

**MEMORANDUM OF AGREEMENT**  
**BETWEEN THE**  
**ALABAMA LAW ENFORCEMENT AGENCY**  
**AND THE**  
**GULF COAST HIGH INTENSITY**  
**DRUG TRAFFICKING AREA**  
**AND THE**  
**MADISON POLICE DEPARTMENT**

This Agreement between the Alabama Law Enforcement Agency (ALEA), Gulf Coast High Intensity Drug Trafficking Area (HIDTA) and the **MADISON POLICE DEPARTMENT** (LEO) shall begin on 04/29/2024 and shall not extend beyond 12/31/25 unless the period is extended by written modification to this Agreement.

WHEREAS, ALEA has been designated as the fiscal agent for the State of Gulf Coast High Intensity Drug Trafficking Area (HIDTA) program, all requests for payments and budget reprogramming shall pass through ALEA.

NOW THEREFORE, ALEA, HIDTA and LEO hereby agree to the disbursement of HIDTA funds (see Appendix A) to the resource recipient, LEO, under the following terms and conditions:

1. LEO agrees to follow all applicable federal, state, and local guidelines regarding purchases and other expenditures under the HIDTA program, including but not limited to the following: OMB Circular 87, OMB Circular A-102, OMB Circular A-133, and 21 CFR Part 1403, and the Fair Labor Standards Act (FLSA).

2. LEO agrees to abide by and be bound by the attached approved budget (Appendix A) for purchases including future reprogramming requests as approved by ALEA and Gulf Coast

HIDTA. All reprogramming requests shall be submitted via e-mail to the Alabama Gulf Coast HIDTA State Director.

3. Requests for payment shall be submitted on a quarterly basis to the ALEA financial office through the HIDTA Alabama State Director of Operations at the following email address by the 10<sup>th</sup> of the following month:

**Don DeSalvo ([Desalvod@GCHIDTA.ORG](mailto:Desalvod@GCHIDTA.ORG))  
Alabama HIDTA Operations Center  
1100 Fairhope Avenue, Second Floor  
Fairhope, Alabama 36532**

All invoices submitted shall comply with the terms noted in Appendix A. The last invoice from the Resource Recipient (LEO) shall be received by the Gulf Coast HIDTA Alabama State Director no later than the 15<sup>th</sup> day prior to the grant expiration date, unless the grant is extended.

All Reimbursement of Overtime Expenses shall be submitted using the appropriate form (Appendix B) which must contain the HIDTA Group Task Force Supervisor's signature, certifying the overtime was HIDTA related and with the HIDTA case number contained therein.

4. Resource Recipient (LEO) agrees to complete all applicable items (Acceptance of Audit Requirements and Certification Regarding Lobbying) and return to ALEA/GULF COAST HIDTA along with the signed agreement.

5. The parties agree and understand that ALEA is not responsible for any purchases or actions of LEO in violation of the grant agreement or budget.

6. ALEA agrees to transfer funds to the resource recipient after funds have been electronically transmitted by Gulf Coast HIDTA and receipted into ALEA special revenue funds.

7. LEO agrees to reimburse ALEA for any purchase paid by ALEA which is later disallowed after audit or financial review.

8. For any and all disputes arising under the terms of this Agreement, the parties hereto agree, in compliance with the recommendations of the Governor and Attorney General, when considering settlement of such disputes, to utilize appropriate forms of non-binding alternative

dispute resolution including, but not limited to, mediation by and through the Attorney General's Office or when appropriate, private mediators.

9. Resource Recipient affirms that they are not currently debarred or suspended from receiving federal grant funds pursuant to 2 CFR 200.213. Resource recipient further acknowledges that they have an affirmative duty to notify ALEA of being suspended or debarred from receiving federal grant money. See 2 CFR 180.

IN WITNESS WHEREOF, the parties acknowledge the Agreement as evidenced by their signatures below.

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Paul Finley, Mayor  
City of Madison, Alabama

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Don DeSalvo  
Alabama Director of Operations  
Gulf Coast HIDTA

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Legal Counsel  
Alabama Law Enforcement Agency

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Hal Taylor  
Secretary  
Alabama Law Enforcement Agency

**Appendix A of MOA**

**2024 Madison Police Department Expenditure Plan\***

**North Alabama Drug Task Force**

\$20,707 (overtime)

\$300 (travel)

**\$21,007 (total)**

\*Expenditure Plan is for calendar year 2024 and may be comprised of unexpended balances from previous years Awards