

RESOLUTION NO. 2024-274-R

A RESOLUTION TO ADOPT THE ANNUAL OPERATING BUDGET FOR THE CITY OF MADISON, ALABAMA, FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2024, AND ENDING SEPTEMBER 30, 2025, AND ADOPTING POLICIES FOR THE IMPLEMENTATION OF SAID BUDGET.

WHEREAS, the Mayor, Finance Committee of the City Council, and the Finance Department have proposed a budget for the fiscal year beginning October 1, 2024, and ending September 30, 2025; and

WHEREAS, the City Council of the City of Madison, Alabama, desires to adopt an official Annual Operating Budget for the City of Madison, Alabama, for the Fiscal Year 2025.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Madison, Alabama, setting a special called session on the 24th day of September 2024, as follows:

1. The Fiscal Year 2025 Annual Operating Budget Documents provide for total use of Beginning Resources, Estimated Revenues and Other Financing Sources as follows:

A. General Fund	\$68,967,005
B. Special Revenue Funds	\$39,686,895
C. Debt Service Funds	\$21,930,573

2. The Fiscal Year 2025 Annual Operating Budget Documents provide for total Estimated Expenditures and Other Financing Uses as follows:

A. General Fund	\$68,967,005
B. Special Revenue Funds	\$39,686,895
C. Debt Service Funds	\$21,930,573

3. The authorized strength of the City's personnel for the 2025 fiscal year is hereby determined to be only those job positions authorized and budgeted for in the salary account (A/C # 1101-00) of each department's budget as of the 1st day of October 2024. Changes to the strength of the City's personnel or any changes to, or creation of, job positions within a department must first be approved by the Human Resource Committee of the City of Madison, Alabama, and then by a majority vote of the City Council of the City of Madison, Alabama.

The authorized strength of the Parks & Recreation Department's seasonal personnel is hereby determined to be established by a total dollar limit based on the combined total of salaries paid to seasonal personnel, not to exceed the budget amount established in the seasonal salary account (A/C # 1105-00) of the department.

4. Wages shall be granted in accordance with Section 12, "Compensation and Benefits," of the City of Madison Personnel Policies and Procedures as amended by Ordinance No. 2024-241.
5. The IRS Standard Mileage Rate in place at the time of travel shall be the mileage rate authorized to reimburse City employees for City business trips in lieu of furnishing a City-owned vehicle.
6. All expenditures of City funds for labor, services, or work, or for the purchase or lease of materials, equipment, supplies, or other personal property, involving thirty thousand dollars (\$30,000.00) or more, shall be purchased from vendor awarded bids by the North Alabama Cooperative Purchasing Association, National Intergovernmental Purchasing Alliance, Sourcewell Purchasing Cooperative (formerly the National Joint Powers Alliance), National Purchasing Partners, National Cooperative Purchasing Association, U.S. Communities Government Purchasing Alliance, Omnia Partners Public Sector, The Interlocal Purchasing System ("TIPS"), the State of Alabama, or the City of Madison's own bid. Exceptions are purchases exempt from the Competitive Bid Law of the State of Alabama.
7. All expenditures of one-hundred thousand dollars (\$100,000.00) or more of City funds for construction, repair, renovation, or maintenance of public buildings, structures, sewers, waterworks, roads, bridges, docks, underpasses, and viaducts as well as any other improvement to be constructed, repaired, renovated, or maintained on public property and to be paid in whole or in part, with public funds or with financing to be retired with public funds in the form of lease payments or otherwise is subject to the State of Alabama Public Works Bidding Procedures located in Title 39 of the Code of Alabama.
8. All encumbrances outstanding as of September 30, 2024, are closed to the appropriate fund balances.
9. The Fiscal Policy of the City of Madison allows for Administrative Budget Adjustments. These adjustments occur on the department level. Department Heads may adjust line-items within their departments' budgets if the adjustments do not increase or decrease the department's total overall budget. However, the Finance Committee of the City Council of the City of Madison, Alabama, must review and approve any adjustments within a department for more than six thousand five hundred dollars (\$6,500.00), any adjustments that increase or decrease the personnel services general ledger accounts (salaries, overtime, payroll taxes), and any increases or decreases to capital outlay line-items.
10. Budget adjustments that may cause a net change in the overall budget or changes in funding a capital project require approval by a majority vote of the City Council of the City of Madison, Alabama, except as noted in paragraph 14, below.

