



Finance Department
Procurement Services Division

October 22, 2025

City of Madison Alabama
Megan Zingarelli, City Attorney
100 Hughes Road
Madison, Alabama

RE: IFB No. 101-2022-54

Dear Ms. Zingarelli:

This letter serves as formal notice that the City of Huntsville has agreed to extend Contract #101-2022-54 with Woody Anderson Ford for Light Duty Vehicles, which expired on October 12, 2025.

The extension shall be valid for an additional sixty (60) calendar days from the date of expiration, or until a new contract is executed—whichever occurs first. All terms and conditions and pricing structure of the original agreement shall remain in full effect during the extension period.

This letter further grants the City of Madison, Alabama, permission to utilize the contract.

Kind Regards,

Tamara M. Yancy
Procurement Manager

CC: Richard Wilkinson, Director of General Services
Matt Gardner, Fleet Services Manager
Tomas Buis, Procurement Analyst II
Richard Bean, Ford Pro Product Specialist

The Star of Alabama