

LETTER OF AGREEMENT FOR
PLANNING AND CONSULTING SERVICES

THIS AGREEMENT is entered into by and between **SLAUGHTER & ASSOCIATES, PLLC**, hereinafter called the CONSULTANT and **THE CITY OF MADISON, ALABAMA**, hereinafter called the CITY.

1. The CITY does hereby employ the CONSULTANT to perform professional and technical services for REDISTRICTING OF ELECTIONS DISTRICTS:

- Preparation of plan (prepare up to two (2) alternate plans);
- Public input, (public meeting regarding presentation of plan);
- Public hearing and plan presentation
- Prepare legal descriptions of new election districts;
- Includes three (3) trips to the CITY by representatives of Slaughter and Associates, PLLC

2. The CONSULTANT hereby agrees to perform the above services in a diligent and competent manner in accordance with the standards applicable to this work, which should take approximately eight to ten weeks to complete, depending on how well the process proceeds.

3. The CITY shall compensate the CONSULTANT for professional services rendered (estimated to range from \$12,000 to \$15,000) plus direct reimbursement for out-of-pocket expenses including purchased information and services, copies, graphic materials, travel and other necessary expenses (not to exceed \$15,000 without prior approval of the city council).

4. The CONSULTANT will submit monthly or periodic invoices to the CITY requesting payment. Such requests will be based upon the amount and value of work and services performed by the CONSULTANT and will be accompanied by an itemized statement of work performed. The CITY shall pay the CONSULTANT the total amount of the invoice within thirty (30) days after receipt of the invoice. Nonpayment or payment less than the amount of the invoice within the specified time shall be cause for suspension of work by the CONSULTANT. The invoices will be based on the following rate schedule:

Principal Planner:	\$200.00/hr.
Associate Planner I:	\$150.00/hr.
Associate Planner II:	\$125.00/hr.
Assistant Planner I:	\$100.00/hr.
Assistant Planner II:	\$ 75.00/hr.
Planning/GIS Technician:	\$ 60.00/hr.
Office Technician:	\$ 50.00/hr.

5. The CITY may terminate or re-negotiate this letter of agreement at any time with written notification to the CONSULTANT.

6. Any reports, information, data, memoranda, or documents in any form, electronic or otherwise, prepared or assembled by the CONSULTANT under this agreement shall be the property of the CITY, even if remaining with the CONSULTANT, and the CONSULTANT shall maintain confidential all of such information unless specifically authorized in writing by the CITY through its Mayor or Attorney.

✓ IN WITNESS WHEREOF the CITY and the CONSULTANT have executed this Agreement this the ____ day of _____, 2023. ✓

CLIENT: THE CITY OF MADISON, ALABAMA

BY: ✓

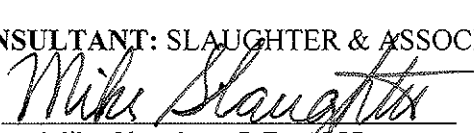
Paul Finley, Mayor

WITNESS: ✓

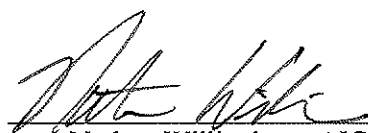
Lisa Thomas, City Clerk

CONSULTANT: SLAUGHTER & ASSOCIATES, PLLC

BY:


Mike Slaughter, P.E., AICP

WITNESS:


Nathan Willingham, AICP