budget each month toward the purchase. Then when it is time to purchase a vehicle the money is available and no loan is needed to purchase it.

Motion made by Commissioner Kendall, Seconded by Commissioner Peterson.

Voting Yea: Commissioner Kendall, Commissioner Burnam, Commissioner Chapman, Commissioner Peterson

11. Discussion and possible action to approve Resolution No. 2022-_____, A Resolution of the City of Mangum, Oklahoma amending the Fiscal Year 2022 Annual Budget for monies received from Compsource Mutual for favorable claims history during the most recent policy term for Workers Comp in the amount of \$8,766.55.

Motion to approve Resolution No. 2022-33, A Resolution of the City of Mangum, Oklahoma amending the Fiscal Year 2022 Annual Budget for monies received from Compsource Mutual for favorable claims history during the most recent policy term for Workers Comp in the amount of \$8,766.55.

Motion made by Commissioner Kendall, Seconded by Commissioner Chapman.
Voting Yea: Commissioner Kendall, Commissioner Burnam, Commissioner Chapman, Commissioner Peterson

12. Discussion and possible action to approve Resolution No. 2022-_____, a Resolution of the City of Mangum, Oklahoma amending the Fiscal Year 2022 Annual Budget for the Municipal Pool Fund. Allocating additional funds for Operations and Maintenance of the Municipal Pool.

Motion to approve Resolution No. 2022-34, a Resolution of the City of Mangum, Oklahoma amending the Fiscal Year Budget for the Municipal Pool Fund. Allocating additional funds for Operations and Maintenance of the Municipal Pool.

Motion made by Commissioner Kendall, Seconded by Commissioner Chapman.
Voting Yea: Commissioner Kendall, Commissioner Burnam, Commissioner Chapman, Commissioner Peterson

13. Discussion and Possible action to approve Resolution No. 2022-_____ a Resolution of the City of Mangum, Oklahoma amending the Fiscal Year 2022 Annual Budget for the MUA Capital Improvement Fund for monies received from FEMA from Winter Storm DR 4587 PW 96 and 97 in the amount of \$73,115.68.

Motion to approve Resolution No. 2022-35 a Resolution of the City of Mangum, Oklahoma amending the Fiscal Year 2022 Annual Budget for the MUA Capital Improvement Fund for monies received from FEMA from Winter Storm DR 4587 PW 96 and 97 in the amount of \$73,115.68.

Motion made by Commissioner Kendall, Seconded by Commissioner Peterson.
Voting Yea: Commissioner Kendall, Commissioner Burnam, Commissioner Chapman, Commissioner Peterson

14. Discussion and possible action to approve Resolution No. 2022-_____, A Resolution of the City of Mangum, Oklahoma vacating a utility easement across property located within the RANCHERIA ESTATES FIRST ADDITION, City of Mangum, Greer County, State of Oklahoma.

Motion to approve Resolution No. 2022-36, A Resolution of the City of Mangum, Oklahoma vacating a utility easement across property located within the RANCHERIA ESTATES FIRST ADDITION, City of Mangum, Greer County, State of Oklahoma.

Motion made by Commissioner Kendall, Seconded by Commissioner Peterson.
Voting Yea: Commissioner Kendall, Commissioner Burnam, Commissioner Chapman, Commissioner Peterson

15. Discussion and possible action to approve Resolution No. 2022-_____, A Resolution of the City of Mangum, Oklahoma accepting a permanent utility easement across property located within the RANCHERIA ESTATES FIRST ADDITION, City of Mangum, Greer County, State of Oklahoma.

Motion to approve Resolutions No. 2022-37, 2022-38, and 2022-39, Resolutions of the City of Mangum, Oklahoma accepting a permanent utility easement across property located within the RANCHERIA ESTATES FIRST ADDITION, City of Mangum, Greer County, State of Oklahoma. Items 15, 16 and 17 are the same with the exception of the names. Motion made for all 3 items in this motion.

Motion made by Commissioner Kendall, Seconded by Commissioner Peterson.
Voting Yea: Commissioner Kendall, Commissioner Burnam, Commissioner Chapman, Commissioner Peterson

16. Discussion and possible action to approve Resolution No. 2022-____, A Resolution of the City of Mangum, Oklahoma accepting a permanent utility easement across property located within the RANCHERIA ESTATES FIRST ADDITION, City of Mangum, Greer County, State of Oklahoma.

