

Mangum Regional Medical Center
Medical Staff Meeting
Thursday
November 20, 2025

MEMBERS PRESENT:

John Chiaffitelli, DO, Medical Director

Laura Gilmore, MD

Absent:

Guest:

ALLIED HEALTH PROVIDER PRESENT

Mary Barnes, APRN-CNP

David Arles, APRN-CNP

NON-MEMBERS PRESENT:

Kelley Martinez, RN, CEO

Chelsea Church, PharmD

Nick Walker, RN, CCO

Meghan Smith, RN – Infection Control

Denise Shaw, RN – Quality

Chasity Howell, RN – Utilization Review

Karli Banker, LPN – Drug Tech

1. Call to order
 - a. The meeting was called to order at 12:37 pm by Dr. John Chiaffitelli, Medical Director.
2. Acceptance of minutes
 - a. The minutes of the October 23, 2025, Medical Staff Meeting were reviewed.
i.Action: Dr. Chiaffitelli, Medical Director, made a motion to approve the minutes.
3. Unfinished Business
 - a. None.
4. Report from the Chief Executive Officer
 - o Operations Overview -
Roof has been completed.
 - o Room remodeling is continuing.

- Looking at clinic collections for October, we collected a total of \$576.36 up from \$314.00 at time of service.
- Hospital upfront collections were at \$985.00 for the month of October down from \$1,190.20 in September.
- Patient rounds continue to provide positive feedback on patient care
- We continue to look for new revenue streams for the hospital.
- We did 15 patients transports with the Strong Minds van: 4 for the program, 5 for outpatient wound care, 2 to Dr Office, 1 for outpatient radiology, 1 transport from the ER to home, and 2 back to the nursing home.
- We are meeting with ARC Architecture about Lab/OR renovations.
- We are awaiting Koontz roofing to come to the facility and complete the awning repair.
- We have planned a Soup Kitchen Day on Wednesday for the Community during the Government Shutdown.
- We took donations from staff for meal bags for people in need, we raised enough money for 25 meal bags.
- We are planning what we call the MRMC 2025 Toy Run. This is where we are taking donations from staff and others to buy gifts for kids and place under our Christmas Tree and a parent can come to the hospital and get a gift for their child. Written report remains in the minutes.

5. Committee / Departmental Reports

a. Medical Records –

1. September – ER – 150 ER all notes completed

OBS – 2 OBS note completed

Acute – 15 Acute all notes completed

SWB – 23 SWB all notes completed

All notes were completed according to

Hospital By Laws.

Written report remains in the minutes.

b. Nursing

Patient Care

- MRMC Education included:
 1. Nursing documentation updates are communicated to nursing staff weekly.
 2. Skills Fair 2025 underway with-it scheduled October 14-16 with a phenomenal turn out!
- MRMC Emergency Department reports 2 patients Left Without Being Seen (LWBS).
- MRMC Laboratory reports 0 contaminated blood culture set(s).

- MRMC Infection Prevention reports 0 CAUTI.
- MRMC Infection Prevention report 0 CLABSI.
- MRMC Infection Prevention reports 0 HAI, and 0 MDRO for the month of October, 2025.

Client Service

- Total Patient Days for September 2025 were 290. This represents an average daily census of 9.
- October 2025 COVID-19 statistics at MRMC: Swabs (0 PCR & 29 Antigen) with 1 positive.

Preserve Rural Jobs and Culture Development

- One-PM House Supervisor RN position is open.
- Patients continue to voice their praise and appreciation for the care received at MRMC. We continue to strive for excellence and improving patient/community relations.

Written report remains in minutes.

c. Infection Control –

- Old Business
 - a. None
 - New Business
 - a. N/A
 - Data:
 - a. N/A
 - Policy & Procedures Review:
 - a. Completed July, 2024
 - Education/In Services
 - a. Skills fair to be completed October 14th – 16th
 - Updates: None at this time.
 - N95 Fit Tests – 4: N95 Fit Test
 - Annual Items:
 - a. Construction Risk Assessment - ICRA completed for OR to Lab conversion. Submitted to state by K. Martinez, CEO. No start date on this project at this time. Roof has been completed. ICRA for June 2024 completed.
 - b. Linen Services – No issues reported with new linen company.
- Written report remains in minutes.

d. Environment of Care and Safety Report

- i. Evaluation and Approval of Annual Plans
 - i.i. Old Business - -
 - a. Chrome pipe needs cleaned and escutcheons replaced on hopper in ER – could not replace escutcheons due to corroded piping in wall – capped off leaking pipe under the floor to stop leak – hopper will be covered – remodel postponed.