11. All travel and related expenditures for both employees and City Council members shall follow the guidelines in the Travel and Training Reimbursement Policies for the City of Madison, as adopted in Resolution 2022-41-R for City Council members and Resolution 2022-43-R for City Employees.
12. All appropriations to Outside Agencies shall follow the "Guidelines for Funding Outside Agencies" as approved by the Finance Committee of the City Council of the City of Madison, Alabama, on the 14th day of August 2023, by Resolution No. 2023-245-R.
13. The Director of Finance is hereby granted the authority to adjust said annual operating budget for any, and all, donations or grants accepted into the City by the Madison City Council. The vote by the Madison City Council to accept the donation or grant shall be the authorization to amend the annual operating budget. The Beginning Resources, Estimated Revenues, and Other Financing Sources section of the budget shall be adjusted for the donation or grant. In addition, the correct expenditure account line item within the Expenditures and Other Financing Uses section of the budget shall be adjusted for amount of donation or grant.
14. If the following conditions are satisfied, Mayor is hereby authorized to execute agreements and purchase orders with values less than that required for the competitive bidding as described in Sections 7 and 8 of Resolution No. 2023-235-R and applicable state law. The conditions for qualifying purchases under this Section C are as follows:
 - a) The City Council has authorized the expenditure in the FY 2025 budget, as set forth in this Resolution No. 2023-274-R.
 - b) The Department Head requesting a purchase shall use reasonable best efforts to obtain the best price for purchases that qualify under this Section, but Department Heads are no longer required to seek multiple quotes for qualifying purchases under applicable bid law limits.
 - c) The Department Head requesting a purchase or contracting work below the applicable bid law limit submits the item for review to both the Legal Department and the Finance Department, and both departments must approve pursuant to applicable law and purchasing procedures before the purchase is made or contracting work performed.
 - d) That if the City Attorney advises that the City should enter an agreement for services or contracting work for qualifying purchases, then work will not begin until both the Mayor and vendor or contractor have signed an agreement approved as to form by the City Attorney.

- e) That any agreement or purchase made under this Section C shall be submitted to the Finance Committee for review, as well as the City Council for ratification, at their next regularly scheduled meeting.

READ, APPROVED AND ADOPTED this 24th day of September 2024.

**John Seifert, Council President Pro Tem
Madison City Council
City of Madison, Alabama**

ATTEST:

**Lisa D. Thomas, City Clerk-Treasurer
City of Madison, Alabama**

ADOPTED this _____ day of September 2024.

**Paul Finley, Mayor
City of Madison, Alabama**

**BUDGET SUMMARY
REVENUES, OTHER FINANCING SOURCES, EXPENDITURES, OTHER FINANCING USES AND FUND BALANCE
FY 2025 Initial Budget**

DATE: 2024-09-24

Description	Audited Actuals 9/30/2022	Audited Actuals 9/30/2023	Actuals as of 6/30/2024	FY 2024 Amended Budget	Department Requested	FY 2025 Initial Budget		
						Mayor Proposed	Finance Comm Proposed	Council Adopted
TOTAL EXPENDITURES AND OTHER FINANCING USES	47,038,311	62,603,552	49,920,849	75,364,468	71,600,391	69,718,381	68,967,005	-
TOTAL REVENUES AND OTHER FINANCING SOURCES OVER (UNDER) TOTAL EXPENDITURES AND OTHER FINANCING USES	5,607,804	(1,080,310)	(544,557)	(17,714,335)	(15,729,741)	(13,522,731)	(12,771,355)	-
FUND BALANCE - BEGINNING OCT 1	27,176,622	32,784,426	31,704,116	31,704,116	31,511,745	31,511,745	31,511,745	31,511,745
ASSIGNED - (15% of total revenues - by Ordinance)	7,896,917	9,228,486	7,406,444	8,647,520	8,380,598	8,429,348	8,429,348	-
UNASSIGNED	24,887,509	22,475,630	23,753,115	5,342,261	7,401,406	9,559,666	10,311,042	31,511,745
FUND BALANCE - SEPTEMBER 30	\$ 32,784,426	\$ 31,704,116	\$ 31,159,559	\$ 13,989,781	\$ 15,782,004	\$ 17,989,014	\$ 18,740,390	\$ 31,511,745
<i>Fund Balance as percent of Estimated Revenues and Other Financing Sources</i>	62.27%	51.53%	63.11%	28.33%	28.25%	32.01%	33.35%	#DN/0!