Motion to approve Resolutions No. 2022-37, 2022-38, and 2022-39, Resolutions of the City of Mangum, Oklahoma accepting a permanent utility easement across property located within the RANCHERIA ESTATES FIRST ADDITION, City of Mangum, Greer County, State of Oklahoma. Items 15, 16 and 17 are the same with the exception of the names. Motion made for all 3 items in this motion.

Motion made by Commissioner Kendall, Seconded by Commissioner Peterson.
Voting Yea: Commissioner Kendall, Commissioner Burnam, Commissioner Chapman, Commissioner Peterson

17. Discussion and possible action to approve Resolution No. 2022-____, A Resolution of the City of Mangum, Oklahoma accepting a permanent utility easement across property located within the RANCHERIA ESTATES FIRST ADDITION, City of Mangum, Greer County, State of Oklahoma.

Motion to approve Resolutions No. 2022-37, 2022-38, and 2022-39, Resolutions of the City of Mangum, Oklahoma accepting a permanent utility easement across property located within the RANCHERIA ESTATES FIRST ADDITION, City of Mangum, Greer County, State of Oklahoma. Items 15, 16 and 17 are the same with the exception of the names. Motion made for all 3 items in this motion.

Motion made by Commissioner Kendall, Seconded by Commissioner Peterson.
Voting Yea: Commissioner Kendall, Commissioner Burnam, Commissioner Chapman, Commissioner Peterson

OTHER ITEMS

18. Make and/or accept nominations and take action to accept the nominations for a board member to fill the vacancy on the Mangum City Hospital Authority Board. Nominees must be residents of the City of Mangum.

1) _____

Motion to appoint Ronnie Webb to the Mangum City Hospital Authority Board.

Motion made by Commissioner Kendall, Seconded by Commissioner Peterson.
Voting Yea: Commissioner Kendall, Commissioner Burnam, Commissioner Peterson
Voting Abstaining: Commissioner Chapman

19. Discussion and possible action to reappoint the following members to the Airport Advisory Board.
- 1) Dustin Lively; term expires 06/2023
 - 2) Donnie Smith; term expires 06/2023
 - 3) Bob Travis; term expires 06/2024
 - 4) Terry Conway; term expires 06/2024
 - 5) Margaret Schwabe; term expires 06/2024

Motion to reappoint the following members to the Airport Advisory Board.

- 1) Dustin Lively; term expires 06/2023
- 2) Donnie Smith; term expires 06/2023
- 3) Bob Travis; term expires 06/2024
- 4) Terry Conway; term expires 06/2024
- 5) Margaret Schwabe; term expires 06/2024

Motion made by Commissioner Peterson, Seconded by Commissioner Kendall.

Voting Yea: Commissioner Kendall, Commissioner Burnam, Commissioner Chapman, Commissioner Peterson

20. Discussion and possible action to re-establish the Charter Review Board, consisting of the following: The City Manager, City Attorney (Advisory Role), two Commissioners, and two members of the Public at Large (must be voting residents of the City of Mangum), and setting a deadline of the 1st of October, 2022 to report back to the Board of Commissioners on recommended changes. Once established, the Charter Review Board will elect a chairman, a vice chairman, and a recorder. The Charter Review Board will only be active until all recommendations are made to the Board of Commissioners, at which time, the Charter Review Board shall be considered disbanded.

Motion to re-establish the Charter Review Board, consisting of the following: The City Manager, City Attorney (Advisory Role), two Commissioners, and two members of the Public at Large (must be voting residents of the City of Mangum), and setting a deadline of the 1st of October, 2022 to report back to the Board of Commissioners on recommended changes. Once established, the Charter Review Board will elect a chairman, a vice chairman, and a recorder. The Charter Review Board will only be active until all recommendations are made to the Board of Commissioners, at which time, the Charter Review Board shall be considered disbanded.

Motion made by Commissioner Kendall, Seconded by Commissioner Peterson.

Voting Yea: Commissioner Kendall, Commissioner Burnam, Commissioner Chapman, Commissioner Peterson

21. Make and/or accept nominations and take action to accept the nominations for four (4) members to the Charter Review Board; two (2) members from the Board of Commissioners and two (2) members from the public at large (must be voting residents of the City of Mangum).

