

RESOLUTION NO. 2025-306-R

**A RESOLUTION TO CHANGE THE NAME OF THE AIDE TO THE MAYOR TO
DIRECTOR OF OPERATIONS AND COMMUNICATIONS**

WHEREAS, the City of Madison recognizes the evolving responsibilities and functions associated with the position currently titled "Aide to Mayor;" and

WHEREAS, the current scope of duties performed by the Aide to the Mayor extends beyond traditional administrative support and includes responsibilities related to communications strategy, operations coordination, interdepartmental collaboration, and public engagement; and

WHEREAS, the title "Director of Operations and Communications" more accurately reflects the current role and responsibilities of the position; and

WHEREAS, it is in the best interest of the City to ensure job titles are consistent with professional standards, role clarity, and organizational transparency;

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Madison, Alabama, sitting in regular session on this 22nd day of September 2025, that the following changes be made:

Office of the Mayor Classification Plan Change:

- The position currently titled "Aide to Mayor" shall hereby be renamed "Director of Operations and Communications."
- All references to "Aide to Mayor" in official documents, policies, organizational charts, and communications shall be updated to reflect the new title.
- The duties, salary range, and reporting structure associated with this position shall be reviewed and amended as necessary by the Mayor or appropriate Human Resources authority to align with the revised title.

READ, APPROVED, and ADOPTED this ____ day of September 2025.

John D. Seifert, II, City Council President
City of Madison, Alabama

ATTEST:

Lisa D. Thomas, City Clerk-Treasurer
City of Madison, Alabama

APPROVED this ____ day of September 2025.

Paul Finley, Mayor
City of Madison, Alabama