SPECIAL REVENUE FUNDS
FY 2025 Budget
SUMMARY
Part 1 of 2

Description	Storm Water User Fee Fund #11	1/2 cent Sales Tax Capital Replacement Fund #12	1/2 cent Sales Tax Neighborhood Repairing Fund #13	Gas Tax Fund #20	TVA Tax Fund #22	FORBEARANCE Street Repair & Maintenance Fund #29	Town Madison Cooperative District #87	Library Fund #70
REVENUES								
TVA Tax Proceeds					80,000			
Motor Fuel (Gas Taxes)				2,071,347				
Property Taxes - 1/2 mil (for library)								591,430
Property Taxes - 5 1/2 mil (for debt)								
Property Taxes - Town Madison Cooperative District							376,190	
Sales Taxes - 1/2 cent - General Obligation Debt								
Sales Taxes - 1/2 Cent - Passed 2013		1,312,500	1,312,500					
Sales Taxes - 2 Cent - Shoppes of Madison								
Sales Taxes - 1/2 Cent - Shoppes of Madison								
Sales Taxes - 1/2 Cent - Shoppes of Madison - Passed 2013								
Sales Taxes - Town Madison Cooperative District							2,851,395	
Sales Taxes - Venue								
Liquor Taxes - Venue								
Liquor Taxes - Town Madison Cooperative District							280,841	
Lodging Taxes - Venue								
Lodging Taxes - Town Madison Cooperative District								
Business Licenses								
Venue Operations Revenue								
Fines								
Intergovernmental (Grants)		49,091						
Storm Water Fees	336,717							
Investment Earnings	25,000	15,000	45,000	210,000	50	3,000	75,000	23,915
Contributions and Donations		133,288						
Other Revenues						50,000		
TOTAL REVENUES	361,717	1,509,879	1,357,500	2,281,347	80,050	53,000	3,583,426	615,345
OTHER FINANCING SOURCES								
Transfers In							2,000,000	650,000
TOTAL OTHER FINANCING SOURCES							2,000,000	650,000
TOTAL REVENUES AND OTHER FINANCING SOURCES	361,717	1,509,879	1,357,500	2,281,347	80,050	53,000	5,583,426	1,265,345
EXPENDITURES								
General Administration					52,000		5,000	1,187,782
Police Department								
Public Works Department				1,360,000		95,000		
Fire Department								
Engineering Department	346,260		972,400	650,000				
Senior Center								
Capital Outlay		1,573,110						
TOTAL EXPENDITURES	346,260	1,573,110	972,400	2,010,000	52,000	95,000	5,000	1,187,782
OTHER FINANCING USES								
Transfers Out					28,000		5,318,663	
TOTAL OTHER FINANCING USES					28,000		5,318,663	
TOTAL EXPENDITURES AND OTHER FINANCING USES	346,260	1,573,110	972,400	2,010,000	80,000	95,000	5,323,663	1,187,782
TOTAL REVENUES AND OTHER FINANCING SOURCES OVER (UNDER)	15,457	(63,231)	385,100	271,347	50	(42,000)	259,763	77,563
TOTAL EXPENDITURES AND OTHER FINANCING USES								
BEGINNING FUND BALANCE - OCTOBER 1	761,470	294,078	2,099,199	6,221,673	631	90,567	2,233,535	664,003
ENDING FUND BALANCE - SEPTEMBER 30	\$ 776,927	\$ 230,847	\$ 2,484,299	\$ 6,493,020	\$ 681	\$ 48,567	\$ 2,493,298	\$ 741,566

