

RESOLUTION NO. 2025-351-R

**A RESOLUTION TO APPROVE ADVANCES OF TRAVEL EXPENSES
OF OFFICERS OR EMPLOYEES OF THE CITY OF MADISON, ALABAMA**

WHEREAS, in conducting business of the city, one or more officers or employees of the City of Madison will travel to Jekyll Island, Georgia to attend the SERSUN/SERFUN 2025 Fall Conference, and

WHEREAS, the following employees or officers have requested an advance of travel expenses in the amount stated below:

Tarah Smith	\$387.00
Sherry Vaughn	\$387.00
Brynleigh Wester	\$387.00

WHEREAS, in accordance with Alabama Code Section 36-7-3, the City Council desires to approve advances of funds to defray these expenses.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Madison, Alabama, that advances of the above-stated amounts are hereby approved for each of the listed officers or employees to defray travel expenses for the purposes stated.

BE IT FURTHER RESOLVED that within ten (10) days after returning from said travel each officer or employee shall file with the budget officer an itemized statement accounting for travel advances approved hereunder. If the sum advanced exceeds expenses incurred, the officer or employee shall refund to the city any excess advance. If approved itemized expenses exceed the amount advanced, the officer or employee shall be reimbursed for the expenses for which no advance was made.

READ, PASSED, AND ADOPTED at a regularly scheduled meeting of the City Council of the City of Madison, Alabama, on this 27th day of October 2025.

John D. Seifert II, Council President
City of Madison, Alabama

ATTEST:

Lisa D. Thomas, City Clerk-Treasurer
City of Madison, Alabama

APPROVED this ____ day of October 2025.

Paul Finley, Mayor
City of Madison, Alabama