- b. ER Provider office flooring needing replaced. Tile is onsite.- remodel is postponed.
 - c. Stained ceiling tile throughout facility from leaking roof – Replacement Started 9-15-2025.
 - d. Damaged wall and ceiling in X-Ray due to leaking roof – Repaired 9-15-2025 --- Ready for paint.
 - e. Damaged ceiling in OR2 due to leaking roof.
 - f. Stained Ceiling tile in x-ray control room and office area due to leaking roof. – Complete 9-15-2025
 - g. New Hope Roof – Leak in Physical Therapy office after hail storm.
 - h. New Hope Window - - Window in south end of lobby broken from hail storm. – Replacement Ordered.
 - i. Ceiling in CT area damaged due to leaking room.- Repaired 9-15-2025 - -- Ready for Paint.
- i.i.i. New Business
 - a. Remove Velcro strips from data drops and replace with zip ties.
 - b. Temperature Log on blanket warmer not current.
 - c. Camera Outside Pharmacy not working.
 - d. Alarm system and panic button for Pharmacy needing installed.
 - e. Opened items in Kitchen Pantry need the date it was opened written on packaging --- Complete 10-06-2025.

Written report remains in the minutes.
- e. Laboratory
 - i. Tissue Report – No tissue report for the month of October, 2025.
 - i.i. Transfusion Report – Approved
 - Written report remains in minutes.
- f. Radiology
 - i. There was a total of – 220 X-Rays/CT/US
 - i.i. Nothing up for approval
 - i.i.i. Updates:
 - Update completed on X-Ray Room
 - PM was completed on CT and Xray Room

Written report remains in minutes.
- g. Pharmacy
 - i. Verbal Report by Clinical Pharmacist
 - i.i. P & T Committee Meeting –
 - The next P&T Committee Meeting will be held December, 2025.
 - i.i.i. Lorazepam injectable is on national backorder and is unavailable to order. Will ask the providers to save lorazepam for seizure treatment only. Please use oral lorazepam or diazepam Injectable for anxiety/agitation.
 - At this time, Lorazepam IV and Demerol IV are unavailable.
 - i.v. Reviewing Policies & Procedures to be presented at a later date.

Written report remains in the minutes.

- h. Physical Therapy
 - i. No report.
- i. Emergency Department
 - i. No report
- j. Quality Assessment Performance Improvement
 - Risk Management
 - Grievance – 0
 - Fall with no injury – 1
 - Fall with minor injury – 0
 - Fall with major injury – 0
 - Death – 2
 - AMA/LWBS – 0-In Pt – 3 ER AMA -
1 OBS – 1 SWB
 - Quality – Minutes are in the minutes of Medical Staff Meeting.
 - HIM – ED discharge instructions - Compliance
100% - D/C Note Compliance
100% - Progress Notes
100% - ED DC Instructions
100% - ED Provider Dx
 - Med event – 1
 - After hours access was – 54

Written report remains in the minutes.

- k. Utilization Review
 - i. Total Patient days for August: 419
 - i.i. Total Medicare days for August: 293
 - i.i.i. Total Medicaid days for August: 18
 - iv. Total Swing Bed days for August: 357
 - v. Total Medicare SB days for August: 275

There wasn't a report for this month.

Motion made by Dr. John Chiaffitelli, Medical Director to approve Committee Reports for October, 2025.

6. New Business

- a. Review & Consideration of Approval of Policy & Procedure: MRMC: – Patients Rights and Responsibilities
 - i.Motion:** made by John Chiaffitelli, DO, Medical Director, to approve the MRMC: Patients Rights and Responsibilites..
- bReview & Consideration of Approval of Policy & Procedure: MRMC – OB Emergency Medication Chart

i.Motion: made by John Chiaffitelli, DO, Medical Director, to approve the MRMC – OB Emergency Medication Chart.

7, Adjourn

a, Dr Chiaffitelli made a motion to adjourn the meeting at 1:00 pm

Medical Director/Chief of Staff

Date