SPECIAL REVENUE FUNDS
 FY 2025 Budget
 SUMMARY
 Part 2 of 2

Description	General	Multi-Purpose	Municipal	Multi-Purpose	Municipal	Multi-Purpose	Federal	State	CPR	TOTAL
	Obligation	Venue	Court	Venue	Government	Federal	Forfeiture	Fund	Fund	FY 2024
	Bond	Capital	Fund	Bond	Capital	Forfeiture	Forfeiture	#82	#82	INITIAL
	Collection	Maintenance	#74	Collection	Improvement	Forfeiture	Forfeiture	Fund	Fund	BUDGET
	Fund	Fund	#71	Fund	Fund	Fund	Fund	#80	#82	
	#71	#73	#74	#75	#75	#77	#80	#82		
REVENUES										
TVA Tax Proceeds										\$ 80,000
Motor Fuel (Gas Taxes)										2,071,347
Property Taxes - 1/2 mil (for library)										591,430
Property Taxes - 5 1/2 mil (for debt)	6,505,715									6,505,715
Property Taxes - Town Madison Cooperative District										376,190
Sales Taxes - 1/2 cent - General Obligation Debt	5,250,000									5,250,000
Sales Taxes - 1/2 Cent - Passed 2013	2,625,000									2,625,000
Sales Taxes - 2 Cent - Shoppes of Madison	1,813,230									1,813,230
Sales Taxes - 1/2 Cent - Shoppes of Madison	453,308									453,308
Sales Taxes - 1/2 Cent - Shoppes of Madison - Passed 2013	226,654									226,654
Sales Taxes - Town Madison Cooperative District										2,851,395
Sales Taxes - Venue										475,640
Liquor Taxes - Venue										46,103
Liquor Taxes - Town Madison Cooperative District										280,841
Lodging Taxes - Venue										2,275,788
Lodging Taxes - Town Madison Cooperative District										7,002
Business Licenses										996,000
Venue Operations Revenue										295,000
Fines										49,091
Intergovernmental (Grants)										336,717
Storm Water Fees										1,464,215
Investment Earnings	602,250									138,288
Contributions and Donations										5,000
Other										590,000
TOTAL REVENUES	17,476,157	175,000	340,000	3,945,533	620,000		20,000		5,000	32,423,954
OTHER FINANCING SOURCES										
Transfers In										3,150,000
TOTAL OTHER FINANCING SOURCES										3,150,000
TOTAL REVENUES AND OTHER FINANCING SOURCES	17,476,157	675,000	340,000	3,945,533	620,000		20,000		5,000	35,573,954
EXPENDITURES										
General Administration	20,000									1,989,782
Police Department										24,220
Public Works Department										1,455,000
Fire Department										21,000
Engineering Department										1,968,660
Senior Center										
Capital Outlay										1,573,110
TOTAL EXPENDITURES	20,000	500,000		225,000		4,220	20,000		21,000	7,093,772
OTHER FINANCING USES										
Transfers Out										19,523,343
Transfers Out	10,016,680									13,131,780
Transfers Out	7,993,277	2,000,000		3,138,503						32,655,123
TOTAL OTHER FINANCING USES	18,009,957	2,000,000	160,000	3,138,503	4,000,000					39,686,895
TOTAL EXPENDITURES AND OTHER FINANCING USES	18,029,957	2,500,000	160,000	3,363,503	4,000,000	4,220	20,000		21,000	79,369,667
TOTAL REVENUES AND OTHER FINANCING SOURCES OVER (UNDER)										
TOTAL EXPENDITURES AND OTHER FINANCING USES										
	(553,800)	(1,825,000)	180,000	582,030	(9,380,000)	(4,220)			(16,000)	(4,112,941)
BEGINNING FUND BALANCE - OCTOBER 1	\$ 21,395,678	4,517,779	1,018,179	5,048,154	5,564,388	4,221	39,114		29,592	49,922,261
ENDING FUND BALANCE - SEPTEMBER 30	\$ 20,781,878	2,692,779	1,198,179	5,630,184	2,184,388	1	39,114		13,592	45,809,320

**DEBT SERVICE FUNDS
CITY OF MADISON & MADISON CITY SCHOOLS
SUMMARY
FY 2025 Budget**

Description	CITY FY 2025 Debt Service Fund #48	SCHOOL FY 2025 Debt Service Fund #46	TOTAL FY 2025 BUDGET
OTHER FINANCING SOURCES			
Transfers In - from Fund # 71	\$ 7,993,277	-	\$ 7,993,277
Transfers In - from Fund # 37	5,318,663	-	5,318,663
Transfers In - from Fund # 75	3,138,503	-	3,138,503
Transfers In - from School System	-	5,480,130	5,480,130
TOTAL OTHER FINANCING SOURCES	16,450,443	5,480,130	21,930,573
DEBT SERVICE			
Interest Expense	8,450,443	2,405,130	10,855,573
Payment on Debt	8,000,000	3,075,000	11,075,000
TOTAL DEBT SERVICE	16,450,443	5,480,130	21,930,573
TOTAL OTHER FINANCING SOURCES OVER (UNDER) TOTAL DEBT SERVICE	\$ -	\$ -	\$ -