Board of Commissioner Nominations:

1) _____

2) _____

Public at Large Nominations:

1) _____

2) _____

Motion to Nominate the following:

Commissioners

1) Dixie Peterson _____

2) Adam Kendall _____

Public at Large Nominations:

1) Jackie Menasco _____

2) Larry Miller _____

Motion made by Commissioner Peterson, Seconded by Commissioner Chapman.

Voting Yea: Commissioner Kendall, Commissioner Burnam, Commissioner Chapman, Commissioner Peterson

22. Discussion and possible action to authorize the City Manager to perform a one-time sale of cemetery lots at Riverside Cemetery. Specifically, the sale of two spaces to Mr. Charles Callins. Both spaces having been heavily researched by the city staff, known to be empty, and located within the family area. Legal description: NW Section #2, Block 16, SE Qtr, 2 Spaces

Motion to authorize the City Manager to perform a one-time sale of cemetery lots at Riverside Cemetery. Specifically, the sale of two spaces to Mr. Charles Callins. Both spaces having been heavily researched by the city staff, known to be empty, and located within the family area. Legal description: NW Section #2, Block 16, SE Qtr, 2 Spaces

Motion made by Commissioner Kendall, Seconded by Commissioner Peterson.

Voting Yea: Commissioner Kendall, Commissioner Burnam, Commissioner Chapman, Commissioner Peterson

23. Discussion and possible action to approve the lease agreement between the City of Mangum and the Mangum City Hospital Authority for the David L. Caley Memorial Medical Annex building located at 2 Wickersham Dr, in Mangum, OK.

Motion to approve the lease agreement between the City of Mangum and the Mangum City Hospital Authority for the David L. Caley Memorial Medical Annex building located at 2 Wickersham Dr, in Mangum, OK.

Motion made by Commissioner Kendall, Seconded by Commissioner Peterson.

Voting Yea: Commissioner Kendall, Commissioner Burnam, Commissioner Peterson

Voting Abstaining: Commissioner Chapman

EXECUTIVE SESSION

24. Discussion and possible action to enter into executive session to discuss the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee, specifically the City Manager. In accordance with 25 O.S. 307.1(B)(1).

Motion to enter into executive session at 6:32 pm.

Motion made by Commissioner Kendall, Seconded by Commissioner Chapman.

Voting Yea: Commissioner Kendall, Commissioner Burnam, Commissioner Chapman, Commissioner Peterson

Mayor Scott declared out of executive session at 7:02 pm.

OPEN SESSION

Motion to accept the City Managers resignation effective the 17th day of June 2022 at noon.

Motion made by Commissioner Kendall, Seconded by Commissioner Peterson.

Voting Yea: Commissioner Kendall, Commissioner Burnam, Commissioner Chapman, Commissioner Peterson

Motion to surplus the City Managers Laptop and accessories to the City Manager for \$10.00.

Motion made by Commissioner Kendall, Seconded by Commissioner Burnam.

Voting Yea: Commissioner Kendall, Commissioner Burnam, Commissioner Chapman, Commissioner Peterson

Motion to authorize the Mayor to enter into a contractual agreement with Oklahoma Municipal Management Services to provide executive search services to help find the next City Manager.

Motion made by Commissioner Kendall, Seconded by Commissioner Burnam.

Voting Yea: Commissioner Kendall, Commissioner Burnam, Commissioner Chapman, Commissioner Peterson

Motion to authorize the Mayor to negotiate for a possible Interim City Manager.

Motion made by Commissioner Kendall, Seconded by Commissioner Burnam.

Voting Yea: Commissioner Kendall, Commissioner Burnam, Commissioner Chapman, Commissioner Peterson

STAFF AND BOARD REMARKS

Remarks or inquiries by the governing body members, City Manager, City Attorney or City Employees

NEW BUSINESS

Discussion and possible action on any new business which has arisen since the posting of the Agenda that could not have been reasonably foreseen prior to the time of the posting (25 O.S. 311-10)

ADJOURN

Motion to Adjourn at 7.11 pm

Mary Jane Scott, Mayor

Billie Chilson, City Clerk