

Bid Request Form

Originating Department: Recreation Contact Person: Randy D'Herde
 Bid Title: Hexagon Ballfield Fence Install Funding Source: Capital 2951

Checklist

Information required for all bids:

- Desired start date for project: 11-13-23
- Desired council date for award: 10-23-23
- Is this bid for services, equipment, or both?
- Does this bid involve multiple phases? Yes No
- Cost estimate/budget: \$ 200,000
- Complete specifications including quantities and sizes
- Any alternates to be included in bid? Yes No
- Provided project description for ad? Yes No
- Pre-bid conference? Yes No
- If yes, mandatory or optional

If applicable:

- Current contract end date: N/A
- Startup time required for new vendor: N/A
- Property acquisitions complete? Yes No
- Include any drawings, plans, or maps (engineer stamped drawings for Public Works projects)
- Working with an architect or consultant? Yes No
- Project completion timeframe/date: 60 days
- Amount for liquidated damages: \$ 100
- For Title 41 bids, require a bid bond? Yes No
- require a performance bond? Yes No

Is the desired service/equipment available from the Alabama State Bid List, GSA, or from any of the following Purchasing Cooperatives: H-GAC, NCPA, NASPO, Sourcewell, Omnia Partners, BuyBoard, TIPS, or NPPGov?

Notes: _____

